

# Spotlight

## on Student Assessment and Accountability

### What's New

Week of August 5, 2021

- Embargoed Spring 2021 Student Data Files Now Available
- College Board and ACT WorkKeys Test Results Embargo Reminder
- 2021-22 Benchmark Assessment System under Public Act 48
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- 2021-22 Assessment Integrity Guide Released
- Fall 2021 Pre-ID/Test Session Setup for Early Literacy and Mathematics Benchmark Assessments (K-2)
- Spring 2021 Early Literacy and Mathematics Benchmark Student Data Files and Aggregate Data Files
- Early Literacy and Mathematics Benchmark TAM and Online Directions
- Remote Testing for Early Literacy and Mathematics Assessments
- Help Support Students with Visual Impairments and Other Disabilities
- MiPAC Cohort 2 Participation Opportunity
- WIDA ACCESS Updates
- Changes to K-12 Automatic English Learner (EL) Exits
- New English Learner Data Tiles Available on MiSchoolData

### Embargoed Spring 2021 Student Data Files Now Available

The Spring 2021 Assessment Student Data Files are now available for:

- M-STEP
- MI-Access
- SAT with Essay
- PSAT 10
- PSAT 8/9 grades 8 and 9
- Early Literacy and Mathematics Benchmark Assessments (K-2)
- WIDA ACCESS for ELLs and WIDA Alternate ACCESS for ELLs (not embargoed – available earlier)

The data files are available on the [Office of Educational Assessment and Accountability \(OEAA\) Secure Site](http://www.michigan.gov/oeaa-secure) ([www.michigan.gov/oeaa-secure](http://www.michigan.gov/oeaa-secure)). To download your school student data file, go to the **Report** menu and select **Student Test Scores**. The student data files contain only student-level data.

M-STEP Science data is not yet available on student data files because standard setting activities are currently underway. When science data are added to the data files it will be announced in the Spotlight.

ACT WorkKeys data will be available soon.

Please note that due to this release of final data in the student data files for the Spring 2021 test administration, **Preliminary Reports for M-STEP and MI-Access will no longer be available** on the OEAA Secure Site.

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The Spring 2021 student data (except for WIDA and Early Literacy and Mathematics) are **EMBARGOED** until the public release of Spring 2021 assessment results later this summer. Districts and schools will be notified through the Spotlight on Student Assessment and Accountability newsletter when the embargo has been lifted.

**Important:** While individual student results may be shared with parents at this time, it is NOT permissible to share any school-, district-, or state-level results with parents, the community, or other external parties until the embargo is lifted by the Michigan Department of Education. School Board meetings are considered public meetings; therefore, the sharing of embargoed assessment results at these meetings is not permissible until the embargo is lifted.

**Note About 2021 Assessment Data:** The COVID-19 pandemic created significant challenges to instruction during the 2020-21 school year. As a result, the data from the Spring 2021 M-STEP assessments should be used cautiously and in combination with other local assessment data (including benchmark assessment data) to identify the learning needs of students and to plan educational programming.

## College Board and ACT WorkKeys Test Results Embargo Reminder

The Spring 2021 SAT with Essay, PSAT 10, PSAT 8/9, and ACT WorkKeys reports and data are embargoed until the public release of Spring 2021 assessment results later this summer. The embargo applies to data and reports received directly from College Board or ACT. Districts and schools will be notified through the Spotlight on Student Assessment and Accountability Newsletter when the embargo has been lifted.

SAT with Essay, PSAT 10 and PSAT 8/9 test scores were available to educators starting the week of June 23, 2021. ACT WorkKeys school-level and student-level paper reports are scheduled for delivery to schools beginning the week of August 9, 2021.

**Important:** While individual student results may be shared with parents when they become available, it is not permissible to share any school, district, or state-level results with parents, the community, or other external parties until the embargo is lifted by the MDE. School Board meetings are considered open meetings; therefore, the sharing of embargoed assessment results at these meetings is not permissible until the embargo is lifted.

