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Special Milk/Summer Camp Special Milk Program

The Special Milk Program (SMP) provides milk to children in private schools and public school academies who do not participate in the school meals program. Schools in the school meals program may also participate in the SMP to provide milk to children in half-day pre-kindergarten and kindergarten programs where children do not have access to the school meal programs. The Summer Camp Special Milk program is also available to non-profit summer camps in Michigan.

Guidance

- [USDA Special Milk Program](#)

Applying to the Summer Camp Special Milk Program

- [Free School Milk Application 2012-2013](#)
- [Summer Camp Special Milk \(SCSM\) Steps to Apply for New Non-School Sponsors](#)
- [Non-School Recipient Steps for Accessing the Educational Entity Master \(EEM\)](#)

Summer Camp Special Milk Program Information

- [Summer Camp Special Milk Program Information Sheet](#)
- [Summer Camp Special Milk Claim Directions](#)
- [How To Apply: MEGS+ Quick Guide SCSM](#)

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Related Content

- [National School Lunch Program](#)
- [School Breakfast Program](#)
- [Afterschool Snack Program](#)
- [Summer Food Service Program](#)
- [Michigan Farm to School](#)
- [Fresh Fruit and Vegetable Program](#)
- [Team Nutrition](#)

SPECIAL MILK PROGRAM

1. What is the Special Milk Program?

The Special Milk Program provides milk to children in schools, child care institutions and eligible camps that do not participate in other Federal child nutrition meal service programs. The program reimburses schools and institutions for the milk they serve. In 2011, 3,848 schools and residential child care institutions participated, along with 782 summer camps and 527 non-residential child care institutions. Schools in the National School Lunch or School Breakfast Programs may also participate in the Special Milk Program to provide milk to children in half-day pre-kindergarten and kindergarten programs where children do not have access to the school meal programs.

The Food and Nutrition Service administers the program at the Federal level. At the State level, the Special Milk Program is usually administered by State education agencies, which operate the program through agreements with school food authorities.

2. How does the Special Milk Program work?

Generally, public or nonprofit private schools of high school grade or under and public or nonprofit private residential child care institutions and eligible camps may participate in the Special Milk Program provided they do not participate in other Federal child nutrition meal service programs, except as noted above. Participating schools and institutions receive reimbursement from the U.S. Department of Agriculture (USDA) for each half pint of milk served. They must operate their milk programs on a non-profit basis. They agree to use the Federal reimbursement to reduce the selling price of milk to all children.

Any child at a participating school or half-day pre-kindergarten program can get milk through the Special Milk Program. Children may buy milk or receive it free, depending on the school's choice of program options.

3. What types of milk can be offered and what are the nutritional requirements for the milk program?

Schools or institutions must offer only pasteurized fluid types of fat free or low-fat (1%) milk. These milks must meet all State and local standards. All milk should contain vitamins A and D at levels specified by the Food and Drug Administration.

4. How do children qualify for free milk?

When local school officials offer free milk under the program to low-income children, any child from a family that meets income guidelines for free meals is eligible. Each child's family must apply annually for free milk eligibility.

5. How much reimbursement do schools get?

The Federal reimbursement for each half-pint of milk sold to children in School Year 2012-2013 is 19.25 cents. For students who receive their milk free, the USDA reimburses schools the net purchase price of the milk. For the latest reimbursement rates visit FNS website at www.fns.usda.gov/cnd/Governance/notices/naps/NAPs.htm

6. How much milk is served annually in the Special Milk Program?

In Fiscal Year 2011, over 66 million half pints of milk were served through the Special Milk Program. Expansion of the National School Lunch and School Breakfast Programs, which include milk, has led to a substantial reduction in the Special Milk Program since its peak in the late 1960's. The program served nearly 3 billion half pints of milk in 1969; 1.8 billion in 1980; and 181 million in 1990.

7. How much does the program cost?

In Fiscal Year 2011 the Special Milk Program cost \$12.3 million. By comparison, the program cost \$101.2 million in 1970; \$145.2 million in 1980; \$19.1 million in 1990; and \$15.4 million in 2000.

For more information:

For information on the operation of the Special Milk Program and all the Child Nutrition Programs, contact the State agency in your state that is responsible for the administration of the programs. A listing of all our State agencies may also be found on our web site at www.fns.usda.gov/cnd, select "Contact Us" then select "Child Nutrition Programs."

You may also contact us through the Office of Public Affairs at 703-305-2281, or by mail at 3101 Park Center Drive, Room 926, Alexandria, Virginia 22302.

