Quick Guide to School Nutrition Programs (SNP) Online Training Modules in GEMS/MARS

1) Access Online Training Modules and Instructional Materials at:

https://www.michigan.gov/mde/0,4615,7-140-66254_50144-380541--,00.html

or under the Training section of the SNP website

Training

- School Meal Overview Training (SMOT) Workshops
- Tuesday at 2 - Teleconferences and Webinars
- Upcoming SNP Annual Conferences
  Upcoming Michigan School Nutrition Programs (SNP) Annual Conferences

- Online Training Modules and Instructional Materials ⬅

2) Click the Online Training Modules/Instructional Materials link for a list of available modules.

MDE / FOOD & NUTRITION PROGRAMS / SCHOOL NUTRITION PROGRAMS

Online Training Modules

Use Internet Explorer or Firefox browsers to complete modules.
Chrome IS NOT compatible at this time.

Please Note: The School Nutrition Program's main phone line number has changed. If you have any questions regarding these training modules, please use the following phone number 517-241-5374.
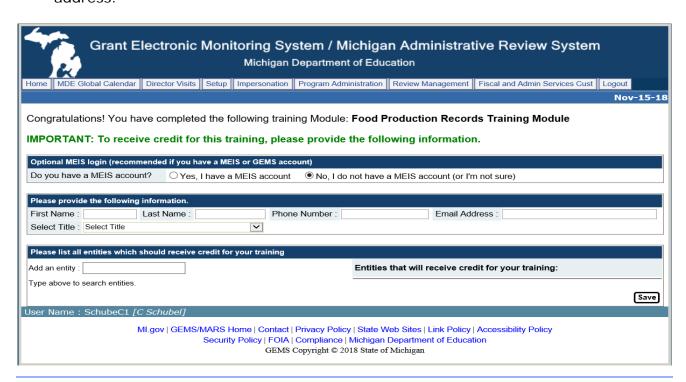
- Accessing MARS and Uploading Documentation

- Administrative Review – Part I
- Administrative Review – Part II
- Administrative Review – Part III
- Administrative Review – Part IV
- Administrative Review – Part V
- Administrative Review – Part VI
- Afterschool Snack Program
- Benefit Issuance and Certification – Application Processing
- Breakfast in the Classroom
- Breakfast Meal Pattern
- Civil Rights
- Community Eligibility Provision
- Corrective Action – Compliance Plan
- Dietary Specifications
- Direct Certification
- Equipment and Capital Expenditures
- Food Production Records
- Fresh Fruit and Vegetable Program (FFVP)

3) Select a training module from the list. You will complete the module and take a quiz to assess your comprehension of the material. If you successfully pass the quiz (quiz score of 80% or better), then you will be directed to the screen below:
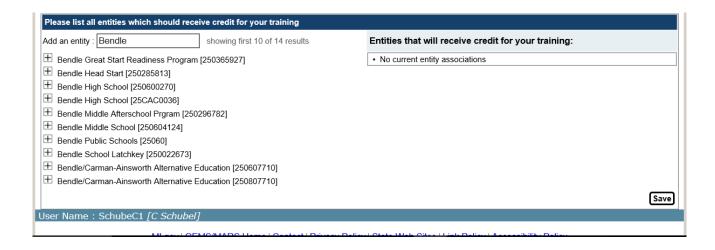

4) If you have has an MEIS account, enter your MEIS username and Password (the same user name and password you use to access MEGS+ and MiND).

5) If you do not have an MEIS account, then select "No" and you will be directed to the screen below to enter your first and last name, phone number, and email address.

6) To receive credit for the training, you will have to associate the completion of the module with your school district. You will do this by typing three or more letters of the school district's name in the "Add an entity" textbox to show a list of schools.

7) Click the plus sign located to the left of the school's name. List all of the entities that need to be associated with the completion of this training. Remember to click the "Save" button when you are finished.