## 2021-22 Benchmark Assessment System under Public Act 48 sec. 104a

Section 104a of [Public Act 48](#) requires the implementation of a benchmark assessment system in the 2021-22 school year. Districts are to administer one or more benchmark assessments at least twice to all students in grades K through 8 – once within the first nine weeks of school and again before the end of the school year.

Districts may choose to administer one or more of the following benchmark assessments. If practical, districts will administer the same benchmark assessment(s) that were administered in prior years.

1. A benchmark assessment from the Michigan Department of Education's (MDE's) approved provider list. MDE will provide at least one of these assessments free to districts and will pay an amount equal to \$12.50 per membership pupil in grades K to 8 to districts that apply for other assessments on the list. Districts choosing

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this option are required to provide aggregated benchmark assessment data to MDE within 30 days of test administration. The approved benchmark assessments are:

- » Curriculum Associates i-Ready
  - » NWEA MAP
  - » Renaissance Star
  - » **Free** - Smarter Balanced Interim Assessments for grades 3-8
  - » **Free** – Early Literacy and Mathematics Benchmark Assessments for grades K-2
2. A benchmark assessment that contains progress monitoring tools. Districts must plan to report which benchmark assessment(s) was administered, how the assessment measures change including any loss in learning, and the district's plan for addressing any learning losses.
  3. A local benchmark assessment. Districts must plan to report which benchmark assessment(s) was administered, how the assessment measures change including any loss in learning, and the district's plan for addressing any learning losses.

Watch future Spotlight editions for information on how districts will apply for the \$12.50 funding provided under option #1 and how districts will comply with the reporting requirements.

## An Update on National Assessment of Educational Progress (NAEP)

The state of Michigan participates in the National Assessment of Educational Progress (NAEP), which is the largest continuing and nationally representative assessment of what our nation's students know and can do in subjects such as mathematics, reading,

science, writing, and social studies. NAEP is not administered to all Michigan schools, and instead is administered to a representative sample of schools across Michigan and the nation, and the participation of these schools provides an accurate indication of student performance for states and the nation.

The NAEP assessment initially planned for 2021 was postponed due to the pandemic and has been rescheduled for January to March of 2022. The additional logistics involved in prioritizing the health and safety of students and school staff, as well as the NAEP representatives who administer the assessments, has resulted in a delay in the initial notifications to the schools that are selected to have NAEP administered in their schools.

The initial notification of selection for NAEP is expected to be sent to the district administrators and district assessment coordinators of the selected schools in late August, followed by a notification to the school administrators. If you would like to learn more about NAEP, the participation of Michigan schools in NAEP administration, and the Michigan results from prior NAEP administrations, visit the [NAEP web page](http://www.michigan.gov/NAEP) ([www.michigan.gov/NAEP](http://www.michigan.gov/NAEP)), or you may send specific questions to [lloyd@michigan.gov](mailto:lloyd@michigan.gov).

## 2021-22 Assessment Integrity Guide Released

The 2021-22 Assessment Integrity Guide (AIG) has been released, with no major changes from the previous version. A one-page addendum to the guide may be added in the future, as it becomes clearer what Spring 2022 testing will look like.

The AIG can be found on the [Assessment Integrity and Security web page](http://www.michigan.gov/mde-assessmentsecurity) ([www.michigan.gov/mde-assessmentsecurity](http://www.michigan.gov/mde-assessmentsecurity)), as well as on the following assessment-specific pages, under **Current Assessment Administration:** *(Continued on next page)*

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- [Early Literacy and Mathematics Benchmark Assessments](http://www.michigan.gov/earlylitandmath) (www.michigan.gov/earlylitandmath)
- [MI-Access](http://www.michigan.gov/mi-access) (www.michigan.gov/mi-access)
- [M-STEP](http://www.michigan.gov/mstep) (www.michigan.gov/mstep)
- [MME](http://www.michigan.gov/mme) (www.michigan.gov/mme)
- [WIDA](http://www.michigan.gov/wida) (www.michigan.gov/wida)

## Fall 2021 Pre-ID and Test Session Setup for Early Literacy and Mathematics Benchmark Assessments (K-2)

Pre-identification on the Office of Educational Assessment and Accountability (OEAA) Secure Site for the fall Early Literacy and Mathematics Benchmark Assessments (K-2) began **July 12, 2021** and continues through the end of testing. Unlike other state assessments, the OEAA does not pre-identify students for the Early Literacy and Mathematics Benchmark Assessments. It is the responsibility of the district or school to pre-identify all students who will be participating.