August 2012

2012-2013 Alternate Agreement

MICHIGAN DEPARTMENT OF EDUCATION
Office of School Support Services

SPONSOR AGREEMENT NUMBER	LEGAL NAME OF SPONSOR (District, School, etc.)		
NAME OF CONTACT PERSON (Sponsor)	TITLE	TELEPHONE NUMBER	
ADDRESS OF SPONSOR	CITY	STATE	ZIP CODE

BENEFICIARY AGREEMENT NUMBER	LEGAL NAME OF BENEFICIARY (District, School, etc.)		
NAME OF CONTACT PERSON (Beneficiary)	TITLE	TELEPHONE NUMBER	
ADDRESS OF BENEFICIARY	CITY	STATE	ZIP CODE

ENROLLMENT (Beneficiary)

THIS AGREEMENT is made this _____ day of _____, 20_____,
 by _____ (sponsor) and _____ (beneficiary).
 The sponsor agrees to provide the following service(s) to _____(beneficiary):

The sponsor will be responsible for ensuring that the food service operation is in conformance with all Federal and State regulations that are applicable to the National School Lunch, School Breakfast and Special Milk Programs.

THIS AGREEMENT **does not** constitute the entire agreement between the parties with respect to subject matter thereof.

THIS AGREEMENT **does not** supersede any or all prior agreements between the parties as they relate to the food service program.

THIS AGREEMENT shall be in effect for the current school year only, or until it is terminated or adjusted by both parties.

_____	_____	_____
SPONSOR (Signature)	(TITLE)	(DATE)
_____	_____	_____
BENEFICIARY (Signature)	(TITLE)	(DATE)

(List all services and activities.)

In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability.

To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

United States Department of Agriculture (USDA) Foods and Consortia Facts

There are three consortia in the State of Michigan that will participate in the direct diversion of United States Department of Agriculture (USDA) Foods for School Year 2012-2013. Each consortium procures the distribution and warehousing of USDA Foods as well as processing contracts for commodity diversion for all school districts in its consortium. In addition, schools that join a consortium will preorder USDA Foods (commodities) beginning in December 2011 for delivery during the 2012-2013 School Year.

The Consortia are as follows:

Great Lakes Consortium (GLC) – Traverse City Public Schools, Fiscal Agent
Contact: Paul Baumgartner – 616-819-2135 or BaumgartnerP@grps.k12.mi.us
Membership in GLC is available to all schools in Michigan participating in the National School Lunch Program (NSLP).

School Purchasing And Resource Consortium (SPARC) – Manistee ISD, Fiscal Agent
Contact: Katie Petersen – 231-845-5758 or kpetersen@manistee.org
Membership in SPARC is available to all schools in Michigan participating in the NSLP.

Macomb Oakland RESA (MOR) – Wayne RESA, Fiscal Agent
Contact: Chuck Wolford – 734-334-1511 or WolforC@resa.net
Membership in MOR is available to all schools in the following counties that participate in the NSLP: Macomb, Oakland, Monroe, Livingston, St. Clair, Washtenaw, and Wayne.

Questions regarding the consortia should be directed to the contacts listed above.

Each year, all schools participating in the NSLP indicate in the Michigan Electronic Grant System + (MEGS +) whether they want to receive USDA Foods. Membership in a consortium is a commitment for a period of one year. During the month of October each year, the school administrator with level 5 access to MEGS will complete the "Request the USDA Foods Delivery" for the following school year.

For further information, contact Deidra Tyrrell by e-mail tyrrelld1@michigan.gov or by phone at 517-373-8642 or Jaime Malnar by e-mail malnarj1@michigan.gov or by phone 517-335-3792.

