

Start	End	Task/Activity	Mode
10/23/17	11/21/17	Online waiver window – request waiver to administer paper/pencil by <b>5:00 PM</b>	PP
11/06/17	05/22/18	Off-site Test Administration Requests	PP
01/08/18	02/13/18	Pre-identification of students for barcodes labels by <b>5:00 PM</b>	PP
01/08/18	02/13/18	Initial Material Order by <b>5:00 PM</b>	PP
01/08/18	02/26/18	Online test session setup in the Secure Site by <b>5:00 PM</b>	OL
01/08/18	05/25/18	Pre-identification of students by <b>5:00 PM</b>	Both
01/15/18	03/08/18	Alternate Insight Availability Request	OL
03/07/18	03/07/18	Online District and Building Coordinator Training WebEx - eDIRECT & Test Setup - watch Spotlight for details	OL
03/09/18	05/25/18	eDIRECT available for online test administrative tasks	OL
03/26/18	03/28/18	Materials arrive in schools - alternate delivery date not requested	Both
04/02/18	04/04/18	Materials arrive in schools - alternate delivery date requested	Both
04/03/18	05/22/18	Additional Material Order ( <b>closes at noon</b> )	PP
<b>04/09/18</b>	<b>05/25/18</b>	<b>Test Administration</b>	Both
04/09/18	05/25/18	Score entry P/SI Online Answer Documents by <b>4:00 PM</b>	Paper to Online
04/11/18	TBD	Preliminary Reports (within 48 hours of online test submission)	OL
05/30/18	05/30/18	Return of materials deadline	PP
June 2018		Verification of Enrollment - watch Spotlight for details	Both
June 2018		Verification of Answer Documents - watch Spotlight for details	Both
June 2018		Verification of not Tested - watch Spotlight for details	Both
TBD		Final Reports - watch Spotlight for details	Both