As a reminder, the test administration window for the Fall 2021 Early Literacy and Mathematics Benchmark Assessments is **August 23 – October 29, 2021**. These benchmark assessments are available online and for students in kindergarten, first, and second grades.

For the fall administration, there are several options to use for pre-identification:

- The Michigan Student Data System (MSDS) Copy function on the Secure Site can be used to copy student data from MSDS into the OEAA

Secure Site for pre-identification. This does not involve your district MSDS person. It is important to note when using this function that you will need to search using the student's grade in the 2020-2021 school year and to place them in the appropriate grade for the 2021-2022 school year. You are not able to use this function for incoming kindergarten students because they would not yet be enrolled in MSDS in your school.

- Students can be loaded to the OEAA Secure Site in .csv or .txt file using our format located in the Pre-ID File Format document, which is located on the login page of the [Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure). You might need to enlist the help of your district MSDS person for this process.
- Students can be pre-identified one student at a time using the Student Search function on the Secure Site. This process is not practical when pre-identifying large groups of students.

Beginning August 6, any students pre-identified in the Secure Site must be added to a test session in the DRC INSIGHT Portal. All students participating in the assessment must be pre-identified on the OEAA Secure Site to be copied into the DRC INSIGHT Portal to manage the online testing. Instructions and more information about each of these pre-identification methods and for creating online test sessions can be found on the [Secure Site Training web page](http://www.michigan.gov/secaresitetraining) (www.michigan.gov/secaresitetraining) under the **Pre-Identification of Students** section.

## Spring 2021 Early Literacy and Mathematics Benchmark Student Data Files and Aggregate Data Files

The downloadable Spring 2021 Student Data Files and Aggregate Data Files for the Early Literacy and Mathematics Benchmark assessments are now available on the Office of Educational Assessment and Accountability (OEAA) [Secure Site](http://www.michigan.gov/oeaa-secure) ([www.michigan.gov/oeaa-secure](http://www.michigan.gov/oeaa-secure)).

To download your school's data files, go to the **Report** menu and select Student Test Scores. Then, choose the desired **Test Cycle** and request the Report Type. You will find the Early Literacy and Mathematics Benchmark Assessment Data File Format under **Report Descriptions** on the Student Test Scores page.

The screenshot shows the 'Secure Site' interface for the Michigan Department of Education. The navigation menu includes Home, Admin, Security, Assessment Registration, Student Assessments, Reports, Accountability, and Review Requests. The 'Reports' menu is expanded, showing options: Student Test Scores, Dynamic Score Reports, Student Record Labels, and Potential Combine Issues Report. The 'Student Test Scores' page is displayed, featuring a search criteria section with a dropdown for 'Test Cycle' (set to 'Fall 2019 Early Literacy Early Literacy'). The 'Report Parameters' section includes a 'Test Type' checkbox labeled 'N/A'. The 'Report Type' dropdown is open, showing options: 'Select a Report Type', 'Aggregate Data File', and 'Student Data File'. Below the form, there is an 'Entity Information' note and a 'Report Descriptions' section with links to 'Student Data File Format Early Literacy and Mathematics Benchmark Assessment (modified on 6/2018)' and 'Aggregate Data file Format Early Literacy and Mathematics Benchmark Assessment (modified on 8/2018)'.

## Early Literacy and Mathematics Benchmark TAM and Online Directions

The Michigan Department of Education's Early Literacy and Mathematics Benchmark Assessments will be offered three times in the 2021-22 academic year (fall, winter, and spring). In Fall 2021, the assessment will be available for students in kindergarten, grade 1, and grade 2 from **August 23 through October 29, 2021**.

