



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

RICK SNYDER  
GOVERNOR

MICHAEL P. FLANAGAN  
STATE SUPERINTENDENT

June 19, 2014

**MEMORANDUM**

TO: Local and Intermediate School District Superintendents  
Public School Academy Directors

FROM: Venessa A. Keesler, Ph. D. *V. Keesler*  
Deputy Superintendent, Education Services

SUBJECT: Notification of Online Learning Report for the 2013-2014 School Year  
Due September 1, 2014

Pursuant to the State School Aid Act, Section, 388.1618, a school district, intermediate school district (ISD), or public school academy (PSA) that offers online learning must submit a report to the department that details the per-pupil costs of operating online learning by **September 1, 2014**.

The report must be completed by all school districts, ISDs, and PSAs offering online learning and can be found at the following web address:  
[https://docs.google.com/forms/d/1pWlhwR0Bv3EVgvtv\\_htlo99hZMDecPviDZtERNIMeNM/viewform](https://docs.google.com/forms/d/1pWlhwR0Bv3EVgvtv_htlo99hZMDecPviDZtERNIMeNM/viewform).

For questions relating to the Online Learning Report, please contact Brian Barber or Eric Lipinski at 517-241-4285.

cc: Michigan Education Alliance

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