

Spotlight

on Student Assessment and Accountability

August 11, 2016

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Key:  Reminder

Embargoed Spring 2016 Student Data Files Now Available

The following Spring 2016 downloadable Student Data Files are now available on the [MDE Secure Site](http://www.michigan.gov/baa-secure) (www.michigan.gov/baa-secure):

- M-STEP
- MI-Access
- SAT
- PSAT 8/9 and PSAT 10
- WorkKeys (announced last week)

To download your school's student data files, go to the Report menu and select Student Test Scores. Then choose the desired Test Cycle and request the Report Type of Student Data File. Student data files contain only student level data.

Please note: due to the release of final data in the student data files, Preliminary Reports for M-STEP and MI-Access are no longer available on the Secure Site.

The Spring 2016 assessment data for **all** of the above assessments are **EMBARGOED** until the public release of Spring 2016 assessment results later this summer. Districts and schools will be notified through the Spotlight when the embargo has been lifted.

IMPORTANT – While individual student results may be shared with parents at this time, it is **NOT** permissible to share any school-, district-, or state-level results with parents, the community, or other external parties until the embargo is lifted by the MDE. School Board meetings are considered open meetings; therefore, the sharing of embargoed assessment results at these meetings is not permissible until the embargo is lifted.

► [Sign up for Spotlight](http://www.michigan.gov/mde-spotlight) (www.michigan.gov/mde-spotlight) today! Enter your email address and select Spotlight under Student Assessment.

WIDA ACCESS Placement Test (W-APT)

Cycle I Opens August 15

Cycle I of the WIDA ACCESS Placement Test (W-APT) opens **Monday, August 15, 2016**. The W-APT is the assessment that **MUST** be administered to any newly enrolled students who have indicated "yes" to either of the two [Home Language Survey \(HLS\) questions](#) (language spoken at home or the student's native language). As outlined in the [Entrance and Exit Protocol](#), schools should include the HLS questions in their enrollment process for parents/guardians of newly enrolling students to complete. Both the HLS and Entrance and Exit Protocol can be found on the MDE [WIDA web page](#) (www.michigan.gov/wida).

All scores of students who were administered the W-APT during Cycle II or the Pre-K Cycle (December 4, 2015 – August 13, 2016) must be entered into the Secure Site by **Friday, September 2, 2016**. Educators are also reminded that they must keep a hard copy of the student's W-APT scores in the student's permanent record file or CA-60, as well as enter scores in the Secure Site regardless of entrance into English Learner (EL) services or not.

Directions for entering W-APT scores in the Secure Site are in the **Secure Site Procedure and User Manual** (currently being updated), which will be located on the [Secure Site Training web page](#) (www.michigan.gov/seuresitetraining). For questions pertaining to the Secure Site, please call 1-877-560-8378 and select Option 3, or send an email to baa@michigan.gov.

Educators should be sure to review the [MDE Common EL Entrance and Exit Protocol](#) to ensure correct procedures are being followed for identifying students as English Learners (ELs). Please call the Special Populations Unit at 517-373-6066 with any questions related to the criteria.

Educators must also be sure to communicate efficiently and regularly with their local pupil accounting

colleagues to ensure that students who do meet the Entrance and Exit Protocol are identified correctly in the Michigan Student Data System (MSDS). **Neither** the home language survey results nor a W-APT score that is entered into the Secure Site automatically identify a student as an EL in MSDS.

Additionally, educators seeking to ensure that recently arrived ELs (students who have been enrolled in U.S. schools for 12 months or less) are eligible for the on-time exemption from having to take the summative English language arts portion of state assessments **MUST** enter W-APT scores in the Secure Site.

For New Principals and English Learner Assessment Coordinators

If you are a new principal or new English Learner Assessment Coordinator, you may find it helpful to review the following documents available on the MDE [WIDA web page](#) (www.michigan.gov/wida):

- [WIDA New Principal Primer](#)
- [WIDA New Assessment Coordinator Primer](#)

These documents are designed to give you basic information about the WIDA assessments as well as help you think about how best to plan for important assessment-related activities.