The Early Literacy and Mathematics Benchmark Test Administration Manual (TAM) and the Online Administration Directions will be available on the [Early Literacy and Mathematics web page](http://www.michigan.gov/earlylitandmath) ([www.michigan.gov/earlylitandmath](http://www.michigan.gov/earlylitandmath)) under the **Current Assessment Administration** section no later than the end of the day Tuesday, **August 10, 2021**.

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The Test Administration Manual provides important information for District Test Coordinators, Building Test Coordinators, and Test Administrators who are responsible for the online administration. All staff involved in the Early Literacy and Mathematics Benchmark administration should read and understand the policies, procedures, and guidelines documented in the TAM to ensure a valid, equitable, and trouble-free administration.

The Online Administration Directions are used by Test Administrators responsible for administering the tests to students. There are separate directions for kindergarten, grade 1, and grade 2.

## Remote Testing for Early Literacy and Mathematics Assessments

Remote testing will again be available for the administration of the Early Literacy and Mathematics Benchmark Assessments, beginning **August 23, 2021**. Access to the assessments will be available through a public URL, which will allow students to test remotely while the test is being administered via web conference.

The OEAA has worked with Data Recognition Corporation (DRC) to prepare professional development for test administrators and to provide information for parents on administering the assessments remotely. The [remote test administration instructions and supporting documents](#) include:

### For Test Coordinators:

- Web Conferencing Options for Remote Testing

### For Test Administrators:

- Test Administrator Remote Testing Checklist
- Test Administrator Remote Testing Guide
- Test Administrator Remote Testing FAQs

### For Parents:

- Parent Remote Testing Guide – Brief (this is a condensed version of the Detailed guide)
- Parent Remote Testing Guide – Detailed
- Parent Remote Testing FAQs
- Parent Remote Testing Checklist
- Parent/Student Security Remote Testing Agreement

**Note:** Schools may use the template provided or create their own agreement; schools have discretion on how to disseminate and collect the completed agreements from parents and guardians.

It is up to each district/school to determine which support documents will be used and how they will be used. Since there is wide variance across the state in how schools are supporting students and families remotely, the documents can be modified to meet your specific needs and requirements.

For questions, call the OEAA Call Center at 877-560-8378 opt. 2, or email [mde-oeaa@michigan.gov](mailto:mde-oeaa@michigan.gov).

## Help Support Students with Visual Impairments and Other Disabilities

The Michigan Department of Education (MDE) is looking for educators who want to help to develop assessments that can be fully accessed by all students. MDE relies on teachers in grades K-12, from all content areas and from across the state, to help write, review, revise, and improve test items as they are developed for state assessments.

Currently, MDE is especially in need of educators who work closely with students with disabilities, including educators with an endorsement in Visual Impairment,

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for the Bias and Sensitivity Review Committees (BSC). As part of a BSC team of educators, you will provide essential feedback and recommendations on items currently being developed for M-STEP and other assessments.

This is a great opportunity for educators to not only support students with disabilities, but also learn more about the state's assessment system; become more familiar with the state standards; collaborate with other educators; and earn extra money or SCECHs for your expertise, time, and contribution.

MDE relies on your knowledge and experience working with students, and no particular expertise in the area of state assessments is required. Please complete an [online application](#).

## MiPAC Cohort 2 Participation Opportunity

Are you interested in learning how to develop and implement performance assessments in your district/school? Join the Office of Educational Assessment and Accountability (OEAA) as we work with the Michigan Assessment Consortium to develop performance assessments that are aligned to Michigan's academic standards and model essential skills in mathematics and English language arts (ELA) in grades 3-8.



Preferred candidates for the Michigan Performance Assessment Cadre (MiPAC):

- have experience teaching mathematics or English language arts (ELA) in **grades 3-5** and/or grades 6-8

- have experience with/understanding of Michigan academic standards
- are employed in either general or special education

Educators with experience outside of general education or who work with students with disabilities are enthusiastically encouraged to apply.

