


Spotlight

on Student Assessment and Accountability

June 15, 2017

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MI-Access Social Studies for Participation and Supported Independence (P/SI) Assessments

Since MI-Access P/SI does not have a social studies assessment at the state level, schools should have tested students with a locally-developed/approved alternate social studies assessment.


Reminder: In order for students using the P/SI levels of MI-Access to be counted as “tested” for social studies in grades 5, 8, and 11, their scores **must** be recorded in the Secure Site during the **Verification of Not Tested** window, which runs **June 15 – 29, 2017**. These students should be submitted with the **P/SI Levels Only – Local Alternative Soc. Studies** issue type.

2018 Online and Paper Testing

Thanks to everyone for another successful year of spring testing! The 2017 M-STEP was completed 98% online. After four years of Technology Readiness Infrastructure Grants (TRIG) funding and a three-year transition to online testing, all districts should be testing online in Spring 2018.

Schools will still be able to order paper tests for individual students as appropriate; for example to meet student accommodation needs according to a student’s Individualized Education Program (IEP) or section 504 plan. There remain a few buildings with exceptions, such as center-based programs or buildings with no student internet access. Exception procedures will be coming in the fall.

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Key:  supports and accommodations information

Schools should expect to test online during the testing windows noted in the [3-Year Calendar \(2017-2019\)](#), which is located on the [M-STEP web page](#) (www.michigan.gov/mstep) under the **General Information** section. Each grade band lasts four weeks to allow scheduling flexibility. Schools with limited devices can spread testing over the window, and schools that want to limit testing days can test more intensively on fewer days. Newly formed schools will face the same expectations as existing schools with respect to testing online.

Schools seeking support to reach tech readiness should contact semiferop@michigan.gov. Assistance may be available through E-Rate or the remaining resources from the Strategic Readiness Support program. The Michigan Department of Education will try to connect schools to resources.

K-2 Supports and Accommodations Table and Resources Available

The [Early Literacy and Mathematics Benchmark Assessments \(K-2\) Supports and Accommodations Table and Resources](#) document for Fall 2017 is now available on the [Early Literacy and Mathematics web page](#) (www.michigan.gov/earlylitandmath) under **Current Assessment Administration**.

This document provides information on the availability of certain Universal Tools, Designated Supports, and Accommodations for students taking the Michigan Department of Education (MDE) Early Literacy and Mathematics Benchmark Assessments this fall. Additional information, such as scribing protocols and read-aloud guidelines, are also included and should be reviewed by educators administering this assessment.

Spring 2017 WIDA ACCESS & Alternate ACCESS for ELLs Reports Shipment Date Changes

Educators should expect paper reports to arrive in districts on or before **July 10, 2017**. However, online reports are still expected to be available on **June 28, 2017** in the WIDA Assessment Management System (AMS).

Paper WIDA Screener Downloading Options

Although educators currently have the option of ordering paper WIDA Screener materials for use starting on August 1, 2017, the following Paper WIDA Screener materials can be downloaded from educators' secure accounts on the [WIDA website](#) (www.wida.us):

- Test Administrator Manual
- Test Administrator's Script
- Path A & Path B Test Booklets

Once logged in to your secure account, these materials can be found by selecting **My Account & Secure Portal** → **WIDA Screener Paper** → **Materials & Resources**.

Verification of Answer Documents Received for M-STEP and MI-Access is Now Available

Schools can review the answer documents received and submit issues on the Secure Site under the Accountable Students & Test Verification process for M-STEP and MI-Access now, **June 15, 2017** through **June 22, 2017 at 5:00 PM**.

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Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Please note that this review was already done for SAT (ELA and Math), PSAT 8/9, PSAT 10, and WorkKeys from May 24 – 31, 2017. You can no longer report answer document issues for SAT, PSAT, and WorkKeys.

The following are notes on some of the issue types available for submission during the Verification of Answer Documents window where clarification is often needed.

- **Missing Test** – a test was taken at the school, but is not listed as received for the student. Student has at least one content area test received but is missing at least one other test that is known to have been taken. Do not assume this is the full list of missing tests. Make sure to check the full list of Answer Documents Received to ensure all students that tested are listed. **A scanned image of the seating chart MUST be completed and attached to the missing test issue submitted. If the student tested in an environment that a seating chart was not required (one-on-one), then a [Certificate of Attendance and Participation](#) can be submitted in place of the seating chart.** The certificate can be found at the top of the Missing Test and Answer Documents Received pages.
- **Missing Student** – a student took one or more tests in your school, but is not listed on the page. Student was known to have tested and is missing from the Answer Documents Received report entirely. **A scanned image of the seating chart MUST be completed and attached to the missing test issue submitted. If the student tested in an environment that a seating chart was not required (one-on-one), then a [Certificate of Attendance and Participation](#) can be submitted in place of the seating chart.** The certificate can be found at the top of the Missing Test and Answer Documents Received pages.
- **Move** – a student test record appears as received for a student who was known to have not tested at the school. Do not submit a Move issue for a student who tested at the school and then moved to another school during the testing window.
- **Not Tested** - If a student did not test, you should submit a Not Tested issue with an explanation of why the student did not test. Do not submit it as a Missing Test or Missing Student.

Verification of Not Tested for SAT, M-STEP, and MI-Access is Now Available

Schools can review the Not Tested report and submit Not Tested reasons on the Secure Site under the Accountable Students & Test Verification process for SAT, M-STEP and MI-Access now, **June 15, 2017** through **June 29, 2017 at 5:00 PM**. This does not apply to nonpublic schools.

