The Spotlight will be on holiday next week. Look for the next edition on December 5, 2019.

M-STEP Demographic Claims Report Now Available

We are excited to announce a brand-new report! The M-STEP Demographic Claims Report is now available in the Dynamic Score Reporting Site, which is accessed through the OEAA Secure Site (https://baa.state.mi.us/oeaa-secure).

Note: Claims apply to English language arts (ELA) and mathematics; therefore, this report applies only to ELA and mathematics.

The Demographic Claims Report provides aggregate claim-level data by claim overall for the school, district, or state, as well as by reported demographic subgroup.

<table>
<thead>
<tr>
<th>Demographic Subgroup</th>
<th>No. Valid Tests</th>
<th>% At Risk</th>
<th>% Attention</th>
<th>% Adequate</th>
</tr>
</thead>
<tbody>
<tr>
<td>All</td>
<td>1160</td>
<td>29.7%</td>
<td>23.3%</td>
<td>47.0%</td>
</tr>
<tr>
<td>Gender</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Male</td>
<td>603</td>
<td>30.3%</td>
<td>22.2%</td>
<td>47.4%</td>
</tr>
<tr>
<td>Female</td>
<td>557</td>
<td>29.1%</td>
<td>24.4%</td>
<td>46.5%</td>
</tr>
<tr>
<td>Ethnicity</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>American Indian or Alaska Native</td>
<td>264</td>
<td>31.8%</td>
<td>21.2%</td>
<td>47.0%</td>
</tr>
<tr>
<td>Asian</td>
<td>177</td>
<td>30.5%</td>
<td>22.6%</td>
<td>46.9%</td>
</tr>
<tr>
<td>Black or African American</td>
<td>156</td>
<td>31.1%</td>
<td>23.2%</td>
<td>45.7%</td>
</tr>
<tr>
<td>Hispanic or Latino</td>
<td>176</td>
<td>26.0%</td>
<td>25.6%</td>
<td>45.3%</td>
</tr>
<tr>
<td>Native Hawaiian or Other</td>
<td>123</td>
<td>28.6%</td>
<td>30.9%</td>
<td>42.3%</td>
</tr>
<tr>
<td>Pacific Islander</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Two or More Races</td>
<td>116</td>
<td>26.7%</td>
<td>19.0%</td>
<td>34.3%</td>
</tr>
<tr>
<td>White</td>
<td>140</td>
<td>25.3%</td>
<td>22.1%</td>
<td>44.6%</td>
</tr>
</tbody>
</table>

Reminders

Michigan School Index System Reports and Accountability Student Datafiles Coming Soon

2020 Michigan School Testing Conference

College Board Corner

ACT WorkKeys

Important Dates

Contacts

Key:

Reminder (previously run article)

(Continued on next page)
Users can view the **Claims Summary** area to see the number of valid tests and the percentages of students scoring in each claim performance category: At Risk, Attention, and Adequate. A hover feature in the Claims Summary graphic area will display the number of students scoring in each category.

In the **Demographic Subgroups** area, users can view the number of valid tests and the percentages of students scoring in each claim performance category: At Risk, Attention, and Adequate. A graph is also provided to show this information in graphic form. Selecting any demographic subgroup will display a graph under the All Students graph.

A drill-down feature on the school-level report will open a student roster report, representing the students in the selected demographic subgroup.

This report will help users:

- view overall claim-level performance in ELA and mathematics claims
- compare claim-level performance among demographic subgroups
- analyze curricular alignment by claim
- identify claim-level areas for continuous improvement

View the reports in the OEAA Secure Site (www.michigan.gov/oeaa-secure). Select **Dynamic Score Reports** from the Reports tab drop-down menu. Then, select the appropriate entity information and select **Open Reports** in the lower-right side of the screen. This will open a pop-up application showing the available reports. Select the desired **Demographic Claims Report** from the drop-down menu and generate the report.

Information about how to use and interpret this report is available in the 2019 Interpretive Guide to M-STEP Reports available on the M-STEP web page (www.michigan.gov/mstep) under the Reporting section.

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**2019-20 Annual Education Report (AER) Coming Soon**

The Michigan Department of Education (MDE) is finalizing the data and materials for schools to use in publishing their Annual Education Report (AER). It is anticipated that the 2018-19 AER data and materials necessary for the creation of 2019-20 AERs will be available for preview by schools in early December, on MI School Data (www.MISchoolData.org). Please note that the report information, cover letter templates, and combined report data currently located on the Annual Education Report section of MI School Data, have not yet been updated to reflect the materials to be used for the 2019-20 school year AERs. MDE will be providing these materials and additional AER information when the AER is available in preview.

**Michoigan School Index System Reports and Accountability Student Datafiles Coming Soon**

In the first week of December, the Michigan Department of Education will make Michigan School Index System reports and accountability student datafiles available for 2018-19 school year results. The Michigan School Index System is the accountability system in Michigan’s federally-approved consolidated state plan for the Every Student Succeeds Act (ESSA). In this system, schools will receive an overall school index value, ranging from zero to 100, that indicates performance across subgroups in multiple data components. The overall school index values are used in identifying schools for state and federal supports.