Michigan Science Standards and Assessment Plan

Since the adoption of the Michigan Science Standards in November 2015, the Office of Standards and Assessment has been developing a plan to create a vision for a system of assessments for science. As part of that process, the Michigan Department of Education is working to develop state-level science assessments to address the three-dimensional nature of the new standards.

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These assessment Item Clusters (a group of items centered on a common stimulus) are being written over the course of five weeks this summer. Science Education teachers and researchers work for an entire week to develop one Item Cluster. The groups unpack the Michigan Science Standards and use the Framework for K-12 Science Education (NRC, 2011) to deeply understand the disciplinary core ideas, science and engineering practices, and cross-cutting concepts. The groups then review and critique the Item Clusters and complete revisions based on feedback.

Item Clusters are based on the Topic Bundles that organize the Michigan Science Standards. Item Cluster Development Teams are assigned a Topic Bundle (ex. Energy, Human Sustainability, History of Earth, etc.). Each Item Cluster covers all of the Performance Expectations within the Topic Bundle. Science and engineering practices, disciplinary core ideas, and cross cutting concepts within the Topic Bundle can be interchanged to address the chosen phenomenon.

The intensive work of digging into the New Michigan Science Standards is allowing teachers and researchers to bridge the research-practice gap and come to a common understanding about the intent of the Standards.

This fall, the Office of Standards and Assessments intends to conduct cognitive labs to gain response process data from students and teachers. This data will help inform our design and revision processes. If you are interested in participating in cognitive labs, please contact TJ Smolek at smolekt@michigan.gov.

For more information and updates about the science assessment process, find #MSSICD on Twitter and like MI Science Curriculum, Instruction, and Assessments on Facebook.

New Issue of ESSA Notes Newsletter

An **August 11, 2016** issue of ESSA Notes is now available. The new edition highlights:

- Participation update and reminder to complete the first stakeholder feedback survey
- Highlights from Deputy Superintendent Venessa Keesler's ESSA update to the State Board of Education
- National attention earned by Michigan's ESSA Stakeholder Engagement.

The newsletter is available on the [ESSA web page](http://www.michigan.gov/essa) (www.michigan.gov/essa). Just click on the **ESSA Notes** button. Visit our [ESSA web page](http://www.michigan.gov/essa) for more details on this work and to sign up to receive future newsletters and updates on Michigan's Every Student Succeeds Act (ESSA) State Plan.

Coming Soon: Updated 2016 M-STEP Communication Toolkit

The Michigan Department of Education (MDE) is in the process of updating and adding additional resources to our popular M-STEP Communication Tool kit. This tool kit was released for the first time in 2015 to provide districts and schools with customizable and printable communications tools for use during our first M-STEP data release.

Information on how to access the updated 2016–2017 **M-STEP Data Release Communications Tool Kit** will be included in next week's, August 18, 2016 Spotlight. The kit will continue to include numerous customizable communications materials that can be adapted for multiple audiences (e.g., teachers, parents, and the media) to assist in your stakeholder engagement activities in preparation for the upcoming MDE release of Spring 2016 M-STEP data results.

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The 2016-2017 kit also includes several new and updated printable handouts for building/district use, including:

- **How to Read a Student Score Report** – Two new documents, one for parents of students in grades 3-8 and one for parents of students in grade 11, designed to accompany the student score reports sent to parents.
- **Michigan's Alternate Assessment: WHAT IT IS, WHAT IT MEANS — AND WHAT IT OFFERS** – This new one-sheet printable handout provides a helpful overview for parents of students with disabilities who will take the MI-Access tests.

The **M-STEP Parent Report Video** that visually walks viewers through an M-STEP parent report is currently under revision, and an updated version will be available soon.



Early Literacy and Mathematics Pre-Identification

Schools that will be administering the Early Literacy and Mathematics test this fall to grades 1 and 2 will need to pre-identify students on the [Secure Site](http://www.michigan.gov/baa-secure) (www.michigan.gov/baa-secure) to the **Fall 2016 Early Literacy** test cycle.

