

Spotlight


on Student Assessment and Accountability

February 15, 2018


Quick Links . . . take you directly to articles or sections . . .

• [Reminder: LEA/PSA and ISD Justification Forms Coming Due](#)

• [WIDA Additional School/District Labels](#)

 [Supports & Accommodations Table Changes](#)

 [Whitelisting](#)


 [2016-17 School Accountability Reports and Accountability Student Datafiles Coming Soon!](#)


 [SAT Corner](#)


• [ACT WorkKeys](#)

• [Important Dates](#)

• [Recently Asked Questions . . .](#)

Key:  Reminder (previously run article)

 includes information Tech Coordinators also need to know

 includes supports and accommodations information

Reminder: LEA/PSA and ISD Justification Forms Coming Due

The Every Student Succeeds Act (ESSA) requires data collection from those districts that contribute to the state exceeding the 1% cap on participation in the state alternate assessment (MI-Access). **Please note:** Local Education Agencies (LEAs) and Public School Academies (PSAs) must submit their [Exceeding 1% Cap Justification Forms](#) to their associated Intermediate School Districts (ISDs) **today, February 15, 2018**. This form is located on the [MI-Access web page](#) (www.michigan.gov/mi-access) under **What's New**.

The ISD director of special education will collect all LEA/PSA forms and submit them to the MDE, along with the first two pages of the ISD Justification Summary, no later than **March 9, 2018**. The [ISD Justification Summary](#) can be found on the [MI-Access web page](#) (www.michigan.gov/mi-access) under **What's New**.

Instructions for ISD submission:

- complete and save the ISD summary form
- send the ISD summary form and LEA forms either electronically (preferred) or by mail
- **Electronic submission:**
 - ♦ scan all justification forms for ISDs/LEAs/PSAs whose participation rates are more than 1%, and save as a PDF file
 - ♦ send the ISD summary form and all justification forms via email to: JaquithJ@michigan.gov

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- **Mail submission:**

- ♦ print the ISD summary form and make copies of all justification forms for ISDs/LEAs/PSAs whose participation rates are more than 1%
- ♦ create a hard copy packet with the ISD summary form as the cover page, followed by a copy of each justification form
- ♦ Mail to:

John Jaquith
Assessment Consultant for Students
with Disabilities
Office of Educational Assessment
and Accountability
608 W. Allegan Street, Second Floor
P.O. Box 30008
Lansing, MI 48909



WIDA Additional School/District Labels

Most schools and districts should have received an adequate supply of School/District Labels. However, if schools and districts need to order additional labels, districts MUST send an e-mail to mde-oeaa@michigan.gov with the following information in order for OEAA to request a shipment of those materials from DRC:

- District Name
- School Name
- Quantity of School/District Label Sheets (1 Sheet = 10 Labels)

Supports & Accommodations Table Changes

Educators should note a few small changes to this year's [Supports & Accommodations Table](#) located on each assessment web page.

General removal

- All references to Performance Tasks were removed because these item and tasks types were removed from the Spring 2018 assessments.

M-STEP ELA

- The use of the following tools was tied to Performance Tasks. The tools were removed along with the Performance Tasks:
 - ♦ dictionary
 - ♦ thesaurus
 - ♦ non-electronic word-to-word bilingual dictionary

ACT WorkKeys

- A number of new supports for English learners are now available.

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Whitelisting

When testing online, your firewall or content filters may stop testing data unless you either allow INSIGHT traffic to bypass them or whitelist the addresses INSIGHT is trying to reach. If you have multiple layers of protection, please remember to update the whitelist on all of them. The following list covers WIDA, M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark testing with a port/protocol of 80/http and 443/https for all:

- <https://mi-insight-client.drcedirect.com>
- <https://mi-insight.drcedirect.com>
- <https://mi.drcedirect.com>
- <https://www.drcedirect.com>
- <https://wbte.drcedirect.com>
- <https://dtk.drcedirect.com>
- <https://api-gateway-cloud.drcedirect.com>
- <https://api-gateway.drcedirect.com>
- <https://cdn-content-prod.drcedirect.com>
- <https://cdn-download-prod.drcedirect.com>
- <https://wida-insight-client.drcedirect.com>
- <https://drc-wbte-prod.s3.amazonaws.com>
- <https://wida-insight.drcedirect.com>
- <https://wida.drcedirect.com>
- <https://www.wida-ams.us>

If you can whitelist wildcard addresses, DRC recommends whitelisting *.drcedirect.com.



