

Spotlight

on Student Assessment and Accountability

October 11, 2018

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M-STEP, Grade 8 Testing, and MI-Access Important Dates Documents AVAILABLE

The Spring 2019 M-STEP and MI-Access Important Dates documents are now available.

New for Spring 2019: the Grade 8 Testing Important Dates document lists all assessment related and assessment administration dates for grade 8:

- M-STEP Grade 8 assessment-related and assessment administration dates
- PSAT 8/9 for Grade 8 ONLY assessment-related and assessment administration dates

These documents include all key dates for preparing for the test administration, during test administration, and after test administration tasks for Building and District Assessment Coordinators.

The Important Dates documents are available on each assessment web page under the **What's New** and **Current Assessment Administration** sections:

- [M-STEP Important Dates](http://www.michigan.gov/mstep)
(www.michigan.gov/mstep)
- [Grade 8 Testing Important Dates](http://www.michigan.gov/psat)
(www.michigan.gov/psat and www.michigan.gov/mstep)
- [MI-Access Important Dates](http://www.michigan.gov/mi-access)
(www.michigan.gov/mi-access)

Note: The following Important Dates documents will be available early next week on each assessment web page:

- **MME and PSAT Important Dates** document for SAT with Essay, ACT WorkKeys, M-STEP, PSAT 8/9 for grade 9, and PSAT 10
- **PSAT 8/9 and PSAT 10 Important Dates** document for grades 8, 9, and 10

M-STEP Science Field Test District Summary Report AVAILABLE

The 2018 M-STEP Science Field Test District Summary Report is now available in the **Dynamic Score Reporting Site**, which is accessed through the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure).

The Science Field Test District Summary Report displays aggregated raw score data – points earned out of points possible – based on the field test items, excluding constructed response items. This report is available at the district level only.

The report displays the number of valid tests, then displays frequency distribution graphs for overall content, followed by domain content for Life Science, Physical Science, and Earth Science. Additional information is available in the **About this Report** document that accompanies the report. The [Interpretive Guide to M-STEP Reports](#) has also been updated to include information about the **Science Field Test District Summary Report**.

To view the reports, go to the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure), and select **Dynamic Score Reports** from the **Reports** tab drop-down menu. Then select the appropriate entity information and select **Open Reports** in the lower-right side of the screen. This will open a pop-up application with the reports available. Select **Science Field Test Summary – District** from the **Reports** drop-down menu and generate the report for the selected grade.

REMINDER: The Science Field Test Summary report is based on data from field test items on the M-STEP Science Field Test. The M-STEP Science Field Test data will be used to determine how well the field test items measure the intended standards. This data

is not intended to provide proficiency information in relation to the Michigan K-12 Science Standards or domains. Decisions about school improvement goals, curriculum, or other instructional decisions should be based on locally developed science assessments that measure student achievement based on the Michigan K-12 Science Standards.

Updated: Spring 2018 Interpretive Guide to M-STEP Reports

The following updates have been made to the **2018 Interpretive Guide to M-STEP Reports**:

- removed embargoed data notice
- added Condition Code information for Passage-Based Writing Response scoring
- added Science Field Test District Summary Report information

The [Interpretive Guide to M-STEP Reports](#) is available on the [M-STEP web page](http://www.michigan.gov/mstep) (www.michigan.gov/mstep) under the **Reporting** section.

Updated DRC System Requirements

Updated [system requirements for 2019](#) testing are live on [eDIRECT](https://mi.drccedirect.com) (<https://mi.drccedirect.com>) at All Applications → General Information → Documents.

There are no major changes since June 2018. Support will be starting for macOS 10.14, iOS 12.x, and Windows 10 S mode. In July 2019, support will be ending for macOS X 10.11 and Ubuntu 14.04. The next minor update will be in February 2019, followed by the annual update in June 2019.

College Board Corner

Information on SAT™, PSAT 8/9™, and PSAT10™ provided by the College Board

Questions about Spring PSAT 8/9, PSAT 10, or SAT?

- call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- email michiganadministratorsupport@collegeboard.org

Reminder

Refer to the **Spotlight**, the [MME web page](http://www.michigan.gov/mme) (www.michigan.gov/mme), the [PSAT web page](http://www.michigan.gov/psat) (www.michigan.gov/psat), and the [College Board Michigan-Specific web page](http://www.collegeboard.org/michigan) (www.collegeboard.org/michigan) for spring SAT with Essay, PSAT 10, and PSAT 8/9 information. The national College Board website has information that does not pertain to the Michigan-provided assessments.

Preparing for Spring 2019

Tasks you can be doing now to prepare your school for the spring administration of PSAT 8/9 for grades 8 and 9, PSAT 10, and SAT with Essay:

- Register for a free implementation workshop (See [September 20, 2018 Spotlight](#))
- For those who cannot attend a face-to-face workshop, register for the

[Spring 2019 Michigan SAT and PSAT Implementation Overview webinar](#) (www.tinyurl.com/2019MichiganImplementation) on **November 7, 2018 from 1:00 – 3:00 PM**. This will be a presentation of the same information presented at the workshops.

- SSD (Services for Students with Disabilities) coordinators can register for a [Spring 2019 Michigan SAT and PSAT Accommodations and Supports webinar](#) (www.tinyurl.com/2019MichiganAccommodations) presented on **December 5, 2018 from 10:00–11:00 AM**. This webinar will assist new and returning SSD coordinators with the process of applying for accommodations through the SSD Online system. This will be especially helpful for new SSD coordinators administering the PSAT 8/9 for 8th grade for the first time. We will also review administering the SAT with Essay, PSAT 10, and PSAT 8/9 for grades 8 and 9 with accommodations and English Learner supports.
- Update EEM with test coordinator information (See [September 20, 2018 Spotlight](#))
- Confirm your school is established to participate in College Board assessments in Spring 2019 (see following article) by **November 30, 2018**.