- The MDE will not be pre-identifying any students for the Fall 2016 Early Literacy and Mathematics assessments. It is the responsibility of the district or school.
- Pre-identification on the Secure Site will be available **starting August 15, 2016**.
- The initial load to eDIRECT of pre-identified students will be on September 20, 2016, after 5:00 PM.

- ♦ It will take a few days to load and verify the data. Once that is done, schools will have access to the students in eDIRECT.
- ♦ After the initial load of students into eDIRECT, any new or additional students must still be pre-identified on the Secure Site and then DRC will copy them into eDIRECT twice a day through the end of testing.
- Students can be pre-identified on the Secure Site using any of the following methods:
 - ♦ Early Roster file upload through the Michigan Student Data System (MSDS)
 - ♦ Pre-ID File Upload
 - ♦ MSDS Copy
 - ♦ One Student at a Time
- Complete instructions for pre-identification of students for Early Literacy and Mathematics can be found on the [Secure Site Training web page](http://www.michigan.gov/securesitetraining) (www.michigan.gov/securesitetraining) under the **Quick Reference** section.

Once students are pre-identified, they will need to be put into online test sessions in:

- the **Secure Site before 5:00 PM, September 20, 2016**
 - ♦ Students who have been placed into an online testing session on the Secure Site by September 20, will also have their test sessions copied into eDIRECT.
- eDIRECT **AFTER** September 20, 2016
 - ♦ If students are not placed into a test session on the Secure Site by September 20, they can still be placed into test sessions in eDIRECT when it becomes available to schools.

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- ♦ Schools will need to continue to pre-identify students on the Secure Site after September 20 and through the end of testing.

Please Note: After September 20, 2016, students can only be put into an online session in eDIRECT. You will not be able to update or add students to test sessions in the Secure Site after September 20 – it **must** be done in eDIRECT.

Complete instructions for Online Testing Sessions can be found on the [Secure Site Training web page](http://www.michigan.gov/secaresitetraining) (www.michigan.gov/secaresitetraining) under the **Quick Reference** section.

If you do not have access to the Secure Site and need access, instructions can be found on the [Secure Site Training web page](http://www.michigan.gov/secaresitetraining) (www.michigan.gov/secaresitetraining) by clicking on **How do I get access to the Secure Site?**

The Fall 2016 Early Literacy and Mathematics testing window for grades 1 and 2 is **October 3 – October 21, 2016**. Additional Information of MDE's Early Literacy and Mathematics Benchmark Assessments can be found on page 4 of the [June 2, 2016 Spotlight](#) or at www.michigan.gov/mde-spotlight.

SAT Corner

Information on SAT™, PSAT 8/9™, and PSAT10™ provided by the College Board



SAT Reminders . . .

Fall and Spring Assessments

Like last year, schools do **NOT** need to order materials for the Michigan-sponsored SAT, PSAT 10, and PSAT 8/9 assessments in Spring 2017. If you elect to participate in fall testing of PSAT/NMSQT, materials should be ordered directly through College Board. Fall testing of PSAT/NMSQT does not fill the state requirement for testing in grades 9 and 10 and is not sponsored by the state.

Get Ready for Next Year - Register for our Fall Counselor and Implementation Workshops

The Counselor Workshops are three-hour workshops designed for counselors and will provide important College Board Program updates

for the 2016–17 school year, including: SAT Suite of Assessments, how score reports can help students improve their college readiness skills, free official SAT practice on Khan Academy, and upcoming changes to the 2017–18 Free Application for Federal Student Aid (FAFSA). Register at: www.collegeboard.org/cw.

The SAT and PSAT Implementation Workshops are two-hour workshops for Administrators, Counselors, and Test Center Supervisors to provide updates and changes to the Michigan SAT, PSAT 10, and PSAT 8/9 administrations in the spring of 2017. Learn about preparing for and administering the College Board exams; find out about the spring implementation timelines; and learn how our professional development offerings can prepare you for Spring 2017. Register at: www.collegeboard.org/satschoolday.

