

## REQUIREMENTS AND SUPPORTS FOR SCHOOLS NEWLY IDENTIFIED ON THE 2014 PRIORITY SCHOOLS LIST

### Reform/Redesign Plans

A Reform/Redesign Plan must be submitted into the AdvancEd Adaptive System of School Improvement Support Tools (ASSIST). The Reform/Redesign Plan will be submitted in two phases.

- First, building requirements (#4, #6, #7 and #9) are addressed; submission date is November 18, 2014.
- Second, district requirements are addressed after completing the Education Resource Strategies Survey (ERS); submission date is January 19, 2015.

The timeline for Priority school activities can be found at: [2014-2015 State School Reform/Redesign Timeline](#).

The redesign plan must implement one of four intervention models: transformation, turnaround, restart, or closure; all are fully described at [State School Reform/Redesign Four Intervention Models](#).

The redesign plan submission must include any amendments to the collective bargaining agreement that are necessary to implement one of the intervention models as specified by statute in MCL 380.1280c, section 8. [The Revised School Code \(Excerpt\) 380.1280c](#).

Additional resources regarding the intervention models, training webinars and other details of redesign plan development and submission through ASSIST are available through the SSRRO web site at: <http://www.michigan.gov/mde-reform>.

### Districts with non-Title I Priority Schools

Conduct a **district-level** professional dialogue about the system changes required to support your Priority (and Focus) schools in the rapid changes identified in building-level dialogues, and report conclusions through ASSIST. The district reports to the local Board of Education quarterly on the progress in its Priority schools.

### Districts with Title I Priority Schools

Assign a district representative to be part of your Title I Priority school support team. This team forms a base of support that assists Year 1 Priority schools in writing their Turnaround or Transformation Plan and, after approval, assists in implementing the plan. The School Support Team is comprised of a School Improvement Facilitator from the ISD/ESA, a district representative and the district-level Intervention Specialist.

Work with the Intervention Specialist to conduct a **district-level** professional dialogue about the system changes required to support your Priority schools in the rapid changes identified as necessary in building-level dialogues. The district completes the Education Resource Strategies (ERS) Resource Check system-level self-assessment with the help of the Intervention Specialist and then uploads it into AdvancEd.

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The required district Title I set-aside will begin in Year 2 of a Title I Priority school's identification and will be calculated as the sum of 10% of each Priority school's previous year, school-level Title I budget, up to an aggregate maximum not to exceed 10% of the LEA Title I allocation. During Year 3, the district set-aside is increased to 15% of each Priority school's previous year school level Title I budget up to an aggregate maximum not to exceed 15% of the current year LEA Title I allocation.

During Year 4, the district set-aside is increased to 20% of each Priority school's previous year school-level Title I budget up to an aggregate maximum not to exceed 20% of the current year LEA Title I allocation. These set-aside funds must be used for specific kinds of support for identified Title I Priority schools. All regular Title I rules apply when using set-asides.

See [www.michigan.gov/prioritieschools](http://www.michigan.gov/prioritieschools) for acceptable uses of district set-asides.

### **Letter of Identification and Notification**

The district is required to send a notification letter to parents of students enrolled in a Priority school named in the 2012, 2013 and 2014 cohort of Priority schools. The letter must be sent to parents of those students enrolled in the 2013-2014 school year and those anticipated by the district to enroll in a Priority school for the 2014-2015 school year. Also to be included in the letters are the reasons for the school's identification and the school's and district's plans to improve student achievement. The MDE has determined this letter must be sent so that it will be received by parents no later than 10 days following public release of the Top-to-Bottom list or by August 26, 2014, whichever date is later. The district reports to the local Board of Education quarterly on the progress in its Priority schools.

### **Non-Title I Priority Schools**

Implement the Superintendent's Dropout Challenge. For additional information please contact Jonathan Doll at [DollJ2@michigan.gov](mailto:DollJ2@michigan.gov).

Conduct **building-level** "diagnostic dialogue" with stakeholders to examine data and determine changes in teaching/learning practice capable of raising student achievement. Use these "Big Ideas" to inform the Reform/Redesign Plan that is in the Priority Diagnostic on the AdvancEd website.

### **Title I Priority Schools**

Implement the Superintendent's Dropout Challenge.

Work with the Intervention Specialist to conduct **building-level** "diagnostic data dialogues" with stakeholders to examine data and determine changes in teaching/learning practice capable of raising student achievement. Use these "Big Ideas" to inform the Reform/Redesign Plan that is in the Priority Diagnostic on the AdvancEd website.

