



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING



JENNIFER M. GRANHOLM  
GOVERNOR

MICHAEL P. FLANAGAN  
SUPERINTENDENT OF  
PUBLIC INSTRUCTION

October 14, 2008

**MEMORANDUM**

TO: All Intermediate and Local School District Superintendents  
All Public School Academy Administrators

FROM: Sally Vaughn, Ph.D. *Sally*  
Deputy Superintendent/Chief Academic Officer

SUBJECT: McKinney-Vento Homeless Assistance Act  
2008-2009 Local Homeless Education Liaison Directory

Federal law under Title I and Title X, the McKinney-Vento Homeless Assistance Act, ensures the educational rights and protections for children and youth experiencing homelessness. These children and youth are automatically eligible to receive Title I services by virtue of their homelessness.

Each state receiving funding under Title I, Part A, is required to submit a plan to the Secretary of Education that includes the provisions of the McKinney-Vento Homeless Assistance Act. One of those provisions is that a local education agency (LEA) may receive funding under Title I, Part A, only if the LEA has a plan that ensures Title I services to homeless children and youth.

The McKinney-Vento Homeless Assistance Act requires that all local education agencies have a designated appropriate staff person and a local education liaison for homeless children and youth. This person may also be the coordinator for other federal programs. This assurance guarantees that a homeless student will have a full and equal opportunity to succeed in school.

The Homeless Liaison Update form is attached. Please enter the information requested and return by fax to Trudy Schutte, Office of School Improvement, at 517-335-2886.

In order to comply with the federal requirement that all school districts and public school academies have a homeless liaison, districts and public school academies not submitting a liaison update form will have the superintendent or administrator named as the liaison.

Please return your fax by **October 31, 2008**. Questions regarding this process may be directed to Trudy Schutte, Office of School Improvement, at 517-241-1162.

Attachment

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www.michigan.gov/mde • (517) 373-3324



McKinney-Vento Homeless Assistance Act  
District Homeless Liaison Update Information  
Please fill in all blanks.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

District Name: \_\_\_\_\_

District Address: \_\_\_\_\_

\_\_\_\_\_

Phone #: \_\_\_\_\_

Fax #: \_\_\_\_\_

Email (School email address only. No personal email addresses.):

\_\_\_\_\_

**Return by October 31 to:**  
Attn: Homeless Education  
Michigan Department of Education  
608 W. Allegan St., 2<sup>nd</sup> Floor  
PO Box 30008  
Lansing, MI 48909  
Fax: 517-335-2886