The Verification of Students Not Tested reports include students who were enrolled but not tested in one or more content areas in SAT (ELA and mathematics), M-STEP, and MI-Access. Schools will need to submit a reason why a student did **not** test in one or more required content areas for federal reporting purposes and also for a possible accountability exception to the participation requirement. PSAT 8/9, PSAT 10, and WorkKeys will **NOT** be used for accountability calculations in Spring 2017, so schools will not need to submit a reason a student did **not** take one of these three tests.

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Spotlight on Student Assessment and Accountability

You can still exit students who have left the district and add new enrollments in the Michigan Student Data System (MSDS) through **June 22, 2017** with an “as of date” on or before May 26. You will need to work with the district MSDS person on this process. If you do not know who your authorized MSDS person is, you can use the District and School Contacts screen under the Assessment Registration menu to identify them along with their contact information. **If a student has left the district, exiting a student in MSDS by June 22 with an “as of date” on or before May 26 is the only way to remove a student from the accountable students list.**

Verification of Enrollment for Accountability Purposes and Demographics is Still Open

Schools can still view the Accountable Students and Demographics under the Accountable Students and Test Verification process for students in grade 3-8, 11 and required grade 12. Corrections or updates can still be made in the Michigan Student Data System

(MSDS) through **5:00 PM, June 22, 2017**. This does not apply to nonpublic schools. You will need to work with your district MSDS person to have any updates or changes submitted in MSDS. If you are not sure who your district MSDS person is, you can use the District and School Contacts screen under the Assessment Registration menu on the Secure Site to identify them and their contact information.

You can find complete instructions for Verification of Enrollment for Accountability Purposes, Verification of Answer Documents, Verification of Not Tested in the Accountable Students & Test Verification document on the [Secure Site Training web page](http://www.michigan.gov/securesitetraining) (www.michigan.gov/securesitetraining) under the **Accountable Students & Test Verification** section. It is advised that you review the instructions to be sure accurate data has been submitted in MSDS, you are reviewing and submitting answer document issues and Not Tested reasons correctly.

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

SAT Corner

Information on SAT™, PSAT 8/9™, and PSAT10™ provided by the College Board

Questions about Spring PSAT 8/9, PSAT 10, or SAT?

- call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- contact the Call Center: 877-560-8378 (select Option 4)
- email michiganadministratorsupport@collegeboard.org

Request for Feedback

We are interested in obtaining feedback about this spring's PSAT 8/9, PSAT 10, and SAT administration. Please respond to [this survey](http://www.surveymonkey.com/r/2017michiganfeedback) (www.surveymonkey.com/r/2017michiganfeedback) by **June 16, 2017**. Thank you to those that have already responded!

Test Results Embargo Reminder

Once test scores are available to educators in late June, please remember that all test results are embargoed until notification from the Michigan Department of Education (MDE) that the embargo has been lifted. This will occur when school and district aggregated results are made publicly available through the MISchoolData portal. PSAT 8/9, PSAT 10, and SAT results may be shared with building and district staff to support their work with students, school improvement, and other internal efforts. However, it is **NOT** permissible to share any school, district, or state-level results with parents, the community, or other external parties until the embargo is lifted by the MDE. School Board meetings are considered open meetings; therefore, the sharing of embargoed assessment results at these meetings is not permissible until the embargo is lifted.

Important Dates

Approaching Deadlines!

Friday, June 16, 2017:

- **Spring 2017 Assessment Administration Surveys** – Please fill out the appropriate survey(s) (should take 10–15 minutes) by selecting a link below and proceeding with the survey, or you can access the link on each assessment's web page under **What's New**:
- [M-STEP Administration Survey](#) for coordinators and assessment administrators – located on the [M-STEP web page](#) (www.michigan.gov/mstep)
- [MI-Access](#) for coordinators and assessment administrators – located on the [MI-Access web page](#) (www.michigan.gov/mi-access)
- [Early Literacy and Mathematics Benchmark Assessments](#) for coordinators and assessment administrators – located on the [Early Literacy and Mathematics web page](#) (www.michigan.gov/earlylitandmath)
- [Spring 2017 Technical Survey](#) for technology coordinators and directors – located on all three web pages
- [PSAT 8/9, PSAT 10, and SAT survey](#) located on the [MME web page](#) (www.michigan.gov/mme)

June 22, 2017 at 5:00 PM:

- **M-STEP, MI-Access, and SAT** Grades 3-8, 11, and required 12 Verification of Enrollment for Accountability window **DEADLINE**

June 22, 2017 at 5:00 PM:

- **M-STEP and MI-Access** Verification of Answer Documents **DEADLINE**

June 2017

June 15 at 8:00 AM – June 29, 2017 at 5:00 PM:

- **SAT, M-STEP, and MI-Access** Verification of Not Tested window

July – August 2017

August 1, 2017:

- Transition to **NEW WIDA Screener**

August 1 – October 5, 2017:

- Pre-identification on the Secure Site for the fall **Early Literacy and Mathematics Benchmark Assessments (K-2)**

September 2017

September 11 – October 6, 2017:

- The Michigan Department of Education's Fall 2017 **Early Literacy and Mathematics Benchmark Assessments** testing window

Mid-September 2017:

- **DEADLINE** – **Student Record Maintenance (SRM) English Learner (EL) Exits** must be submitted and certified using an [As of Date] on or before June 30, 2017 AND an [LEP Exit Date] on or before June 30, 2017.

Have Questions?

Email BAA@michigan.gov for assessment questions.

Email MDE-Accountability@michigan.gov for accountability questions.

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues