



Michigan Department of Education

## Proportionate Share Calculation Special Education: Flowthrough Grant

### *Important Information*

- The Intermediate School District (ISD) calculates overall requirement based on total allocation and all eligible\* students.
- ISD determines how requirement will be met in coordination with its member districts.
- ISD budgets in NexSys the amounts the ISD or each member district will spend using the 371 function code.
- ISD or member districts determine who will provide services.
- ISD or member districts are answerable for charging the grant for eligible expenditures before using State or Local funds.
- ISD or member districts are responsible for ensuring the costs charged are actual and not budget estimates.
- ISD or member districts are responsible for ensuring documentation supports charges to the grant.
- ISD is responsible for ensuring the requirement is met overall. It is okay if some member districts spend more or less than budgeted, however, the ISD and member districts must spend, in the aggregate, the required amount during the grant period or the carryover in the following grant period.

### *Calculation*

ISD:	
Program Number (formerly Grant Number) (e.g. 220450):	
School Year (e.g. 21-22):	
Overall fall count – prior year (e.g. Fall 2020):	
Number of eligible* children (3-21) with disabilities in public schools within the ISD:	
Number of parentally placed eligible* children (3-21) with disabilities in private elementary and secondary schools located within the ISD	
Total number of eligible* children	
IDEA Flowthrough (Section 611) funds allocated to the ISD**	
Average allocation per eligible child	
Number of parentally placed children (3-21) with disabilities	
<b>Total Proportionate Share Requirement</b>	

\* Total children eligible to receive special education and related services, not just those served

\*\* For FY22 include both regular and American Rescue Plan (ARP) Flowthrough allocations



Michigan Department of Education

## Proportionate Share Calculation Special Education: Preschool Grant

### *Important Information*

- The Intermediate School District (ISD) calculates overall requirement based on total allocation and all eligible\* students.
- ISD determines how requirement will be met in coordination with its member districts.
- ISD budgets in NexSys the amounts the ISD or each member district will spend using the 371 function code.
- ISD or member districts determine who will provide services.
- ISD or member districts are answerable for charging the grant for eligible expenditures before using State or Local funds.
- ISD or member districts are responsible for ensuring the costs charged are actual and not budget estimates.
- ISD or member districts are responsible for ensuring documentation supports charges to the grant.
- ISD is responsible for ensuring the requirement is met overall. It is okay if some member districts spend more or less than budgeted, however, the ISD and member districts must spend, in the aggregate, the required amount during the grant period or the carryover in the following grant period.

### *Calculation*

ISD:	
Program Number (formerly Grant Number) (e.g. 220460):	
School Year (e.g. 21-22):	
Overall fall count – prior year (e.g. Fall 2020):	
Number of eligible* children (3-5) with disabilities in public schools within the ISD:	
Number of parentally placed eligible* children (3-5) with disabilities in private elementary and secondary schools located within the ISD	
Total number of eligible* children	
IDEA Preschool (Section 619) funds allocated to the ISD**	
Average allocation per eligible child	
Number of parentally placed children (3-5) with disabilities	
<b>Total Proportionate Share Requirement</b>	

\* Total children eligible to receive special education and related services, not just those served

\*\* For FY22 include both regular and American Rescue Plan (ARP) Preschool allocations