

## **Child and Adult Care Food Program September 2016**

Welcome to the September edition of the Michigan Department of Education (MDE) Child and Adult Care Food Program (CACFP) Monthly E-Newsletter. If you need additional guidance or information between newsletters, visit the [MDE CACFP website](http://www.michigan.gov/cacfp) (www.michigan.gov/cacfp) or call the CACFP office at 517-373-7391. MDE will send out time-sensitive information immediately as necessary. Please feel free to share the information with your families.

### **What's New**

All institutions participating in CACFP are required to initiate a certification for Fiscal Year (FY) 2017 to continue participation. The certification must be completed through the Michigan Electronic Grants System Plus (MEGS+). MEGS+ may be accessed through the [Michigan Education Information System \(MEIS\)](http://www.michigan.gov/meis) (www.michigan.gov/meis). The due date for the FY 2017 certification is September 30, 2016. If certification is not complete, correct, and approved by MDE on or before Wednesday, November 30, 2016, institutions will lose claim months beginning with October 2016. For more information, refer to the following operational memoranda:

- Operational Memo #15 – FY 2017 Application Certification
- FDCH Memo #14 – FY 2017 Application Certification

This year, when Sponsors/Recipients/Fiscal Agents complete their annual application for renewal, they will notice a Michigan Nutrition Data (MiND) System form entitled "MiND Security Agreement" in the Sponsor/Site Information Section:

- The page will populate with the two authorized officials from the existing MiND system
- Agencies are required to confirm that the users listed are still the required authorized officials by the agency to use the MiND system
  - a. If the agencies would like to change a current user to a new user, they must enter the new users MEIS Account number (e.g.A10xxxxxx) in the MEIS Account Number textbox and click "Save." The new user's credentials will be loaded on the page
- The application requires two authorized officials to successfully complete this form. MEIS Accounts can be created on the [MEIS website](http://www.michigan.gov/meis) (www.michigan.gov/meis)
- To change users after the application has been submitted, agencies can choose to amend their application to make the required changes and resubmit the application
- In MiND, authorized users listed in this form would be able to log in with their user credentials

### **Website and Documents Changes**

CACFP staff is in the process of updating its website to make it, and all documents on the website, accessible to everyone. Contact the CACFP office if you are unable to locate information or documents.

### **Focus on CACFP - New Meal Pattern – Cost Comparison**

The updated CACFP meal pattern creates a foundation for children and adults in care to learn healthy habits that can last a lifetime. CACFP centers and day care homes can save money while implementing the new healthier meal pattern. For more information, visit the United States Department of Agriculture's (USDA) [Cost Comparison page](http://www.fns.usda.gov/sites/default/files/cn/CostComparison_CACFPMealPattern_OnePager.pdf) ([http://www.fns.usda.gov/sites/default/files/cn/CostComparison\\_CACFPMealPattern\\_OnePager.pdf](http://www.fns.usda.gov/sites/default/files/cn/CostComparison_CACFPMealPattern_OnePager.pdf)).

### **New Operational Memoranda**

The complete list of operational memoranda can be accessed at the [MDE CACFP website](http://www.michigan.gov/cacfp) ([www.michigan.gov/cacfp](http://www.michigan.gov/cacfp)) under Operational Memoranda.

- [Resources for Making Portable Water Available](#)  
(Operational Memorandum #19-Centers; #18 -FDCH). This operational memorandum was released to remind child nutrition program operators of the portable water requirement and to identify resources that can be used by schools and child care facilities in meeting this requirement
- [New Household Income Eligibility Guidelines](#)  
(Operational Memorandum #20-Centers; #19-FDCH). This operational memorandum provides copies of the revised household eligibility documents
- [New Reimbursement Rates](#)  
(Operational Memorandum #21-Centers; #20-FDCH). This operational memorandum announces the new reimbursement rates
- [Using Federal Funds to Support FoodCorps Service Members](#)  
(Operational Memorandum #22-Centers; #21-FDCH). This operational memorandum clarifies how state agencies and school food authorities can use federal funds to support FoodCorps service members
- [Water Availability in the Child and Adult Care Food Program](#)  
(Operational Memorandum #23-Centers; #22 -FDCH). This operational memorandum explains the water requirements in the CACFP and supersedes Operational Memorandum #8 FY 2011 Water Availability