Schedule:

- 8:30 – 9:00 AM: Counselor Workshop Registration and Breakfast
- 9:00 – Noon: Counselor Workshop Presentation
- Noon – 1:00 PM: SAT School Day Implementation Registration and Lunch
- 1:00 – 3:00 PM: SAT School Day Implementation Presentation

Locations for Fall Counselor and Implementation Workshops

Dearborn	Friday, Sept. 30, 2016	University of Michigan-Dearborn
Detroit	Thursday, Sept. 29, 2016	Wayne State University
East Lansing	Tuesday, Sept. 27, 2016	Michigan State University
Grand Rapids	Tuesday, Sept. 20, 2016	Northview High School
Jackson	Wednesday, Sept. 28, 2016	Jackson Intermediate School District
Kalamazoo	Wednesday, Sept. 21, 2016	Western Michigan University-Kalamazoo
Marquette	Wednesday, Sept. 21, 2016	Northern Michigan University
Mount Pleasant	Monday, Sept. 26, 2016	Central Michigan University
Saginaw	Monday, Sept. 19, 2016	Saginaw Intermediate School District
Traverse City	Monday, Sept. 19, 2016	Traverse Bay Area Intermediate School District
Waterford	Friday, Sept. 16, 2016	Oakland Intermediate School District

Important Dates

Coming Next Week . . .

Early Literacy and Mathematics Benchmarks

- **Tuesday, August 16, 2016 – 10:00 to 11:00 AM:** The Data Recognition Corporation fall Technology Coordinators webinar (streamed live, recording to be posted on eDIRECT), discussing system enhancements for fall and spring testing. No advance registration is needed. This meeting will use Skype for Business through this [link](#):

<https://meet.lync.com/drc365/smasterson/ddh80nlp>
- **Monday, August 15, 2016:** Pre-Identification of students who will be taking the Fall 2016 Early Literacy and Mathematics Benchmark Assessments opens. Pre-Identification will remain open until the last day of the test window – Friday, October 21, 2016.

August 2016

M-STEP

- **Thursday, August 25, 2016 – 10:00 AM and 2:00 PM:** Live Question and Answer sessions for the 2016 M-STEP Final Reports release. To connect to the Q & A session's conference line, use the [Connect Me link](#) (<https://stateofmichiganmdeweb.centurylinkccc.com/CenturylinkWeb/SOMOldBAA>) and follow the instructions to create a new user profile. To access audio only, dial 720-279-0026 and use Guest Passcode 569943.

Sending Scores Back Program

- **Monday, August 29, 2016 at 5:00 PM:** Deadline to submit applications for the 2016–2017 Sending Scores Back Program. For more information, including the application and other informational resources regarding SEEs/S2E2s, please visit the [Shared Educational Entities](#) web page (www.michigan.gov/sees).

1% MI-Access Proficiency Cap Exception Applications

- **Monday, August 29, 2016 at 5:00PM:** Deadline to submit applications for an exception to the 1% MI-Access Proficiency Cap for 2016–17. See the full article on page 3 of the [August 4 Spotlight](#).

September 2016

WIDA

- **DATE CHANGED! September 14, 2016 at 5:00 PM:** DEADLINE—Student Record Maintenance (SRM) **English Learner (EL) Exits** must be submitted and certified using an [As of Date] on or before June 30, 2016 **AND** an [LEP Exit Date] on or before June 30, 2016.

M-STEP, MI-Access, MME, & Early Literacy

- **September 26, 2016, 8:30 AM to 3:30 PM:** The Student Assessment and Accountability Fall Webcast – streamed live and recorded on [MI Streamnet](#) (<http://mistreamnet.com>). See the full article on page 1 of the [August 4 Spotlight](#).

► Access previous [Spotlight editions](#) (www.michigan.gov/mde-spotlight)

Have Other Questions?

For assessment questions, please email BAA@michigan.gov.

For accountability questions, please email MDE-Accountability@michigan.gov.

For phone assistance with assessment or accountability issues, call 877-560-8378 and select the appropriate menu option.