You will:

- learn about the Michigan model essential skills for mathematics and ELA
- engage in a process to develop performance assessments and rubrics
- collaborate with peers from other districts
- practice using a rubric and calibrating the scoring of performance assessments
- take part in a research agenda focused on measuring student competencies through performance assessments
- (pending) earn up to 50 SCECH credits or alternative graduate credits

Participants are expected to attend and contribute to approximately 50 hours of job-embedded facilitated professional learning and assessment development over the 2021-22 academic year.

We anticipate virtual sessions will be scheduled in blocks of two-hour weekly engagements to meet designated project milestones. These sessions include:

- collaboration with grade-span teachers in developing
- a performance assessment and corresponding rubric aligned to the state model competencies, with guidance and resources provided

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- administration and collection of student responses for one performance assessment, revising items and rubrics as necessary for them to become part of a library of models
- collaboration with grade-span teachers in scoring student work that results from implementation of the performance assessment
- participation in project evaluation activities, such as observation, focus groups, and surveys

If you are interested in participating, submit your resume in an email to [mde-oeaa@michigan.gov](mailto:mde-oeaa@michigan.gov) using the subject line “MiPAC Resume”.

## WIDA ACCESS Updates

### Spring 2021 WIDA ACCESS for ELLs Student Data File Available

The Spring 2021 WIDA ACCESS for ELLs Student Data File is now available. To download your school’s student data files, log into the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) ([www.michigan.gov/oeaa-secure](http://www.michigan.gov/oeaa-secure)), go to the **Report** menu, and select **Student Test Scores**. These student data files contain only student-level data for students who tested in your district. If you have questions accessing the Student Data File from the OEAA Secure Site, send an email to [mde-oeaa@michigan.gov](mailto:mde-oeaa@michigan.gov), or contact the call center at 877-560-8378 and select option 3.

### WIDA Reports Available on WIDA AMS

In WIDA AMS, district-level users may view both district-level and school-level reporting (school-level users may view school-level reporting only). Test Administrators do not have permission to view reports.

At [WIDA AMS](http://www.wida-ams.us) ([www.wida-ams.us](http://www.wida-ams.us)), select **Test Results** from the **Report Delivery** menu to display the Test Results page. You can use the Administration, District, School and Report drop-down menus to filter the display.

Individual Student Reports are also available in various languages in WIDA AMS Report Delivery under **On Demand Reports**. Select the Administration, District, School, and Language filters to generate reports. Click **Find Students** to populate the students tested at that school. On Demand Reports can be opened individually under the **Action** column, or you can check the select box for each student requiring the language and click either **Open Selected** or **Save Selected**.

### WIDA Reports Arrive in Districts on August 24

**Reminder:** ACCESS for ELLs and Alternate ACCESS for ELLs Score Reports will arrive on **Tuesday, August 24, 2021**.

### Printed Score Reports

Your district will receive a shipment of boxes with affixed yellow labels containing ACCESS for ELLs and Alternate ACCESS for ELLs Score Reports documents.

All districts are “ship-to-district”, meaning the district will receive the shipment for each of their schools.

This shipment will contain the following reports:

- Grades K-12 ACCESS for ELLs School Frequency Distribution Reports
- Grades K-12 ACCESS for ELLs School Roster Reports
- Grades K-12 ACCESS for ELLs Individual Student Reports

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- Grades 1-12 Alternate ACCESS for ELLs School Frequency Distribution Reports (if applicable)
- Grades 1-12 Alternate ACCESS for ELLs School Roster Reports (if applicable)
- Grades 1-12 Alternate ACCESS for ELLs Individual Student Reports (if applicable)

## Score Report Resources

WIDA offers several online resources for communication to educators, families, and students. The following resources are available for parents and educators in the **WIDA Resource Library** and can be found using the filters for Topic and Type.