2016-17 School Accountability Reports and Accountability Student Datafiles Coming Soon!

In the coming weeks, the MDE will give authorized users of the Secure Site access to preview the new Michigan School Index System reports and accountability student datafiles with 2016-17 school year results. The Michigan School Index System was developed to comply with the accountability requirements set forth in the Every Student Succeeds Act of 2015 (ESSA). Authorized users of the Secure Site will be able to download accountability student datafiles and aggregate school-level reports.

Aggregate reports will include an overall school index value, ranging from 0-100, that indicates performance across subgroups in multiple data components. Overall school index values will be used for identifying schools for state and federal supports. More information and supporting resource materials will be provided at that time.

See the original article in the [February 8, 2018 Spotlight](#) for more details.

SAT Corner

Information on SAT™, PSAT 8/9™, and PSAT10™ provided by the College Board

Questions about Spring PSAT 8/9, PSAT 10, or SAT?

- call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- email michiganadministratorsupport@collegeboard.org

Manuals

The Spring 2018 SAT with Essay, PSAT 10, and PSAT 8/9 for 9th grade Michigan-specific manuals are currently posted for review on the [MME web page](http://www.michigan.gov/mme) (www.michigan.gov/mme). The first printed copies arrive the week of February 19, 2018.

Accommodations

The accommodations request deadline is **February 19, 2018**. For students who are new to your school, are newly classified at an eligible grade level, or have a new (or changed) diagnosed disability, you can request accommodations until **March 9, 2018**. The Services for Students with Disabilities (SSD) department will prioritize the review of any additional requests submitted by this date for the reasons listed. SSD coordinators should contact the Michigan Educator Hotline for any emergency requests that may occur after March 9, 2018.

SSD Coordinators should continue to monitor the status of accommodation requests in the SSD Dashboard to be sure students are only provided accommodations that are approved for their use.

The College Board will “ship to pending,” which means that we will send accommodated materials for all students in the **pending approval** status in the chance that an approval is made before test day. Receipt of materials does **not** mean the accommodation was approved; please check the SSD Dashboard to ensure that the accommodation was approved before using the accommodated materials.

Pre-ID Labels

The deadline to receive pre-printed Pre-ID labels passed on February 13, 2018. For students pre-identified after February 13, 2018, schools will need to locally print Pre-ID labels for each student to be placed on the student’s answer sheet. Pre-ID labels are required on each answer sheet for students taking the PSAT 8/9 for 9th grade, PSAT 10, and SAT with Essay.

Test Material Orders

Schools do not need to order test materials. The number and type of test materials that are sent to schools is determined by the number of students pre-identified in the Secure Site by February 13, cross-referenced with the accommodation requests in SSD Online. Schools that need additional standard materials can order them in the Secure Site during the additional material order window in March. More information about this window will be available closer to when it opens.

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

ACT WorkKeys Question & Answer Webinars

The audio recording and the PowerPoint presentation from the February 6, 2018 Q&A webinar has been posted to the [ACT hosted website](http://www.act.org/stateanddistrict/michigan) (<http://www.act.org/stateanddistrict/michigan>) in the **Preparation** stage under [Test Administration Training Q&A Webinar](#).

ACT will be hosting a second optional Workkeys Q&A webinar on **Tuesday, March 20, 2018** from **3:30-4:30 PM**. You must [register for the session](https://act.ilinc.com/register/bwtkkjx) (<https://act.ilinc.com/register/bwtkkjx>). Registration must be completed 48 hours prior to the session date. The session will be recorded and posted to the [ACT hosted website](http://www.act.org/stateanddistrict/michigan) (<http://www.act.org/stateanddistrict/michigan>) in the **Preparation** stage, for those unable to attend.

Contacting ACT

If you have questions, you may:

1. contact ACT via the [Contact Us web page](http://www.act.org/aap/state/contact.html) (www.act.org/aap/state/contact.html)
2. call ACT at 800-553-6244
9:30 AM – 6:00 PM ET
 - standard time: ext. 2800
 - accommodations: ext. 1788
3. email accommodations questions to ACTStateAccoms@act.org

Important Dates

Approaching Deadlines!

