



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

BRIAN J. WHISTON
STATE SUPERINTENDENT

MEMORANDUM

DATE: January 14, 2016

TO: Local and Intermediate School District Superintendents
Public School Academy Directors

FROM: Norma Jean Sass *NJS*
Deputy Superintendent, Education Services

SUBJECT: Section 99c Civics Education Grant

Section 99c of the FY 2015 State School Aid Act provides for the establishment of a competitive grant process to award \$60,000 to one provider for the delivery of programs that exemplify best practices in civic education. These grant funds will be awarded per the [2015 State Board of Education \(SBE\) approved grant criteria](#).

The grant application is now available and can be accessed at <https://www.surveymonkey.com/r/civicsgrant>. Please see the attached application instructions for further information.

Questions regarding this application should be directed to Gregg Dionne at dionneg@michigan.gov, or at 517-241-4285.

Attachment

cc: Michigan Education Alliance

STATE BOARD OF EDUCATION

JOHN C. AUSTIN – PRESIDENT • CASANDRA E. ULBRICH – VICE PRESIDENT
MICHELLE FECTEAU – SECRETARY • PAMELA PUGH – TREASURER
LUPE RAMOS-MONTIGNY – NASBE DELEGATE • KATHLEEN N. STRAUS
EILEEN LAPPIN WEISER • RICHARD ZEILE

608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909
www.michigan.gov/mde • 517-373-3324

MICHIGAN DEPARTMENT OF EDUCATION

Application Instructions for the 2015-2016 Section 99c

State School Aid Act Civics Education

I. INTRODUCTION/BACKGROUND

Section 99c of the FY 2015 State School Aid Act provides for the establishment of a competitive grant process to award \$60,000 to one provider for the delivery of programs that exemplify best practices in civic education. These grant funds will be awarded per the [2015 State Board of Education \(SBE\) approved grant criteria](#).

II. PROGRAM DESCRIPTION

A. Eligible Applicants

- An eligible applicant is a civics education provider.

B. Targeted Activities

- Provide programs that exemplify best practices in civic education.
- Provide programs that teach upper elementary, middle, and high school pupils how to participate responsibly in local and state government.
- Provide upper elementary, middle, and high school pupils with an innovative course of instruction on the history and principles of United States constitutional democracy.
- Provide support to all schools in the state through its website, conduct presentations at statewide conferences, and conduct presentations at local districts and intermediate districts.
- Provide targeted intensive support in implementation of the program for a select set of schools that have high economically disadvantaged populations.
- Address the appropriate Michigan content expectations for grades 5-12.
- Incorporate the four Dimensions of the Inquiry Arc as described in the College, Career, and Civic Life (C3) Framework.
- Develop a digital badge to award to students who successfully complete the program.

C. Total Funds Available

- \$60,000

III. APPLICATION PROCEDURES

- Applicants must submit a plan to the Michigan Department of Education (MDE) that describes how the above tasks will be completed and provides a timeline for implementation of those activities.
 - The application must be submitted using this survey link: <https://www.surveymonkey.com/r/civicsgrant>.
 - Applications are due by 5:00 P.M. February 11, 2016.
- The application must include:
 - A description of the expertise the applicant will bring to this project.

- An overall **description** of the resources the applicant will provide which exemplify best practices in civic education.
- A **management plan** that includes a list of the proposed activities; personnel who will be responsible for implementation and follow-up of the activities; and a timeline of the activities.
- A **budget** that includes line items for each of the activities proposed in the management plan.

IV. REVIEW

A team at the MDE will review all complete and submitted applications. An awardee will be selected based on the level of detail provided in the application that ensures a timely, efficient, and effective distribution of the grant funds.

V. ASSURANCE OF ACCURACY

For each application, an assurance must be submitted stating that all information provided within is true and accurate. If, during the implementation of any funded project, the MDE establishes that inaccurate or false information was provided in the application, the grant may be rescinded.

VI. AWARD NOTIFICATION

Once the review process is completed, the applicant will be notified of the status of the proposal. Funds will be distributed to the fiscal agent through the State Aid Management System (SAMS) or through a direct voucher from the MDE.

Questions regarding this application should be directed to Gregg Dionne at dionneg@michigan.gov, or at 517-241-7576.