(Continued on next page)

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Establishment

Establishment is the process whereby the College Board knows which schools are administering the PSAT 8/9 for Grades 8 and 9, PSAT 10, and SAT with Essay, and is based on rules that are coordinated with the Michigan Department of Education (MDE).

- Public schools and nonpublic schools are established through different processes. Most public schools will be automatically established to participate. Public schools not automatically established and all nonpublic schools with 11th graders were emailed instructions on how to provide the intent to participate in the spring administration earlier this week.
- The **Test Center Participation page**, in the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure), (www.michigan.gov/oeaa-secure) identifies which assessments your school is established to administer. The page was refreshed for the Spring 2019

administrations on October 8 and will be updated daily as establishment activities occur. For information on accessing the **Test Center Participation page**, visit the [Secure Site Training web page](http://www.michigan.gov/securesitetraining) (www.michigan.gov/securesitetraining). Once you provide your intent to participate, please wait at least two business days for this information to be refreshed in the Secure Site.

- **Important Note:** Schools must be established to participate separately for **each College Board assessment** they expect to administer in April 2019. For example, a typical high school should verify on the OEAA Secure Site Test Center Participation page that they are set up to participate in the SAT with Essay, the PSAT 10, and the PSAT 8/9 for grade 9. All schools with 8th grade students should verify that they are established to participate in the PSAT 8/9 for grade 8.

Upcoming Manage Participation

The ACT WorkKeys assessment is one of three required components of the Michigan Merit Exam (MME) for grade 11 and required grade 12 students. Schools are required to administer all three components: the ACT WorkKeys, the SAT, and the M-STEP science and social studies assessments.

The first step in the ACT WorkKeys assessment is to indicate your school's participation status and to select your preferred materials receipt dates. This is called the Manage Participation process and it will take approximately five minutes.

The Manage Participation process will begin on **November 5, 2018**. All schools, public and nonpublic, must confirm in PearsonAccess^{next} that they are participating in order to receive test materials and to administer the WorkKeys assessment.

A login and password for PearsonAccess^{next}, along with instructions on how to complete the Manage Participation Process, will be emailed to the District Assessment Coordinators and the WorkKeys Test Coordinators listed in the [Educational Entity Master \(EEM\)](#) (www.michigan.gov/eem) the **week of October 29, 2018**.

ACT will email the PearsonAccess^{next} login information only to the WorkKeys Test Coordinators listed in the EEM for both public and nonpublic schools. If the WorkKeys Test Coordinator does **not** receive this email by **November 5, 2018**, contact ACT at the web page or phone number listed below.

Contacting ACT

If you have questions, you may:

1. contact ACT via the [Contact Us web page](http://www.act.org/aap/state/contact.html) (www.act.org/aap/state/contact.html)
2. call ACT at 800-553-6244, 9:30 AM – 6:00 PM ET
 - standard time: ext. 2800
 - accommodations: ext. 1788
3. email accommodations questions to ACTStateAccoms@act.org

Important Dates

October 2018

SAT and PSAT

Now – November 30, 2018

- SAT and PSAT Intent to Participate window

November 2018

ACT WorkKeys

November 5 – 30, 2018

- ACT WorkKeys Manage Participation window

SAT and PSAT

November 7, 2018, 1:00 – 3:00 PM

- **Implementation Webinar** for SAT with Essay, PSAT 8/9 for grades 8 and 9, and PSAT 10
[Click to Register](#)

December 2018

December 5, 2018, 10:00 AM ET

- **DRC Technology Coordinator Webinar**
[Click to join the webinar](#) and enter meeting number **802 965 089**:

SAT and PSAT

December 5, 2018, 10:00 – 11:00 AM

- **Accommodations and English Learner Supports Webinar** for SAT with Essay, PSAT 8/9 for grades 8 and 9, and PSAT 10
[Click to Register](#)



Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Contacts

For assistance with assessment or accountability issues:

Assessment and Accountability Call Center

877-560-8378 (select appropriate option)

| Options | Topics |
|---------|--|
| 1 | to report cheating and unethical behavior by a district/school in regards to state assessments |
| 2 | for support of Central Office Services (COS), Test Management System (TSM), eDIRECT, and INSIGHT for the online M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessments (K-2) |
| 3 | for support of the OEAA Secure Site for <u>all</u> state assessments, administration and policy questions related to M-STEP, MI-Access, Early Literacy and Mathematics Benchmark Assessments (K-2), and accountability reporting |
| 4 | for questions about the College Entrance and Workskills assessments <ol style="list-style-type: none"> 1. Eligibility, MDE policies, and OEAA Secure Site Support 2. SAT, PSAT 8/9, and PSAT 10 – College Board 3. WorkKeys – ACT |
| 5 | for questions about the WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs, and support for WIDA AMS, INSIGHT, Central Office Services (COS), and Test Management System (TSM) |
| 8 | for all other questions |

Email

For assessment questions:

mde-oeaa@michigan.gov

For accountability questions:

MDE-Accountability@michigan.gov

For assistance with WIDA Screener, W-APT, and the WIDA Secure Portal questions:

(for questions not covered in options 3 and 5 in the table above)

WIDA Client Services

866-276-7735

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues