

**To:** Authorized EEM Users

**Subject:** Points of Pride in the Educational Entity Master (EEM)

For the 2012-2013 school year, schools will have the **option** to enter Points of Pride (PoP) in the EEM, which provides voluntary information about a school, to be displayed on the 2012-2013 Accountability Scorecard on the MISchoolData portal ([www.mischooldata.org](http://www.mischooldata.org)). Please note this is **not required**.

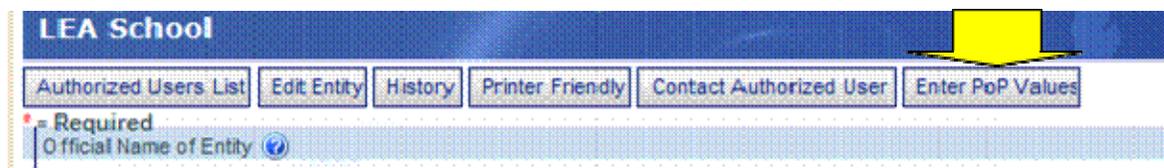
Building lead administrators should have received a “Points of Pride Optional Worksheet” along with the related communication from the Michigan Department of Education. Please work with your lead administrator (s) if your entity chooses to provide PoP information.

As an EEM Authorized user you will have from **May 1, 2013 until 11:59 p.m. on May 31, 2013**, to enter this information for the 2012-2013 school year.

Please see the following instructions to enter PoP in EEM:

1. Once logged into the EEM on the left hand side select “My Entities” then click the “List of Entities” on the left hand side.
2. Select the entity to be updated.
3. Click the grey button at the top “Enter PoP Values.”

If your entity chooses to provide the information you can fill in some fields or all nine fields. Additionally, there is space to provide custom Points of Pride using a text box. The text box will accept a maximum of 400 characters (about five sentences). Please enter this in paragraph form with punctuation, as this information will be displayed exactly as it is entered.



4. Once you are finished entering the information you would like displayed please scroll to the bottom and click save (continue).

If you have questions about Points of Pride, please contact the Michigan Department of Education Office of Evaluation, Strategic Research and Accountability at [MDE-Accountability@Michigan.gov](mailto:MDE-Accountability@Michigan.gov) or at 877-560-8378, option 6.

If you need further assistance with the EEM Application please contact CEPI at [CEPI@michigan.gov](mailto:CEPI@michigan.gov) or 517-335-0505, option 3.

Thanks, CEPI