

**Reduction of Hours/Days Waiver for Alternative and/or Innovative Program  
Rubric for Narrative Application Questions**

1. Describe the alternative education or innovative program for which waiver approval is being requested. Please include any innovative ideas being implemented including virtual and online learning opportunities, project-based learning, internships, and dual enrollment opportunities:

5 points	3-4 points	0-2 points	Points Awarded
A clear and detailed description is included that discusses student population and demographics, student to teacher ratio, and interaction with the community. If the application is being submitted for an innovative program, there is clear and detailed discussion of what innovation is planned.	A general description is included that includes discussion on some of the following: student population and demographics, student to teacher ratio, and interaction with the community. If the application is being submitted for an innovative program, there is discussion of what innovation is planned.	A description is included that includes discussion on one or less of the following: student population and demographics, student to teacher ratio, and interaction with the community. If the application is being submitted for an innovative program, there is little, or no discussion of what innovation is planned.	

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2. How will the program specifically utilize the time not reported as instructional time to promote student success?

5 points	3-4 points	0-2 points	Points Awarded
<p>A clear and detailed description is included that discusses the way the time reduction is used to support students. This may include, but not be limited to a discussion of the following:</p> <ul style="list-style-type: none"> <li>• Additional professional development for staff</li> <li>• Tutoring or other intensive one-on-one support for students</li> <li>• Community Service/Mentorship opportunities</li> <li>• Transportation considerations</li> <li>• Considerations for students with employment and family obligations</li> </ul>	<p>A general description is included that discusses the way the time reduction is used to support students. Questions may exist as to how the strategies/activities will support students.</p>	<p>Little or no description is included that discusses the way the time reduction is used to support students. Questions exist as to how the strategies/activities will support students.</p>	

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3. Describe how the granting of this waiver will enhance the education of students.

5 points	3-4 points	0-2 points	Points Awarded
<p>A clear and detailed description is included that discusses how the granting of the waiver will enhance the education of students. This may include, but not be limited to a discussion of the following:</p> <ul style="list-style-type: none"> <li>• Personalized Learning Experiences</li> <li>• Smaller class sizes</li> <li>• One-on-one support where needed</li> <li>• Use of <a href="#">Flexible Learning Options</a></li> </ul>	<p>A general description is included that discusses how the granting of the waiver will enhance the education of students. Questions may exist as to how the items help to enhance the education of students.</p>	<p>Little or no description is included that discusses how the granting of the waiver will enhance the education of students. Questions exist as to how the items help to enhance the education of students.</p>	

4. How do you ensure that an educational opportunity exists for all students in the program?

5 points	3-4 points	0-2 points	Points Awarded
<p>A clear and detailed description is included that discusses how an educational opportunity exists for all students in the program. This may include, but not be limited to a discussion of the following:</p> <ul style="list-style-type: none"> <li>• Social Work services</li> <li>• Special Education services</li> <li>• Transportation Services</li> <li>• Additional Local Services</li> <li>• Postsecondary/Career Planning services</li> </ul>	<p>A general description is included that discusses how an educational opportunity exists for all students in the program. Questions may exist as to how the items help to ensure an educational opportunity for all students in the program.</p>	<p>Little or no description is included that discusses how an educational opportunity exists for all students in the program. Questions exist as to how the items help to ensure an educational opportunity for all students in the program.</p>	

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5. If the program has operated under the waiver before, describe the effectiveness of using the waiver to meet the needs of students:

5 points	3-4 points	0-2 points	Points Awarded
<p><b>For programs that have been approved for the waiver in the past:</b></p> <p>A clear and detailed description is included that discusses past effectiveness of the program under the waiver. This may include, but not be limited to a discussion of the following:</p> <ul style="list-style-type: none"> <li>• School climate surveys</li> <li>• Course completion data</li> <li>• Assessment (local and state) results</li> <li>• Changes in Attendance</li> </ul> <p><b>For first time waiver applicants:</b></p> <p>The application contains a clear and detailed description that discusses how the program will track effectiveness of the program under the waiver. This may include, but not be limited to a discussion of the bulleted items above.</p>	<p><b>For programs that have been approved for the waiver in the past:</b></p> <p>A general description is included that discusses that discusses past effectiveness of the waiver. Questions may exist as to how the items assist with the tracking of effectiveness.</p> <p><b>For first time waiver applicants:</b></p> <p>The application contains a general description that discusses how the program will track effectiveness of the program under the waiver. Questions may exist as to how the items assist with the tracking of effectiveness.</p>	<p><b>For programs that have been approved for the waiver in the past:</b></p> <p>Little or no description is included that discusses past effectiveness of the waiver. Questions exist as to how the items assist with the tracking of effectiveness.</p> <p><b>For first time waiver applicants:</b></p> <p>Little or no description is included that discusses how the program will track effectiveness of the program under the waiver. Questions exist as to how the items assist with the tracking of effectiveness.</p>	