



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

RICK SNYDER  
GOVERNOR

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STATE SUPERINTENDENT

**MEMORANDUM**

**DATE:** October 15, 2015

**TO:** Intermediate and Local School District Superintendents  
Public School Academy Directors

**FROM:** Norma Jean Sass *NJS*  
Deputy Superintendent, Education Services

**SUBJECT:** 2015-2016 Technology Readiness Infrastructure Grant Request for  
Proposal Instructions

The Michigan Legislature has provided an additional \$23.5 million towards the Technology Readiness Infrastructure Grant (TRIG) for the 2015-2016 fiscal year. These funds will provide assistance to public school districts, public school academies (districts), and intermediate school districts (ISDs) to develop or improve districts technology hard infrastructure, the shared services consolidation of technology and data, and for the coordination and strategic purpose of hardware and software in preparation for the delivery of assessments through online models. The TRIG has been divided into two categories for the 2015-2016 fiscal year, District Participation and Statewide Activities.

The Michigan Department of Education (MDE) invites districts and ISDs to apply for the competitive TRIG District Participation and Statewide Activities funds. The TRIG Request for Proposal (RFP) Instructions are available for viewing at <http://www.techplan.org/technology-readiness/>.

The eligibility requirements for districts and ISDs to participate in both the District Participation and Statewide Activities applications include:

- Individual districts and ISDs must demonstrate need by completing the Michigan Technology Readiness Assessment tool (MTRAx) by December 18, 2015.
- Individual districts and ISDs must agree to complete an updated technology readiness planning process designated by the department by June 30, 2016.

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- For an ISD to be eligible, the ISD must demonstrate that funds awarded on behalf of constituent districts will enable cost savings.
- Added consideration will be given to applicants that propose external partnerships and articulate plans for sustainability beyond grant funding.

District Participation awards allow all districts and ISDs to participate and receive TRIG funding. The MDE has allocated \$11,250,000 for District Participation. Every district that meets eligibility and participation requirements qualifies to receive an equal per pupil amount, not to exceed ten dollars based on the fall 2015 Michigan Student Data System (MSDS) count.

**District Participation applications will be available in MEGS+ on October 1, 2015 and are due on or before December 18, 2015.**

Statewide Activity funding is available to all districts and ISDs through a competitive grant process. There are four available statewide activity awards; Device Purchasing, Data Integration, E-Rate, and Operations Office. Each activity requires the submission of a grant narrative and budget that addresses the deliverables outlined within the grant rubrics.

**Statewide Activity applications will be available in MEGS+ on October 1, 2015 and are due on or before December 18, 2015.**

For more information regarding the 2015-16 TRIG RFP Instructions, please contact Amanda Stoel at [stoela@michigan.gov](mailto:stoela@michigan.gov) or (517) 241-3629.

cc: Michigan Education Alliance