COMPARISON OF SERVICES PROVIDED BY EACH CONSORTIUM FOR SCHOOL YEAR 2012-2013

	SPARC	GLC	MOR
Delivery Fee-USDA Foods (Brown Box)	\$2.65 per case	\$2.75 per case	\$2.70 per case
Delivery Fee-USDA Processed Foods	\$2.45 per case	\$2.50 per case for Modified Fee for Service items. Net-off-Invoice (NOI) pricing already includes any delivery fees.	\$2.40 per case
Weekly Delivery by Distributors	Yes - \$350 minimum for delivery (no case minimum)	Yes - \$250 minimum for delivery (12 case minimum)	Yes - \$350 minimum for delivery (no case minimum)
USDA Foods/Commercial same truck	Yes	Yes	Yes
Membership Fee	<ul style="list-style-type: none"> 1st year of membership: No fee. 2nd year of membership: No fee if school receives less than \$1,000 in entitlement, \$100 fee if less than \$2000 in entitlement, or \$250 fee if school receives more than \$2,000 in entitlement. 10% early payment rebate if paid within 45 days. 	\$100 one time fee	\$250 per year
Third Party Administrative Fees	No other fees. All rebate money paid semi-annually directly to your food service program. None of the rebates you earn are used to offset a pre-paid administrative fee to a third party	<p>Commodity Entitlement Level = Annual Fee \$0 - \$5,000 = \$150; \$5,001 - \$25,000 = \$350 \$25,001 - \$50,000 = \$450; > \$50,000 = \$550</p> <ul style="list-style-type: none"> Commercial Bid (Optional) - Annual HPS dues range between \$700 (min) and \$2900 (max). Dues calculated based on annual sales multiplied by \$0.0095 	No fees
DoD & Bonus Offerings	Yes	Yes	Yes
Rebates	<ul style="list-style-type: none"> Rebates when 80% purchased from Sysco. Also based on enrollment: 15,000+ students - 2%; 5,000 - 14,999 - 1.5%; 1-4,999 - 1% 1% rebate on all purchases if invoices are paid within 14 days. 	<ul style="list-style-type: none"> Commercial Purchases - 1.25% rebate on all food purchases if school commits to purchasing Commodity Purchases - Additional 0.25% rebate if committed to commodity purchases from GFS 1% credit on invoice if paid within 10 days 	<ul style="list-style-type: none"> 1% rebate on all purchases if invoices are paid within 10 days. Schools can earn rebates based on buying habits and combination of products.
Volume Discounts	100% of volume discounts	100% of volume discounts	100% of volume discounts
Contracted Distributor	SYSCO FOOD SERVICE	GORDON FOOD SERVICE (GFS)	VAN EERDEN FOOD SERVICE
Storage Fees on USDA Foods	\$.325 per case each month after 120 days of no movement	\$.30 per case each month (90 days after receipt of product) No fee during month of July.	No Storage Fees
WBSCM Preordering of USDA Food	By SPARC Administrator as part of membership fee	By Third Party Administrator (HPS)	By ISD Consultants
Processing Bids for USDA Foods	By SPARC Administrator as part of membership fee	By Third Party Administrator (HPS)	By ISD Consultants
Commercial Food Bids	By SPARC Administrator including Milk and Bread Bids for member districts	Commercial bidding varies by member (Options include HPS, Self-Op, or Food Service Management Company)	By ISD Consultants
Service Area of the Consortium	Entire State with SYSCO Food Service	Entire State with Gordon Food Service (GFS)	Only in Macomb, Oakland, Monroe, Livingston, St. Clair, Washtenaw, and Wayne Counties
Contact Info for each Consortium:	Katie Petersen SPARC Executive Director Phone: 231-845-5758 Cell phone 231-392-2656 FAX: 231-845-7103 kpetersen@manistee.org	Paul Baumgartner Grand Rapids Public Schools Phone: 616-819-2135 FAX: 616-819-2139 BaumgartnerP@grps.k12.mi.us	Chuck Wolford Wayne RESA Phone: 734-334-1511 FAX: 734-334-1662 WolforC@resa.net
Additional Information:	<ul style="list-style-type: none"> Free 2-day Annual Educational Conference (Aug) \$100 Monthly Educational Grants \$6,000 in Annual Educational Scholarships Interactive Educational Information Website On site assistance and training as requested 	<ul style="list-style-type: none"> Top Item Review Analysis Membership Meeting/Reception at SNAM conference Commodity Invoice Data - Historical Archiving up to 7 yrs. Cycle Menu in development stage for SY 2012-13 Commodity Tracking System & Inventory Support 	<ul style="list-style-type: none"> Cycle Menu program with food cost and nutritional analysis already completed. Full 1000 item commercial bid available at no cost. One bank commodity system for entire consortia to better utilize your entitlement.

**COMPLAINT INFORMATION
FOR
REPORTING COMPLAINTS ON
USDA DONATED COMMODITIES**

Recipient Agency Name: (School, TEFAP, CSFP, FDIR, Warehouse)	Address: City: State:
Contact Person:	Title: Phone #: Fax #:

Date Complaint Filed:

Commodity Name & Commodity Code:

Description of Problem/Complaint:

REASON FOR COMPLAINT

1. <input type="checkbox"/> Seeking Replacement	2. <input type="checkbox"/> Vendor Response Requested
3. <input type="checkbox"/> Isolated Incident, Notify Vendor,	4. <input type="checkbox"/> For Information Only
No Response Necessary	
5. <input type="checkbox"/> Other: (Fill in Remarks)	

IMPORTANT INFORMATION NEEDED TO RESEARCH COMPLAINT

(Please fill in as much information as possible)

