

**MICHIGAN DEPARTMENT OF EDUCATION
PUPIL TRANSPORTATION ADVISORY COMMITTEE**

Thursday, June 10, 2010
State Board Room (4th Floor), John A. Hannah Building

**PUPIL TRANSPORTATION ADVISORY SUBCOMMITTEE MEETING
9:00 – 10:15 a.m. – Hannah Building – State Board Room**

The subcommittee meets prior to the regular meeting to review and discuss agenda items in preparation for the regular meeting. PTAC representatives are welcome to attend. Topics covered include:

- a) Curriculum and Training
- b) Management and Best Practices
- c) State and National Issues

**PUPIL TRANSPORTATION ADVISORY COMMITTEE REGULAR MEETING
10:30 - 12:00 NOON – Hannah Building – State Board Room**

I. CALL TO ORDER

The meeting was called to order at 10:35 a.m. by Mary Anne Chartrand

II. ROLL CALL AND RECOGNITION OF GUESTS

- Michigan Department of Education: *Mary Ann Chartrand, Ken Micklash, Louis Burgess*
- Michigan State Police: *Sharron VanCampen (Primary); Jill Bennett (Alternate)*
- Michigan Department of Transportation: *Andrea Brush (Primary)*
- Michigan Department of State: *Carol Reagan (Primary);*
- Michigan Assn for Pupil Transportation: *Karen Losch (Primary); Mark Niewoonder (Alternate)*
- Michigan Assn for School Business Officials: *Matt Losch (Primary)*
- Michigan Assn of School Administrators: *Mark Bielang (Primary)*
- Michigan Education Association: *Art Przybylowicz (Primary)*
- Michigan Assn of School Boards: *Don Wotruba (Primary)*
- Training Agency Association of Michigan: *Vince Weiler (Primary); Steve Osborne (Alternate)*
- Michigan Head Start Association: *Kim Aultman*
- Michigan PTA:
- Middle Cities Education Association: *Fred Clarke (Primary)*
- Michigan Association of Inter. School Administrators: *Kim Hooper (Primary)*
- Michigan Association of Non Public Schools: *Brian Boderick (Primary)*
- Representative of Northern Michigan Directors: *William Coaster (Primary)*
- Representative of Rural Directors: *Kevin Doty (Primary)*
- Representative of Urban Directors: *Carl Ingram, Sr., (Primary)*
- Representative of Suburban Directors: *John Roeck, (Primary)*

- ☑ Representative of Special Ed. Trans. Directors: *Daryl Detloff*
- ☑ Dean Transportation: *Duane Kooyers (Alternate)*
- ☑ Goby & Associates: *Dale Goby (Primary)*
- ☑ Other: *Tim Park*

III. APPROVAL OF February 11, 2010 MEETING MINUTES
Moved that the minutes be approved. Supported. Passed.

IV. ADDITIONS TO AGENDA AND APPROVAL OF AGENDA
Moved to approve the agenda as presented. Passed.

V. OPENING COMMENTS/ANNOUNCEMENTS/PRESENTATIONS

A. Michigan School Business Officials (MSBO) Presentation - (20 minutes)

Scott Little of the Michigan School Business Officials (MSBO) presented pupil transportation related information and how MSBO is working to support pupil transportation. MSBO shares a membership structure with the Michigan Association of Pupil Transportation (MAPT). The MSBO bus purchase program will be web-based starting in Fall 2010. They are also working with MAPT to coordinate the certification process. Examples of coordinated services and efficiencies currently implemented in districts are being collected and highlighted by MSBO. The federal Safe Routes to Schools program is increasing in use around the state.

B. MDE Initiated (Micklash, K. Losch, and VanCampen) - (15 minutes)

1. Legislative Update including HB 5363 School Bus Driver Medical Examination and SB 1009 School Bus Inspections

a. The School Bus Driver Physical bill (HB 5363) is on its way to the Governor's desk. It will align the bus driver physical exam rules with the Department of Transportation rules.

b. The Bus Inspection bill is being rewritten. A new draft is expected to be ready by next week. This bill will be analyzed after it is released. It was suggested that we look at HB 6233 that will change penalties for violators of red light stops.

VI. PRELIMINARY RECOMMENDATIONS/ITEMS PRESENTED TO PTAC

A. Curriculum and Training (Coaster) - (15 minutes)

1. Supervisor Continuing Education Update

Bill Coaster provided a summary of training to date. (Attachment A) It was received well by the participants. Some of the sites students received a web-streamed instruction.

B. Management and Best Practices (Goby)

1. Action Management Plans Update

No report.

- C. State and National Issues
(Hooper/Micklash/Losch/Doty/Dean/Goby) - (20 minutes)
 - 1. National Congress on School Transportation Report
Ken Micklash reported on participating in the National Congress. Kevin Doty, Matt Losch, Dale Goby, Lori Richardson, Kellie Dean, Kim Hooper, and Ken Micklash represented Michigan. Sgt. Sharron Vancampen's work was recognized as representing Michigan well. The final document will eventually be available to guide states as they establish standards for pupil transportation issues. Thanks was extended to the Michigan delegation as well as to Dean Transportation for assisting with expenses for trip. MSBO was also acknowledged for its support. A follow up meeting will be held with the current committee to review the final document. Ken will arrange for the meeting.

