



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

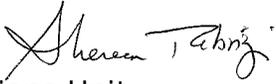
RICK SNYDER
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SUPERINTENDENT OF
PUBLIC INSTRUCTION

February 15, 2011

MEMORANDUM

TO: Local and Intermediate School District Superintendents
Public School Academy Directors

FROM: Shereen Tabrizi, Ph.D. 
Manager, Special Populations Unit

SUBJECT: Regulatory Compliance of Education for Homeless Children and Youth
(EHCY) Programs - School District Self-Assessment Tool

In our current economic climate, many students and their families are facing financial situations which may lead them to become eligible for homeless assistance services, as are required of all public school districts, under Subtitle B of Title VII of the McKinney-Vento Homeless Assistance Improvements Act (Title X, Part C of the No Child Left Behind Act [NCLB] of 2002).

The statutes for district EHCY programs are designed to ensure that all homeless children and youth have access to public school education, and that state and local education agencies remove any barriers to their enrollment, attendance, participation, and academic success. The Michigan Department of Education (MDE) is responsible for the administration and supervision of all EHCY programs, whether or not such programs are funded by McKinney-Vento (M-V) sub grants.

To assist in planning for effective EHCY programs, the MDE Homeless Education Program has provided a district self-assessment tool to aid LEAs, ISDs, and PSAs in understanding requirements and determining compliance status with the McKinney-Vento law. The attached tool lists specific responsibilities of all public school districts, referenced to the law, in addition to suggestions for compliance documentation. Consortium member districts (those participating in a M-V Homeless Education Grant) have additional compliance and reporting requirements, as noted on the attached document. Space is provided for districts to include details and comments on each element of the EHCY program requirements. District Homeless Liaisons should be most familiar with these regulations and able to provide the necessary supporting documentation.

All public school districts are required to complete this self-assessment, attach any pertinent documentation, and submit this information electronically to the MDE Homeless Education Program office electronically to frankst1@michigan.gov no

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later than **March 28, 2011**. Collection of this information is a requirement of the NCLB Act, Title X, Part C. The self assessment will be collected only once per EHCY grant cycle. This version of the assessment is tied to the 2011–2014 homeless grant cycle. (A new grant announcement will be released in February 2011.)

Regional McKinney-Vento Monitors have been contracted by the MDE to provide technical assistance and monitoring for each of the five field service regions in the state. Please note the regional map attached, indicating monitors assigned to each region, along with their contact information. These regional staff will review the district self-assessments to determine technical assistance needs within each region and assess whether districts are in compliance with the requirements of the McKinney-Vento Act. Districts with high risk or high need will participate in monitoring site visits and technical assistance with regional staff. Off-site technical assistance will be offered to other districts.

If you have any questions about the EHCY program requirements or the self-assessment tool, please contact Pam Kies-Lowe, Homeless Education Consultant, at 517-241-1162. If you feel your district needs assistance in completing the self assessment, please contact your McKinney-Vento Grant Coordinator or your assigned regional monitor.

Attachments: McKinney-Vento District Self Assessment
Frequently Asked Questions (FAQ) on the M-V Self Assessment
Map of Regional M-V Monitors with contact information

cc: District M-V Homeless Liaisons
M-V Grant Coordinators
M-V Monitors