Authorized users of MI School Data (www.mischooldata.org) will be able to preview school-level reports, download student-level accountability data files, and submit issues related to the calculation of their School Index results. In order to preview results, individuals will need to log in to MI School Data.

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Instructions on accessing School Index reports and files on MI School Data can be found on the Accountability web page (www.michigan.gov/mde-accountability) by selecting the Michigan School Index System Resources link. Informational guides and other helpful resources for upcoming 2018-19 school year accountability will also be available through the Michigan School Index System Resource link as they become available.

2020 Michigan School Testing Conference

The 2020 Michigan School Testing Conference (MSTC) will be held February 11–13, 2020 at the Sheraton Ann Arbor Hotel in Ann Arbor, Michigan. This year’s conference will be the 60th annual event.

The mission of MSTC is to provide educators with professional learning opportunities about assessment, as well as information on national, state, and local assessment programs and trends. The conference is unique in its match to the needs of Michigan educators, featuring examples of outstanding practices from local educators, as well as state and nationally renowned experts in the field.

The annual Michigan School Testing Conference consists of a day for workshops and two days of plenary and clinic sessions.

On Tuesday, February 11, 2019, from 8:30 to 11:45 AM and 12:45 to 4:00 PM, six half-day and two full-day workshops will be offered, including a full-day workshop for new assessment coordinators. Registration begins at 7:30 AM. A continental breakfast and light lunch will be offered for all conference workshop attendees.

The conference takes place Wednesday, February 12 through Thursday, February 13, 2019. Registration includes continental breakfast and lunch on both days.

Keynote presenters on Wednesday, February 12 include Tom Guskey (University of Louisville) and Andy Middlestead (MDE). Jim Pellegrino (University of Illinois-Chicago) and a panel of current and retired educators who will celebrate the 60th anniversary of the conference are the keynote presenters on Thursday, February 13.

For conference program information and registration, go to the MSTC online registration site (www.gomasa.org/MSTC2020).
College Board Corner

Information on SAT®, PSAT™ 8/9, and PSAT™ 10 provided by the College Board

Questions about Spring PSAT 8/9, PSAT 10, or SAT?

- Call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- Email michiganadministratorsupport@collegeboard.org

Accommodations

College Board is committed to making sure that students with disabilities can take the exams with the accommodations they need. The accommodations that students request should be included in the student’s current IEP and/or 504 Plan. Accommodations for PSAT 8/9, PSAT 10, and SAT with Essay should be consistent with accommodations that students use during instruction and on other statewide and local assessments.

All accommodations for the Michigan-provided spring assessments (PSAT 8/9 for Grade 8 and Grade 9, PSAT 10, and SAT with Essay) must have prior approval and be requested through the College Board Services for Students with Disabilities (SSD) Online system. This ensures that coordinators have accurate rosters to support students who need accommodations or supports on test day and that students receive correct testing materials.

For students without existing approved accommodations in SSD Online, submit a new request through SSD Online.

For students with already approved accommodations in SSD Online, verify:

- the accommodations approved match the student’s current identified IEP/504 accommodations
- the student name, birth date, and graduation year are correct

Students with prior approvals in SSD Online who no longer qualify due to a change in their IEP or 504 must have those accommodations removed from the SSD Online system.

Requests to enter, change, or remove accommodations must be done by February 24, 2020.

For more information about the accommodations process, register for the Accommodations and Supports Webinar (https://tinyurl.com/2020MichiganAccommodations) being held on December 5, from 1:00 – 2:30 PM. This webinar will assist new and returning SSD coordinators with the process of applying for accommodations through the SSD Online system. This will be especially helpful for new SSD coordinators. We will also review administering the SAT with Essay, PSAT 10, or PSAT 8/9 for Grade 8 and 9 with accommodations and English Learner supports. The webinar will be recorded and posted on the MME (www.michigan.gov/mme) and PSAT (www.michigan.gov/psat) web pages approximately one week after the presentation.

Coordinator Implementation Handbook

The Michigan Coordinator Implementation Handbook is now available on the MME (www.michigan.gov/mme) and PSAT (www.michigan.gov/psat) web pages. This handbook contains helpful information for SAT with Essay, PSAT 10, and PSAT 8/9 test coordinators

(Continued on next page)
about test dates, test timing, establishment, working with your SSD (Services for Students with Disabilities) coordinator, English learner supports, and more. An updated Accommodations and Supports Handbook for SSD coordinators will be available by December.

**Implementation Webinar**

The implementation webinar recording presentation slides from November 7, 2019, are now available on the MME (www.michigan.gov/mme) and PSAT (www.michigan.gov/psat) web pages.
Manage Participation Reminder

If you have not yet completed the Manage Participation process for the ACT WorkKeys assessments, please do so as soon as possible.