### **CACFP Trainings**

The CACFP application re-certification and budget worksheet training schedule has been released. It is available on the [MDE CACFP website](http://www.michigan.gov/cacfp) ([www.michigan.gov/cacfp](http://www.michigan.gov/cacfp)) under Training. Attend one of these sessions if you would like hands-on, in-person assistance on completing your CACFP application re-certification and/or budget worksheet from CACFP staff! Many prior attendees say these sessions are very beneficial as they get their application re-certification and/or budget questions answered and even completed that day! It is highly recommended to bring a personal laptop and any documentation needed to work on your application re-certification and/or budget worksheet to maximize time at this training.

Registration is required for these workshops as seating is limited. Individuals registering for CACFP workshops/trainings must create an account on the Eventbrite website. The registration process is posted on the [MDE CACFP website](http://www.michigan.gov/cacfp) ([www.michigan.gov/cacfp](http://www.michigan.gov/cacfp)) under Training. Remember to save your Eventbrite account information for future use as CACFP staff will not have access to this information. NOTE: You are not required to bring your Eventbrite "ticket" to the workshop to attend. *CACFP RESERVES THE RIGHT TO CANCEL WORKSHOPS DUE TO LOW ENROLLMENT.*

**Please note:** Schools participating in CACFP that operated a successful National School Lunch Program (NSLP) in FY 2016 **are not required** to complete budget worksheets and the full Management Plan for FY 2017 as part of their CACFP application. These schools therefore **do not** need to attend the CACFP budget workshop.

Upcoming in-person dates for Meal Pattern and Recordkeeping training sessions or on-line trainings webinars are available on the [MDE CACFP website](#). Many exciting opportunities are coming up, so mark your calendar!

### **Farm to School/Early Childhood Resources**

- [Chop! Chop! Resource Guide](http://dpi.wi.gov/sites/default/files/imce/team-nutrition/pdf/Chop%20Chop%20Resource%20Guide%202016%20-%20FINAL.pdf) (<http://dpi.wi.gov/sites/default/files/imce/team-nutrition/pdf/Chop%20Chop%20Resource%20Guide%202016%20-%20FINAL.pdf>)  
– Wisconsin Department of Public Instruction
  - This is a great resource out of Wisconsin that compliments their [Chop! Chop! Video Series](http://www.cias.wisc.edu/chopchop/) (<http://www.cias.wisc.edu/chopchop/>) and aids in helping school food service staff use more fresh produce and whole grains. This guide compiles the recipes and includes crop-specific information.

### **Opportunities**

- Save the Date: MI Farm to School Regional Trainings – *September, 2016*
  - The locations and dates for the 2016 trainings are: September 20, 2016, Boyne Falls; September 22, 2016, Grand Rapids; and September 27, 2016, Detroit. Mark your calendars and stay tuned for details and information on registration. These trainings are open to the public, free to attend, and would be an invaluable opportunity for networking and learning from Farm to School champions throughout the state.
- [Making MI Recipes Work: A Culinary Training for School Nutrition Professionals](http://events.anr.msu.edu/MakingMIRecipesWork/) (<http://events.anr.msu.edu/MakingMIRecipesWork/>)
  - Registration is now open for this series of hands-on trainings to help school nutrition professionals better utilize Michigan farm fresh produce. Contact [mborgm@anr.msu.edu](mailto:mborgm@anr.msu.edu) or [kaitwoj@anr.msu.edu](mailto:kaitwoj@anr.msu.edu) with any questions.