February 19, 2018:

- **SAT, PSAT 10, PSAT 8/9** College Board accommodation request window **DEADLINE**

February 19, 2018:

- **SAT, PSAT 10, and PSAT 8/9** state-allowed accommodation request window **DEADLINE**

February 2018

Now – February 26, 2018:

- **M-STEP, MI-Access, and Early Literacy & Mathematics Benchmark** – place students in online test sessions through the Secure Site

Now – March 8, 2018:

- **M-STEP, MI-Access, and Early Literacy & Mathematics Benchmark** Alternate INSIGHT Availability Request window for schools that hold regular instructional hours after 4:00 PM and plan to schedule test sessions that extend beyond 4:00 PM

Now – March 23, 2018:

- **WIDA AMS** Test Setup Available

Now – May 22, 2018:

- **M-STEP and MI-Access** Off-Site Test Administration Request window for individual students, such as homebound or expelled with service students – submit request here

February 5, 2018 – March 23, 2018

- **WIDA ACCESS for ELLs** and **WIDA Alternate ACCESS for ELLs** testing window

March 2018

March 20, 2018, 3:30–4:30 AM:

- **ACT WorkKeys** Q&A Session - pre-registration is required: <https://act.ilinc.com/register/bwtkkjx>



Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Recently Asked Questions . . .

When will we have access to eDIRECT to manage the M-STEP, MI-Access, and Early Literacy and Mathematics test sessions?

eDIRECT will be available for online test administration tasks beginning March 9, 2018.

Is the Early Literacy and Mathematics Benchmark Assessment (K-2) required?

The Michigan Department of Education (MDE) is providing updated guidance to districts related to the assessments given in the earliest grades – kindergarten, first, second, and third.

Beginning in 2017-2018, the third-grade reading law requires that students in grades K, 1, 2, and 3 be given an English Language Arts (ELA) assessment within the first 30 days of school. The assessment must be from the MDE-approved list of initial assessments and should be administered three times a year to assure students are on target to pass the third-grade summative assessment (M-STEP). The Michigan Early

Literacy and Mathematics Benchmark Assessments are provided at no cost and are on the approved list of initial assessments. Students who display a deficiency will need to be given an extensive assessment from the list of MDE-approved extensive assessments. These assessments provide a more in-depth look at student ability and will produce support for the placement of students into intervention tiers.

For 2017-2018, district/schools can choose to administer any assessment from the MDE-approved list of initial assessment and the ELA benchmark requirement for students in grades K, 1, and 2 will be fulfilled.

Districts should continue to administer benchmark assessments in mathematics to students in grades K, 1, and 2. MDE provides the Michigan Early Literacy and Mathematics Benchmark Assessments in the fall and the spring, or districts may choose to use a different benchmark assessment tool for mathematics. If a district chooses to administer a benchmark assessment other than the MDE-developed Michigan Early Mathematics Benchmark Assessment, it is the district's responsibility to ensure their selected benchmark assessment meets both the definition and criteria of benchmark assessments set by MDE.

Additional details are provided in the [Updated Guidance on Early Literacy and Mathematics Benchmark Assessments](#).

The guidance document, as well as additional information regarding Early Literacy and required assessments can be found on the [Early Literacy and Mathematics Benchmark Assessments web page](#) (www.michigan.gov/earlylitandmath).

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Recently Asked Questions . . .

How do I know if a 12th grade student is required to take the MME?

12th grade students who were not included in 11th grade accountability are required to take all three components of the MME.

For more information, see the following documents located on the [MME web page](http://www.michigan.gov/mme) (www.michigan.gov/mme) under the **General Information** section.:

- [High School Grade Assignment for Accountability Calculations Frequently Asked Questions](#)
- [Who Must/Can Take the MME?](#)

We have had trouble accessing the OTTs since the last Chrome update. Can you fix that?

This has been fixed. A recent Chrome update had been causing login problems. The OTTs were updated to fix that.

Have Questions?

Email mde-oeaa@michigan.gov for assessment questions.

Email MDE-Accountability@michigan.gov for accountability questions.

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues