



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

GRETCHEN WHITMER
GOVERNOR

MICHAEL F. RICE, Ph.D.
STATE SUPERINTENDENT

MEMORANDUM

DATE: October 14, 2021

TO: Local and Intermediate School District Superintendents
Public School Academy Directors

FROM: Kyle L. Guerrant, Deputy Superintendent *KG*
Division of Finance and Operations

Dr. Scott Koenigsknecht, Deputy Superintendent *SK*
P-20 System and Student Transitions

SUBJECT: Pupil Membership Requirements for Fifth Year Early Middle College
Students

The Michigan Department of Education (MDE) is sending this communication to clarify pupil membership requirements for fifth year early middle college (EMC) students as defined in state law and captured in the MDE Pupil Accounting Manual. Please distribute this guidance to all districts and staff that operate an EMC or send students to an EMC.

Below are three important membership requirements in section 5-G-B of the 2021-2022 [Pupil Accounting Manual](#):

- 6) The pupil has not satisfied all graduation requirements.
- 7) The pupil is enrolled in at least one math or math-related class during the pupil's final year.
- 10) The pupil is enrolled in at least one course in the fifth year that earns high school credit during each count period.

Please note that subsections 6 and 7 above are existing requirements based on state laws, MCL [388.1606\(4\)\(m\)](#) and MCL [380.1278a](#), respectively, and have been in effect for some time. Per MCL [388.513\(1\)\(f\)](#), subsection 10 has been added as a pupil membership requirement for the 2021-2022 school year and must be in effect in the 2022-2023 school year.

STATE BOARD OF EDUCATION

CASANDRA E. ULBRICH – PRESIDENT • PAMELA PUGH – VICE PRESIDENT
TIFFANY D. TILLEY – SECRETARY • TOM MCMILLIN – TREASURER
JUDITH PRITCHETT – NASBE DELEGATE • ELLEN COGEN LIPTON
NIKKI SNYDER • JASON STRAYHORN

608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909
www.michigan.gov/mde • 833-633-5788

To clarify, districts will not face a membership deduction for 5-G-B subsection 10 during the 2021-2022 school year but must satisfy this requirement in subsequent years to avoid a pupil membership deduction.

Early middle college supports [Michigan's Top 10 Strategic Education Plan](#) to:

- Improve the health, safety, and wellness of all learners
- Expand secondary learning opportunities for all students
- Increase the percentage of students who graduate from high school
- Increase the percentage of adults with a post-secondary credential

For additional questions, please contact your intermediate school district (ISD) pupil membership auditor or Brian Ciloski in MDE's Office of Financial Management at ciloskib@michigan.gov.

cc: Michigan Education Alliance
Confederation of Michigan Tribal Education Directors