VII. FINAL RECOMMENDATIONS FOR PTAC TO CONSIDER

- A. Curriculum and Training - (No Items)
- B. Management and Best Practices - (Micklash) - (10 minutes)
 - 1. MDE requested ideas related to the renaming of the website "Best Practice" section at the February meeting
Ken Micklash presented some options for redesigning the "Best Practice" section of the Website.
Moved to adopt Idea III as amended. Supported. Passed.
- C. State and National Issues - (No Items)

VIII. ASSIGNMENTS FOR SUBCOMMITTEE WORK

- A. MDE Initiated
 - 1. To Curriculum and Training - (No Items)
 - 2. To Management and Best Practices - (No Items)
 - 3. To State and National Issues - (No Items)
- B. PTAC Initiated
 - 1. To Curriculum and Training - (No Items)
 - 2. To Management and Best Practices - (No items)
 - 3. To State and National Issues - (No items)

IX. OTHER ISSUES

- A. Upcoming meeting dates for 2010-2011
 - October 7, 2010
 - February 17, 2011
 - June 9, 2011

X. ADJOURNMENT

Meeting adjourned at 11:50 a.m.

2010 Transportation Supervisors' Continuing Education Program Master Program Calendar

31% 826 34	Percentage of fleets completing Probable number of school bus fleets. Classes	257.1851(2) compliance Average Class Size	252	Percent Classes completed Supervisors attending CEP	29%
Session #	Program Date	257.1851(2) non-compliance Scheduled Instructor	Location	Classes completed	Attendance
1	Friday, February 26, 2010	Mac Dashney	Mich Virt Univ On-site training	Iosco RESA	Distributed drives & p ²
1	Friday, February 26, 2010	Mac Dashney	Mich Virt Univ Off-site internet access	NW Mich TC	Distributed drivers
1	Friday, February 26, 2010	Mac Dashney	Mich Virt Univ Off-site internet access	Oakland Schools	Distributed drives & p ²
2	Thursday, March 04, 2010	Steve Osborne	Macomb ISD	Macomb ISD	Drives & p ²
3	Wednesday, March 17, 2010	Burr Smith	Kent ISD	Kent ISD	
4	Monday, March 22, 2010	Burr Smith	Kent ISD	Kent ISD	
5	Tuesday, March 23, 2010	Steve Osborne	Saginaw ISD	Saginaw ISD	
6	Wednesday, March 24, 2010	Mac Dashney	KRESA	KRESA	
7	Thursday, April 01, 2010	Mac Dashney	Oakland Schools	Oakland Schools	
8	Thursday, April 15, 2010	Nate Rowen	Genesee ISD	Genesee ISD	
9	Thursday, April 15, 2010	Instructor Team Meeting			
9	Wednesday, May 05, 2010	Burr Smith	Mustkegon ISD	Ottawa Area ISD	
10	Thursday, May 27, 2010	Kim Hooper	Wayne RESA	Wayne RESA	
12	Tuesday, June 15, 2010	Dale Goby	Mason-Lake ISD	NW Mich TC	
11	Tuesday, June 15, 2010	Nate Rowen	KRESA	KRESA	
13	Wednesday, June 16, 2010	Kim Hooper	Tawas	Iosco RESA	
14	Thursday, June 17, 2010	Dale Goby	St. Ignace Area School	Eastern U.P. ISD	
15	Monday, June 21, 2010	Dale Goby	Stanton	Iosco RESA	
17	Tuesday, June 22, 2010	Kim Hooper	Saginaw ISD	Saginaw ISD	
16	Tuesday, June 22, 2010	Steve Osborne	Macomb ISD	Macomb ISD	
18	Wednesday, June 23, 2010	Dale Goby	Jackson ISD	Jackson ISD	
19	Friday, June 25, 2010	Kim Hooper	TBA ISD	NW Mich TC	
20	Tuesday, June 29, 2010	Nate Rowen	Genesee ISD	Genesee ISD	
21	Thursday, July 01, 2010	Mac Dashney	Wex-Mis ISD	NW Mich TC	
22	Friday, July 09, 2010	Kim Hooper	Washtenaw ISD	Washtenaw ISD	
23	Wednesday, July 14, 2010	Kim Hooper	Wayne RESA	Wayne RESA	
24	Tuesday, July 20, 2010	Dale Goby	KRESA	KRESA	
	Friday, July 23, 2010	Instructor Team Meeting			
25	Wednesday, July 28, 2010	Steve Osborne	NMU University Center	N.M.U	
26	Thursday, July 29, 2010	Steve Osborne	NMU University Center	N.M.U	
27	Wednesday, August 11, 2010	Nate Rowen	Jackson ISD	Jackson ISD	
28	Monday, August 16, 2010	Mac Dashney	St. Clair ISD	St. Clair	
29	Tuesday, September 21, 2010	Kim Hooper	Holt, Admin Bldg	Iosco RESA	
30	Wednesday, September 22, 2010	Dale Goby	Clare-Gladwin RESD	NW Mich TC	
31	Tuesday, September 28, 2010	Dale Goby	KRESA	KRESA	
32	Tuesday, September 28, 2010	Kim Hooper	Wayne RESA	Wayne RESA	
	Friday, October 08, 2010	Instructor Team Meeting			