

Nullification Process

Educators may elect to nullify (remove) his or her certificate or endorsements(s) from his or her certificate based upon a process established in Michigan law. Requests for nullification may be submitted under Section 1532(5) of 2006 PA 619, which states:

Upon the request of a teacher, the state board immediately shall nullify that teacher's teaching certificate. Upon the request of a teacher, the state board may nullify 1 or more endorsements on the teaching certificate, or a grade level certification included in the teaching certificate if the grade level certification has not been used for 12 or more years. The state board shall not reinstate, reissue, or renew a teaching certificate, endorsement on a teaching certificate, or a grade level certification that has been nullified pursuant to subsection (5).

To request the nullification of a Michigan issued certificate or individual endorsement(s), please review the following procedures and instructions:

1. Send an email to Dana Utterback at Utterbackd@michigan.gov.
 - a. In the subject line include "Nullification Request."
 - b. Within the email, include your full name as it appears on your current certificate. Please include all aliases your certification has been under.
 - c. State your intent for nullification (i.e. Michigan Teaching Certificate or the subject area-code-grade level you wish to nullify).
2. Once your email is received, you will be notified within 72 hours of receipt by email. An attachment will be included in the notification, which must be printed, completed and signed in front of a notary, thus officially beginning the nullification process.
3. Once completed, the nullification request form must be sent back by USPS mail in original format to the Office of Educator Excellence (OEE).
4. When your notarized nullification request is received a confirmation letter along with an employment verification form (which may be duplicated as needed) will be sent by email. The employment verification form(s) must show 12 years of employment confirming you have not taught in the area(s) you are requesting nullification.
5. Send in the completed employment verification form(s) to the address listed at the bottom of the form.
6. Once your completed employment verification form(s) have been received, reviewed, and confirmed by the OEE, you will then receive a letter and a copy of your updated teaching certificate confirming the nullification process has been completed. A letter to your current superintendent or school district will also be sent confirming your nullification.