## ACCESS for ELLs

- [Using 2021 WIDA ACCESS for ELLs and WIDA Alternate ACCESS for ELLs Scores](#) — a simple flyer to help districts understand how to use this past year's summative WIDA Scores
- [What is ACCESS for ELLs?](#) — a two-page flyer that provides parents with answers to several basic questions about ACCESS for ELLs (available in multiple languages)
- [ACCESS for ELLs: Understanding your Child's Scores](#) — a two-page document that summarizes key information for parents from the full ACCESS for ELLs Interpretive Guide for Score Reports (available in multiple languages)
- [ACCESS for ELLs Interpretive Guide for Score Report](#) — a comprehensive document providing information on understanding the scores

## Alternate ACCESS for ELLs

- [Using 2021 WIDA ACCESS for ELLs and WIDA Alternate ACCESS for ELLs Scores](#) — a simple flyer to help districts understand how to use this past year's summative WIDA scores
- [What is ACCESS for ELLs?](#) — a two-page flyer that provides parents with answers to several basic questions about Alternate ACCESS for ELLs (available in multiple languages)
- [Alternate ACCESS for ELLs: Understanding your Child's Scores](#) — a three-page that document summarizes key information for parents from the full Alternate ACCESS for ELLs Interpretive Guide for Score Reports (available in multiple languages)
- [Alternate ACCESS for ELLs Interpretive Guide for Score Reports](#) — a comprehensive document providing information on understanding the scores

## WIDA Screener Overview Webinar

- **Wednesday, August 18, 2021**  
**1:00 - 2:30 p.m.**

This live online training is designed for educators who are brand-new to administering or coordinating the K W-APT/Grades 1-12 WIDA Screener. It will provide educators with a big picture overview of the systems they need to use when accessing materials, conducting test administration activities, recording results, and ultimately making a decision about whether or not a student is an English Learner.

[Register for the webinar](#)

## Important: WIDA Secure Portal Changes Coming

The WIDA Secure Portal is getting a makeover! Go to WIDA's new web page, [Redesigned WIDA Secure Portal: Coming September 2021](#), to learn about what's changing and what you can do to get ready for the change, and for upcoming opportunities to get more information. The redesigned portal will look and feel like the public WIDA website, with relevant assessment training, professional learning, and resources that are easier to find.

Join WIDA staff for the Get Familiar with the [Redesigned WIDA Secure Portal Q&A Webinar](#) on **Tuesday, August 10, from 2:00 p.m. to 3:30 p.m. Central Time**. During the webinar, you will not only learn about what's changing, but you will get a sneak peek at the redesigned portal, so you can find the training, professional learning, and resources that are important and relevant to you.

## Changes to K-12 Automatic English Learner (EL) Exits

Automatic EL exits will be processed for all kindergarten through grade 12 ELs—not just ELs in grades 3-12—who meet the overall proficiency level target of 4.8 on the 2021 WIDA ACCESS for ELLs or P2 for the 2021 WIDA Alternate ACCESS.

Directions on how to report ELs in the Michigan Student Data System (MSDS) and guidance for what to do in local student information systems is available in the [English Learner \(EL\) Exit Reporting Guidelines](#) document available on the [English Learner Resources web page](#) ([www.michigan.gov/mde-el](http://www.michigan.gov/mde-el)).

**Note:** Pupil accounting staff and those who manage EL identification data must be made aware of these changes made this year.

## New English Learner Data Tiles Available on MiSchoolData

The [English Learner \(EL\) Dashboard](#) (<https://www.mischooldata.org/english-learner-dashboard/>) has been updated to include four additional metrics. In addition to the assessment and growth data previously included, the dashboard will provide counts of current and of exiting EL students, a cumulative count of former ELs students, and the median number of years students receive services. In addition, statewide data as well as district and school data can now be viewed. The dashboard is a great resource for educators to use for data analysis and school improvement process work.

