



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

GRETCHEN WHITMER
GOVERNOR

MICHAEL F. RICE, Ph.D.
STATE SUPERINTENDENT

MEMORANDUM

DATE: September 28, 2021

TO: Intermediate School District Pupil Transportation Contacts

FROM: John Andrejack, Supervisor, Program Finance 
Office of Special Education

SUBJECT: SE-4159 Bus Logs for 2021-2022

This communication is to notify you that the SE-4159-SL Specialized Transportation Log and SE-4159-RL Regular Transportation Log are now available to be downloaded from the Michigan Department of Education, [Office of Special Education website](#).

These logs are to be used to document the number of pupils transported during the pupil transportation count week of October 4-October 8, 2021. The completed logs will then be used to complete the 2021-22 SE-4094 Transportation Expenditure Report that is located within the Center for Educational Performance Information's (CEPI), Financial Information Database (FID). Since the transportation logs are used to document payment, the logs need to be kept on file at the district for a period of three years.

Please duplicate as necessary for your use during the Pupil Transportation Count Week. If you have any questions, please contact JL Purves at PurvesJ@Michigan.gov, or by calling the Office of Special Education, Program Finance at 517-241-1235.

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