

Quick Guide to School Nutrition Programs (SNP) Online Training Modules in GEMS/MARS

1) Access Online Training Modules and Instructional Materials at:

https://www.michigan.gov/mde/0,4615,7-140-66254_50144-380541--,00.html

or under the Training section of the SNP website

Training

- School Meal Overview Training (SMOT) Workshops
- Tuesday at 2 - Teleconferences and Webinars
- Upcoming SNP Annual Conferences
Upcoming Michigan School Nutrition Programs (SNP) Annual Conferences
- Online Training Modules and Instructional Materials



2) Click the Online Training Modules/Instructional Materials link for a list of available modules.

MDE / FOOD & NUTRITION PROGRAMS / SCHOOL NUTRITION PROGRAMS

Online Training Modules

Use Internet Explorer or Firefox browsers to complete modules.
Chrome IS NOT compatible at this time.

Please Note: The School Nutrition Program's main phone line number has changed. If you have any questions regarding these training modules, please use the following phone number 517-241-5374.

- Accessing MARS and Uploading Documentation
- Administrative Review - Part I
- Administrative Review - Part II
- Administrative Review - Part III
- Administrative Review - Part IV
- Administrative Review - Part V
- Administrative Review - Part VI
- Afterschool Snack Program
- Benefit Issuance and Certification - Application Processing
- Breakfast in the Classroom
- Breakfast Meal Pattern
- Civil Rights
- Community Eligibility Provision
- Corrective Action - Compliance Plan
- Dietary Specifications
- Direct Certification
- Equipment and Capital Expenditures
- Food Production Records
- Fresh Fruit and Vegetable Program (FFVP)

- 3) Select a training module from the list. You will complete the module and take a quiz to assess your comprehension of the material. If you successfully pass the quiz (quiz score of 80% or better), then you will be directed to the screen below:

Grant Electronic Monitoring System / Michigan Administrative Review System
Michigan Department of Education

Home | MDE Global Calendar | Director Visits | Setup | Impersonation | Program Administration | Review Management | Fiscal and Admin Services Cust | Logout

Nov-15-18

Congratulations! You have completed the following training Module: **Food Production Records Training Module**

IMPORTANT: To receive credit for this training, please provide the following information.

Optional MEIS login (recommended if you have a MEIS or GEMS account)

Do you have a MEIS account? ☒ Yes, I have a MEIS account ☐ No, I do not have a MEIS account (or I'm not sure)

MEIS Username : MEIS Password :

User Name : SchubeC1 [C Schubel]

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- 4) If you have has an MEIS account, enter your MEIS username and Password (the same user name and password you use to access MEGS+ and MiND).
- 5) If you do not have an MEIS account, then select "No" and you will be directed to the screen below to enter your first and last name, phone number, and email address.

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Do you have a MEIS account? ☐ Yes, I have a MEIS account ☒ No, I do not have a MEIS account (or I'm not sure)

Please provide the following information.

First Name : Last Name : Phone Number : Email Address :

Select Title :

Please list all entities which should receive credit for your training

Add an entity :

Type above to search entities.

Entities that will receive credit for your training:

User Name : SchubeC1 [C Schubel]

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- 6) To receive credit for the training, you will have to associate the completion of the module with your school district. You will do this by typing three or more letters of the school district's name in the "Add an entity" textbox to show a list of schools.

Please list all entities which should receive credit for your training

Add an entity : showing first 10 of 14 results

Entities that will receive credit for your training:

- No current entity associations

☐ Bendle Great Start Readiness Program [250365927]
☐ Bendle Head Start [250285813]
☐ Bendle High School [250600270]
☐ Bendle High School [25CAC0036]
☐ Bendle Middle Afterschool Prgram [250296782]
☐ Bendle Middle School [250604124]
☐ Bendle Public Schools [25060]
☐ Bendle School Latchkey [250022673]
☐ Bendle/Carman-Ainsworth Alternative Education [250607710]
☐ Bendle/Carman-Ainsworth Alternative Education [250807710]

Save

User Name : SchubeC1 [C Schubel]

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- 7) Click the plus sign located to the left of the school's name. List all of the entities that need to be associated with the completion of this training. Remember to click the "Save" button when you are finished.

Please list all entities which should receive credit for your training

Add an entity : showing first 10 of 14 results

Entities that will receive credit for your training:

- ☐ Bendle Middle School 250604124
- ☐ Bendle Public Schools 25060

☐ Bendle Great Start Readiness Program [250365927]
☐ Bendle Head Start [250285813]
☐ Bendle High School [250600270]
☐ Bendle High School [25CAC0036]
☐ Bendle Middle Afterschool Prgram [250296782]
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☐ Bendle Public Schools [25060]
☐ Bendle School Latchkey [250022673]
☐ Bendle/Carman-Ainsworth Alternative Education [250607710]
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Save

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