All schools, public and nonpublic, must confirm in PearsonAccess™ that they are participating in order to receive test materials and administer the WorkKeys assessment.

If your school will not be participating, ACT needs to know that too.

Refer to the November 7, 2019 Spotlight Newsletter (www.michigan.gov/mde-spotlight) for additional information about completing the Manage Participation process.

The deadline to submit Manage Participation data is November 29, 2019.

Contacting ACT

If you have questions, you may:

1. contact ACT via the Contact Us web page (www.act.org/aap/state/contact.html)
2. call ACT at 800-553-6244, 9:30 AM – 6:00 PM ET
   • standard time: ext. 2800
   • accommodations: ext. 1788
3. email accommodations questions to ACTStateAccoms@act.org
Spotlight on Student Assessment and Accountability

**Important Dates**

**Approaching Deadlines!**

**November 26, 2019**
- M-STEP, MI-Access FI, and WIDA Online Testing Waiver request window CLOSES

**November 29, 2019**
- DEADLINE to complete ACT WorkKeys Manage Participation

**November 2019**

**Early Literacy and Mathematics**

Now – January 30, 2020
- Pre-identification for Early Literacy and Mathematics Benchmark Assessment for grades K-2

**M-STEP**

Now – January 30, 2020
- Pre-identification for M-STEP Passage-Based Writing Field Test for grades 3-8

**December 2019**

December 4, 2019, 10:00 AM
- DRC Technology Coordinator Webinar – Zoom.
  Access to webinar (https://datarecognitioncorp.zoom.us/j/831651825)

December 5, 2019, 1:00 – 2:30 PM
- Accommodations and Supports Webinar for SAT with Essay, PSAT 10, and PSAT 8/9

**Now – December 20, 2019**
- Off-Site Testing Requests for SAT with Essay, PSAT 10, and PSAT 8/9 (refer to the November 7 Spotlight for details)

**WIDA**

December 3, 2019, 9:00 AM – 12:00 PM
- WIDA ACCESS for ELLs Test Administration
  Online Workshop 1 – Library of Michigan, Lake Michigan Room, 702 W. Kalamazoo St. Lansing, MI 48909
  Registration link (https://wida-access-online-ta-training-120319am.eventbrite.com)

December 3, 2019, 1:00 – 4:00 PM
- WIDA Kindergarten ACCESS Test Administration
  Workshop 2 – Library of Michigan, Lake Michigan Room, 702 W. Kalamazoo St., Lansing, MI 48909
  Registration link (https://wida-k-access-online-ta-training-120319pm.eventbrite.com)

December 4, 2019, 9:00 AM – 12:00 PM
- WIDA ACCESS for ELLs Test Administration
  Online Workshop 3 – Wayne County Community College Downriver Campus, EPAC 5&6, 21000 Northline Road, Taylor, MI 48180
  Registration link (https://wida-access-online-ta-training-120419am.eventbrite.com)

December 4, 2019, 1:00 – 4:00 PM
- WIDA Kindergarten ACCESS Test Administration
  Workshop 4 – Wayne County Community College Downriver Campus, EPAC 5&6, 21000 Northline Road, Taylor, MI, 48180
  Registration link (https://wida-k-access-online-ta-training-120419pm.eventbrite.com)

December 18, 2019, 10:00 – 11:30 AM
- WIDA Alternate ACCESS Overview Webinar
  Registration link (https://wida-alternate-access-overview-121819-1000-1130.eventbrite.com)

**Call Center: 877-560-8378** (select appropriate option) for assistance with assessment or accountability issues
Contacts

For assistance with assessment or accountability issues:

Assessment and Accountability Call Center
877-560-8378 (select appropriate option)

<table>
<thead>
<tr>
<th>Options</th>
<th>Topics</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>to report cheating and unethical behavior by a district/school in regards to state assessments</td>
</tr>
<tr>
<td>2</td>
<td>for support of Central Office Services (COS), DRC INSIGHT Portal, and INSIGHT for the online M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessments (K-2)</td>
</tr>
<tr>
<td>3</td>
<td>for support of the OEAA Secure Site for all state assessments, administration and policy questions related to M-STEP, MI-Access, Early Literacy and Mathematics Benchmark Assessments (K-2), and accountability reporting</td>
</tr>
</tbody>
</table>
| 4       | for questions about the College Entrance and Workskills assessments  
1. Eligibility, MDE policies, and OEAA Secure Site Support  
2. SAT®, PSAT™ 8/9, and PSAT™ 10 – College Board  
3. WorkKeys® – ACT® |
| 5       | for questions about the WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs, and support for WIDA AMS, INSIGHT, and Central Office Services (COS) |
| 8       | for all other questions |

Email
For assessment questions:
mde-oeaa@michigan.gov

For accountability questions:
MDE-Accountability@michigan.gov

For assistance with WIDA Screener, W-APT, and the WIDA Secure Portal questions:  
(for questions not covered in options 3 and 5 in the table above)

WIDA Client Services
866-276-7735