

License Exempt Provider Serious Injury Report

Child Development and Care (CDC)



Instructions: Complete this form for all serious injuries or deaths which occurred in a license exempt child care setting for those receiving child care subsidy. Complete one form for each incident. Providers are also required to notify parents of any incidents.

***Serious Injury** means any physical harm to a child that requires emergency safety intervention. This includes, but is not limited to, burns, lacerations, bone fractures, significant blood loss, and injuries to internal organs, whether self-inflicted or by someone else.

Report Date

Injury Date

Injury Location (address and city)

Child(ren) involved in the incident (first and last name)

Child Care Provider Name

Provider ID#

Provider Phone Number

Parent/Guardian Name

Parent Case #

Parent Phone Number

Describe the incident. Be specific.

Did the incident cause:

- | | | |
|---|------------------------------|-----------------------------|
| The death of a child? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| A child's broken bone? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| A child needing stitches? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| A child being burned? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Any other serious injury?
(If yes, please explain) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Were the police involved?

Yes No

Did the incident require a hospital visit?

Yes No

Person reporting this incident

I am the

(parent, caregiver, etc.)

Submit this form to the CDC office by:

Fax:

517-284-7529

or

Mail:

Child Development and Care
P.O. Box 30267
Lansing, MI 48909

*Please Note: This form is not for reporting abuse or neglect. To report suspected abuse or neglect, please call 855-444-3911 or use the online reporting system at www.michigan.gov/mandatedreporter.