## CB College Board Corner

Information on SAT®, PSAT™ 8/9, and PSAT™ 10 provided by the College Board

### Questions about Spring SAT, PSAT 8/9, or PSAT 10?

- Call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- Email: [michiganadministratorsupport@collegeboard.org](mailto:michiganadministratorsupport@collegeboard.org)

### WHAT'S NEW

#### Fall 2021 Testing

Recent legislation signed by Governor Whitmer contains language that requires districts to make available the PSAT 8/9 for Grade 9, PSAT/NMSQT for Grades 10 and 11, and SAT for Grade 12 in Fall 2021.

- Students who were unable to take the assessment in Spring 2021 are eligible to take the applicable fall assessment.
- Students who took a College Board assessment in Spring 2021 and request to take the test again are eligible to take the applicable fall assessment.
- Students may participate but are not required to take Fall 2021 assessments.
- Results from Fall 2021 assessments will not be included in accountability reporting.
- The SAT Essay is not available in Fall 2021.
- Schools must order assessments in the College Board test ordering site for Fall 2021 testing.

Grade in Spring 2021	Grade in Fall 2021	Applicable Fall Assessment
8	9	PSAT 8/9
9	10	PSAT/NMSQT
10	11	PSAT/NMSQT
11	12	SAT

Spring 2022 testing for state accountability will be required whether students test in Fall 2021 or not.

College Board and MDE are working on details for the ordering and payment processes for Fall 2021. More information will be available in a future Spotlight.

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## What's New

### ACT WorkKeys Score Reports

School- and student-level paper reports will be mailed to test coordinators and are due to arrive the week of **August 9, 2021**. The shipment will include the following reports:

- **Individual Summary Score Report** — a student-level report containing Level and Scale scores with explanations of what the scores mean. The test coordinators will receive one paper report per student, to be given to the student.
- **Summary Score Report** — a student-level report containing the student's Level and Scale scores but without the explanations of what the scores mean. The test coordinator will receive one paper report per student, to be retained by the school.
- **Roster Score Report** — a roster of students showing test scores and when students took the assessment. The test coordinator will receive one paper report, to be retained by the school.

Resources to help you and your students understand and use their scores are available on the [ACT-hosted website](http://www.act.org/stateanddistrict/michigan) (www.act.org/stateanddistrict/michigan), on the WorkKeys on Paper page in the Interpretation stage.

### ACT WorkKeys National Career Readiness Certificate (ACT WorkKeys NCRC)

Students who achieve a minimum score of 3 or higher on each of the three ACT WorkKeys subject tests will earn an ACT WorkKeys National Career Readiness Certificate (or an ACT WorkKeys NCRC en Español if they took the tests in Spanish). The scores on these assessments determine the certification level.

- A minimum score of 3 out of 7 on all three assessments: **Bronze**
- A minimum score of 4 out of 7 on all three assessments: **Silver**
- A minimum score of 5 out of 7 on all three assessments: **Gold**
- A minimum score of 6 out of 7 on all three assessments: **Platinum**

The NCRC documents that the student possesses skills essential to workplace success. This documentation may improve career outcomes for students just entering the workforce, and enhance employers' hiring, training, and promotion decisions.

For more information about NCRCs, go to [ACT WorkKeys National Career Readiness Certificate](#).

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## Student Access to MyWorkKeys.com

Students can view their scores online and print their own National Career Readiness Certificate by creating their free account at [myworkkeys.com](http://myworkkeys.com) (www.myworkkeys.com).

Students will provide the following five matching criteria when creating an account:

- First name
- Last name
- Month of birth
- Day of birth
- State Assigned Student ID Number (SASID)

**Note:** The SASID is the same number as the Unique Identification Code (UIC) that is assigned through the Michigan Student Data System (MSDS) for each student.

Scores and certificates will be available online indefinitely.

A Quick Start Guide is available on the myworkkeys.com login page. The guide contains instructions on creating an account, sharing NCRC information with prospective employers, and other valuable features.

