



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING


RICK SNYDER
GOVERNOR

SHEILA A. ALLES
INTERIM STATE SUPERINTENDENT

MEMORANDUM

DATE: June 7, 2018

TO: Local and Intermediate School District Superintendents
Public School Academy Directors

FROM: Venessa A. Keesler, Ph.D., Deputy Superintendent 
Division of Educator, Student, and School Support

SUBJECT: Notice of Application Window for Offline/Project-Based Learning Seat Time Waivers (STWs)

The application process for districts wishing to operate an offline or project-based (STW) is now open. According to Section 5-O-B of the [Pupil Accounting Manual](#), a district must receive approval from the Department in cases where the district wishes to provide self-scheduled, project-based learning courses that have no online or computer based component.

The district must present a plan for the approval of the self-scheduled, project-based learning course to the Intermediate School District (ISD) Auditor before submitting its implementation plan to the Department for approval. The implementation plan for the course must include provisions regarding how the requirements for counting pupils in membership will be satisfied. **This application is due on August 24, 2018** and is available at www.techplan.org.

Districts that have been approved for this waiver in a previous school year are not required to reapply. All seat time waivers, regardless of whether granted to an individual district or as part of a consortium agreement, are subject to termination by the State Superintendent at any time during the school year for any reason.

This initiative aligns with the Michigan Department of Education Top 10 in 10 Years Goal #2, which states, "Implement, with strong district and building leadership, high-quality instruction in every classroom through a highly coherent, child-centered instructional model where students meet their self-determined academic and personal goals to their highest potential."

Please contact Eric Lipinski in the Office of Educational Supports at lipinskie@michigan.gov with any questions pertaining to this waiver.

cc: Michigan Education Alliance

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