

Public School Academies (PSA) Unit Telephone Triage

All number are 517 area code

Michelle Watkins PSA Secretary 241-6960	
<ul style="list-style-type: none"> ➤ Assist in locating files/records ➤ Charter contract maintenance ➤ Directions to other areas of MDE ➤ Directions to website ➤ FOIA questions ➤ General assistance/support 	<ul style="list-style-type: none"> ➤ General procedural questions ➤ Grant award packets/letters ➤ Process for resolving complaints ➤ PSA travel ➤ PSA unit supplies

Jill Thompson Analyst 241-6964	Neil Beckwith Consultant 241-4833	Sue Landon Consultant 335-2774	Vacant Consultant
<p>- CMS MEGS+ - EEM MAIN</p> <ul style="list-style-type: none"> ➤ Contract procedures/issues ➤ CSP budget issues ➤ CSP grant award notices ➤ CSP related Board items ➤ Grant procedures/issues ➤ PSA unit website ➤ USED reporting 	<ul style="list-style-type: none"> ➤ AdvancED ➤ Assurance & verification ➤ Authorizer 101 ➤ Charter contract questions ➤ Coordination w/BAA, CEPI ➤ Coordination w/HAL ➤ Coordination with Treasury ➤ CSP budget issues ➤ Cyber school issues ➤ ESP questions 	<ul style="list-style-type: none"> ➤ Grant monitoring/oversight ➤ Grant tracking ➤ Obtaining a CSP grant ➤ PSA questions ➤ PSA unit tech initiatives ➤ PSA Visits ➤ Professional development ➤ Public school questions ➤ Record storage/retrieval ➤ School Improvement 	<ul style="list-style-type: none"> ➤ Schools of Excellence ➤ Seat Time ➤ Statutory/Policy Issues ➤ Student records ➤ Technical assistance visits ➤ Website management ➤ Windup & Dissolution ➤ Workshops & conferences

Vacant PSA Supervisor		Tammy Hatfield PSA Manager 335-2797	
<ul style="list-style-type: none"> ➤ Coordinate w/senior staff ➤ Coordination w/Authorizers ➤ Coordination w/external stakeholders ➤ Coordination w/Legislature ➤ CSP grant goal monitoring ➤ Major policy issues 	<ul style="list-style-type: none"> ➤ New MDE/OEII/PSA unit initiatives ➤ Press/Media requests ➤ PSAU budget ➤ PSAU HR/personnel issues ➤ SBE ➤ Staff coordination ➤ USED issues 	<ul style="list-style-type: none"> ➤ Assurance & verification ➤ Coordination w/Authorizers ➤ Coordination w/external stakeholders ➤ Dissemination grants ➤ FAQ Development ➤ Professional Development ➤ PSA Best Practices Program 	<ul style="list-style-type: none"> ➤ PSA reports ➤ Staff coordination ➤ Statutory/policy issues ➤ Technical assistance program ➤ Webinar management ➤ Workshops & conferences

Other Contact Information: MDEPSAGrant@michigan.gov; FAX: 517-241-0247; www.michigan.gov/charters