## Contacting ACT

If you have questions, you may:

1. contact ACT via the [Contact Us web page](http://www.act.org/aap/state/contact.html) (www.act.org/aap/state/contact.html)
2. call ACT at 800-553-6244 between 9:30 a.m. and 6 p.m. ET
  - » standard time: ext. 2800
  - » accommodations: ext. 1788
3. email accommodations questions to [ACTStateAccoms@act.org](mailto:ACTStateAccoms@act.org)

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## Important Dates

### August 2021

#### Early Literacy and Mathematics

**Now – October 28, 2021**

- Pre-Identification of students in the OEAA  
Secure Site for **Early Literacy and Mathematics  
Benchmark Assessments (K-2)**

#### Early Literacy and Mathematics

**August 23 – October 29, 2021**

- **Early Literacy and Mathematics Benchmark  
Assessments (K-2)** Fall 2020 testing window

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## Upcoming Events

### Achieving Balance in Classroom Assessment

#### Learning to use assessment for and of learning effectively in the classroom

The Michigan Assessment Consortium (MAC) is offering the *Achieving Balance in Classroom Assessment* project (formerly called the Smarter FAME field test), a professional learning opportunity for educators to learn to integrate assessment *for* and *of* learning approaches within classroom settings to support student learning and achievement.

The project will engage participants in a custom-developed learning plan guided by the needs and goals for learning of participating sites. Site learning will be supported by a Learning Facilitator and a variety of MAC and other learning resources. Educators will deepen their understanding of a **balanced assessment system** in a classroom setting:

- Purpose and use of the assessment *for* learning – **the formative assessment process** – used to plan, deliver, and monitor student learning on a daily basis

- Purpose and uses of assessments *of* learning – **interim assessments** (Smarter and/or other interim assessments) – used to formally verify student learning periodically, such as at the conclusion of instructional units
- **Integrating the use of these approaches to assessment to create a balanced classroom assessment system**
- Use of the **SBAC Tools for Teachers and interim assessments** as resources to support and integrate with instruction as determined by the formative assessment process, classroom interim/benchmark summative assessments

To learn more about this **Achieving Balance in Classroom Assessment** opportunity or to sign up to participate in this activity, complete the [MAC ABCA Field Test Application](#) by **August 20, 2021**.

Feel free to share this information with district or school leadership and any potential team members identified for participation.

Contact Kathy Dewsbury-White at [kdwhite@michiganassessmentconsortium.org](mailto:kdwhite@michiganassessmentconsortium.org) or Ed Roeber at [roeber@msu.edu](mailto:roeber@msu.edu) if you have any questions about the **Achieving Balance in Classroom Assessment** project or your participation in it.

## Contacts

For assistance with assessment or accountability issues:

### Assessment and Accountability Call Center

877-560-8378 (select appropriate option)

Options	Topics
1	to report cheating and unethical behavior by a district/school in regards to state assessments
2	for support of Central Office Services (COS), DRC INSIGHT Portal, and INSIGHT for the online M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessments (K-2)
3	for support of the OEAA Secure Site for <u>all</u> state assessments, administration and policy questions related to M-STEP, MI-Access, Early Literacy and Mathematics Benchmark Assessments (K-2), and accountability reporting
4	for questions about the College Entrance and Workskills assessments <ol style="list-style-type: none"> <li>1. Eligibility, MDE policies, and OEAA Secure Site Support</li> <li>2. SAT, PSAT 8/9, and PSAT 10 – College Board</li> <li>3. WorkKeys – ACT</li> </ol>
5	for questions about the WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs, and support for WIDAAMS, INSIGHT, and Central Office Services (COS)
8	for all other questions

### Email

For assessment questions:

[mde-oeaa@michigan.gov](mailto:mde-oeaa@michigan.gov)

For accountability questions:

[mde-accountability@michigan.gov](mailto:mde-accountability@michigan.gov)

**For assistance with WIDA Screener, W-APT, and the WIDA Secure Portal questions:**

(for questions not covered in options 3 and 5 in the table above)

### WIDA Client Services

866-276-7735

**Call Center: 877-560-8378** (select appropriate option) for assistance with assessment or accountability issues