Schedule a meeting in the spring with the School Support Team. The School Improvement Facilitator from the ISD/ESA will meet with the School Improvement Team to train team members in the Instructional Learning Cycle (ILC), a collaborative short-term process of instructional improvement. Then, the pilot teacher team(s) will implement an ILC and report out on the process and the results to the School Support Team.

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Administer to core content teachers the Surveys of Enacted Curriculum (SEC) before the end of the current school year and again during Year 2 to assess progress.

Obligate 10% of the building's Title I fund allocation for specific kinds of support of identified Priority schools. All regular Title I rules apply when using set-asides.

See [www.michigan.gov/prioritieschools](http://www.michigan.gov/prioritieschools) for acceptable uses of district set-aside.

Title I Priority schools identified in 2011, 2012 and 2013 cohorts receive services through the MI Excel Statewide System of Support (SSoS) through their local Intermediate School District (ISD)/Educational Service Agency (ESA). The School Improvement Facilitator from the ISD/ESA, as part of the School Support Team, will meet with the Priority School principal and School Improvement Team to review the school's needs and select appropriate supports offered through the MI Excel SSoS to address those needs. The School Support Team, consisting of the ISD/ESA School Improvement Facilitator, the District Representative, and the Intervention Specialist, will schedule Quarterly Reporting Meetings with teacher teams to check on the implementation of the Instructional Learning Cycle.

### **Key Dates**

#### **Wayne County Area - Title I Technical Assistance Orientation Wednesday, August 13, 2014; 1:30 - 6:00 PM**

Detroit Marriott Southfield  
27033 Northwestern Highway  
Southfield, Michigan 48034

Registration and additional information can be found at:

<http://sro-tech-assist-orientation-aug13-southfield.eventbrite.com>

Newly identified Title I Priority schools will meet their reform support teams who will assist them in developing Reform/Redesign Plans.

#### **Wayne County Area – 1<sup>st</sup> Technical Assistance Session for all newly identified 2014 Priority Schools Thursday, August 14, 2014; 8:00 AM – 4:00 PM**

Detroit Marriott Southfield  
27033 Northwestern Highway  
Southfield, Michigan 48034

Registration and additional information can be found at:

<http://sro-tech-assist-aug14-southfield.eventbrite.com>

The planning process, requirements, and technical details will be addressed at this event. Attendees should include two central office personnel and two members of the school's reform team. In addition, the Intermediate School District (ISD), the ISD School Improvement Facilitator and the assigned Intervention Specialist will participate.

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### **Ingham County Area – Title I Technical Assistance Orientation Monday, August 18, 2014; 1:30 – 6:00 PM**

Lansing Center  
333 E. Michigan Avenue  
Lansing, Michigan 48933  
Registration and additional information can be found at:  
<http://sro-tech-assist-orientation-aug18-lansing-center.eventbrite.com>

Newly identified Title I Priority schools will meet their reform support teams who will assist them in developing Reform/Redesign Plans.

### **Ingham County Area - 1<sup>st</sup> Technical Assistance Session for all newly identified 2014 Priority Schools Tuesday, August 19, 2014; 8:00 AM – 4:00 PM**

The Lansing Center  
333 East Michigan Avenue  
Lansing, Michigan 48933  
Registration and additional information can be found at:  
<http://sro-tech-assist-aug19-lansing-center.eventbrite.com>

The planning process, requirements, and technical details will be addressed at this event. Attendees should include two central office personnel and two members of the school's reform team. In addition, the Intermediate School District (ISD), the ISD School Improvement Facilitator, and the assigned Intervention Specialist will participate.

### **2<sup>nd</sup> Technical Assistance Session-Thursday, October 23, 2014; 8:00 AM - 4:00 PM**

The Lansing Center  
333 East Michigan Avenue  
Lansing, Michigan 48933  
Registration and additional information will be provided at a later date

This technical assistance allows each school to receive feedback on its draft Reform/Redesign Plan. Reviewers from the Michigan Department of Education will meet with school representatives to discuss the plan and make suggestions for improvement. Schools must submit a draft Priority Plan in ASSIST by October 6, 2014 to receive feedback during this session.

### **Requirements and Supports for Previously Identified PLA and Priority Schools**

Schools identified on previous Priority school list remain under the supervision of the SSRRO, and must continue to implement the approved three-year redesign plan. Schools will be monitored by the SSRRO. Local school boards or board of directors must regularly submit evidence of implementation to the SSRRO.

All requirements listed above for newly-identified schools continue as obligations during years two, three and four of the 2014 cohort of Priority schools.