### **What is the Adult Component of CACFP?**

Interested in participating in the adult component of CACFP? The adult care component of CACFP provides reimbursement to adult care centers for healthy meals served to adults enrolled in their programs. These payments help to lower the cost of serving nutritious meals that adults need to maintain or improve their health. For more information, visit the [USDA's Adult Care Component of CACFP webpage](http://www.fns.usda.gov/sites/default/files/cacfp/CACFP-Adult%20Care.pdf) (<http://www.fns.usda.gov/sites/default/files/cacfp/CACFP-Adult%20Care.pdf>).

### **Funding Opportunities**

The Building Healthy Communities: Step Up for School Wellness program application is now open and **due September 30, 2016!** This program has been developed by a multitude of state partners (Blue Cross® Blue Shield® of Michigan, Michigan Department of Health and Human Services, Michigan Department of Education, Michigan Fitness Foundation, Michigan State University Extension, Michigan Team Nutrition, United Dairy Industry of Michigan, and Action for Healthy Kids) to meet the unique needs of each school in Michigan. This program is open to Michigan schools who serve students in any grade from Kindergarten to 12. School teams can choose two or more components to improve the school environment, including at least one healthy eating/health education initiative and one physical activity/physical education initiative from seven options.

To access the simple-to-use online application visit the [Building Healthy Communities Website](http://buildinghealthycommunities.arewehealthy.com) (<http://buildinghealthycommunities.arewehealthy.com>). Or, if you are interested in learning more about the program or asking questions about the application, you are encouraged to participate in an informational webinar at 10:00 a.m. on September 13, 2016. To participate, register on the [Action for Healthy Kids webpage](http://www2.actionforhealthykids.org/l/21152/2016-07-18/4rrmny) (<http://www2.actionforhealthykids.org/l/21152/2016-07-18/4rrmny>).

### **Save the Date!**

#### **Supplemental Funds for CACFP Centers and Homes impacted by Flint Water Crisis**

MDE CACFP staff will be available on September 14, 2016, at the Genesee Intermediate School District's Davis Building, located at 2413 West Maple Avenue, Flint, Michigan, from 1:00 p.m. to 3:00 p.m., to discuss the supplemental funding available to serve fresh fruit and vegetables for snacks, for eligible providers and day care centers impacted by Flint water crises. There is no cost to attend this informational session. To attend this optional session, call 517-373-7391, as space is limited.

#### **Michigan Apple Crunch 2016 – A Celebration of Michigan Apples!**

October 13, 2016, is the 4<sup>th</sup> annual Michigan Apple Crunch! The Michigan Apple Crunch is a one-day event where everyone is encouraged to CRUNCH into a Michigan-grown apple in celebration of local food. The Michigan Apple Crunch occurs alongside the Great Lakes Regional Crunch, with early childhood programs and K-12 schools and districts all over Wisconsin, Illinois, Minnesota, Ohio, and Indiana crunching with Michiganders! Last year, 400,000 Michiganders participated and we need YOU to help make this the biggest crunch ever!

Early care and education programs can add to the day by incorporating apple education, taking a field trip to an apple orchard, or having activities throughout the day that celebrate apples. Let's make this our best year ever. Sign up to participate in the 2016 Michigan Apple Crunch on the [Cherry Capital Foods 4<sup>th</sup> Annual Michigan's Apple Crunch! Website](http://cherrycapitalfoods.com/michigan-apple-crunch) (<http://cherrycapitalfoods.com/michigan-apple-crunch>).

#### **2016 School Nutrition Association of Michigan (SNAM) Annual Conference and Exhibit Show**

The 2016 SNAM Annual Conference and Exhibit Show will be held October 27, 2016, through October 30, 2016, at the Edward Hotel and Convention Center (formerly the Royal Dearborn Hotel and Convention Center) in Dearborn, Michigan. The theme of the conference is "The Times They Are a Changin' in School Nutrition." MDE CACFP will be presenting a session on the new meal pattern. We would love to see our CACFP directors and staff at this conference. Come spend with weekend with us! You can register on the [School Nutrition Association of Michigan \(SNAM\) website](http://michigansna.org/meetinginfo.php?id=211) (<http://michigansna.org/meetinginfo.php?id=211>).