



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



JENNIFER M. GRANHOLM
GOVERNOR

MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

November 10, 2010

MEMORANDUM

TO: All Migrant Education Directors and Superintendents

FROM: Mike Radke, Ph.D. 
Director, Office of Field Services

SUBJECT: Migrant Education Program Evaluation

The Michigan Department of Education (MDE) is required to review all Migrant Education program performance to ensure the educational needs of Migrant students are being met under the No Child Left Behind Act.

In order to comply with this requirement, all Migrant Education programs are required to complete a self-evaluation annually. The Special Populations Unit has developed the Title I, Part C, Migrant Program Self-Assessment Checklist that will be used to determine the level of program performance and impact on the academic success of migrant students. (Please see attached checklist)

The Title I, Part C, Migrant Program Self-Assessment will be administered as follows:

1. The attached checklist is required to be completed and returned to the Special Populations Unit electronically to Frank Garcia at garciaf1@michigan.gov no later than December 10, 2010.
2. The completed Self-Assessment Checklist will be reviewed and analyzed to determine performance level and whether a district requires support/guidance on improving and strengthening their program.
3. Please note *consortium districts* are to complete their individual Title I, Part C, Migrant Program Self- Assessment Checklist and return them to their consortium leader for submission.

The Migrant Education Program Self- Assessment Checklist is available through the Office of Field Services. Please visit www.michigan.gov/mde/0,1607,7-140-6530_30334_38824---,00.html.

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In addition to the Title I, Part C, Migrant Program Self-Assessment, the Special Populations Unit will monitor grant recipients utilizing various types of monitoring options such as:

- Field Service/ Special Populations Team reviews that will focus on specific program areas.
- Desk/telephone reviews conducted for programs that have demonstrated positive outcomes based on state achievement data for Migrant Education students and positive program outcomes.
- On-site reviews for programs that have been identified as not making significant progress and having minimal impact on migrant student achievement.

Upon completion and review of the Title I, Part C, Migrant Program Self-Assessment Checklist for each program/district, individual monitoring sessions will be scheduled.

Should you have any questions regarding this process and/or the Self-Assessment Checklist, please contact Frank Garcia, Migrant Education Consultant or Dr. Shereen Tabrizi, Manager, of the Special Populations Unit at (517) 373-6066.

Attachment

cc: S. Tabrizi
F. Garcia