Contract #:	Delivery Order #:	N/D#:	Lot#:	Box#:
Can Codes:	Pack Date:	Amount Rec'd:	Date Product Rec'd by SDA:	
Date Product Shipped to RA:	Date Product Rec'd by RA:	Injury from Product		
		[<input type="checkbox"/>] Yes [<input type="checkbox"/>] No		
Amount of Product Remaining at R/A site:				
Product on Hold at R/A site: Yes [<input type="checkbox"/>] No [<input type="checkbox"/>] Amount:				
Physical location of product on hold:				
Vendor (IF KNOWN):				
Is Product Under Warranty: Yes [<input type="checkbox"/>] No [<input type="checkbox"/>]				

Michigan Department of Education
Food Distribution Program, PO Box 30008, Lansing, MI 48909
PHONE: 517-373-8642 FAX: 517-373-4022

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Fiscal Reporting

The Fiscal Report Unit has overall responsibility for the fiscal integrity, accuracy and timeliness of state and federal Food and Nutrition meal reimbursement payments to schools and other participating entities. Responsibilities involve receiving, accounting, disbursing and reporting functions necessary for the Department to receive over \$225 million federal reimbursement and \$7.6 million in state funds annually.

[Contracting with Food Service Management Companies - Guidance for SFA](#)

[MEIS Login](#)

Prototype FSMC Contract SY 2012-13

- [2012-13 Food Service Management Company Cost Reimbursable Prototype](#)
 - [Instructions](#)
 - [RFP](#)
 - [Timetable](#)
 - [Info Section](#)
 - [Food Specifications](#)
- [2012-13 Food Service Management Company Fixed Price Prototype](#)
 - [Instructions](#)
 - [RFP](#)
 - [Timetable](#)
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 - [Food Specifications](#)

Contract Renewal Documents SY 2012-13

- [CPI Rate Information](#)
- [Fixed Price Contract Renewal Agreement](#)
- [Cost Reimbursable Contract Renewal Agreement](#)
- [Agreement Page \(for Fixed Price and Cost Reimbursable Contracts\)](#)

FSMC Bidder Certification Sheets SY 2012-13

- [Blank Sheets](#)
- [ARAMARK Education Services](#)
- [Arbor Management Inc.](#)
- [CanStrong Food Service](#)
- [Compass Group USA Inc.](#)
- [Continental](#)
- [Diamond Hospitality LLC](#)
- [Ovations](#)
- [Quest Food Management Services](#)
- [Sodexo](#)

- [Variety Foodservices Inc.](#)

Prototype Vended Meal Contract SY 2012-13

- 2012-13 Vended School Meal Contract Renewal Documents
 - [CPI Rate Information](#)
 - [Contract Renewal Agreement](#)
 - [Agreement Page](#)
 - [USDA Foods Agreement](#)
- Contracts Exceeding \$100,000
 - [Bid Process](#)
 - [Intro Letter](#)
 - [RFP](#)
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- Contracts Under \$100,000
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Vended Meal Certification Sheets SY 2012-13

- [Blank Sheets](#)
- [CMT Food LLC](#)
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- [Creative Dining Services](#)
- [Diamond Hospitality LLC](#)
- [Edibles Rex Management Services](#)
- [Farha Group](#)
- [JA Food Service Corporation](#)
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- [Ovations Dining Services](#)
- [Rose Foote Catering Company](#)
- [Secret Recipes Catering](#)
- [Something With a Little Flavor](#)
- [The Crowe's Harbor Beach Anchorage](#)
- [Touch of Class Catering](#)
- [Unique Food Management](#)
- [Variety Foodservices Inc.](#)

[Food Specifications SY 2012-2013](#)

Forms & Reports

- [Final Indirect Cost Rate Summary Reports](#)
- [Year End Report FAQ](#)
- [2011-12 Schools and their associated Food Service Management Company](#)
- [2011-12 Schools and their associated Vended Meals Contracts](#)
- [School Meals Report 2011](#)

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Michigan Department of Education
Office of School Support Services
CONTACT INFORMATION

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-Contract-	Bill	Maas	MaasB@michigan.gov

CHILD NUTRITION PROGRAM WEBSITES

**MDE Office of School Support Services
CHILD NUTRITION PROGRAMS**

www.michigan.gov/mde - click "Offices"
click "School Support Services"

USDA SCHOOL MEALS (*main site*):

www.fns.usda.gov/cnd

AfterSchool Snack Program

<http://www.fns.usda.gov/cnd/Afterschool/default.htm>

Eligibility Guidance for School Meals Manual

<http://www.fns.usda.gov/cnd/guidance/EliMan.pdf>

Foods of Minimal Nutritional Value

www.fns.usda.gov/cnd/menu/fmnv.htm

Menu Planning under the NSLP

www.fns.usda.gov/cnd/menu/menu.planning.NSLP.htm

National School Lunch Program (NSLP)

<http://www.fns.usda.gov/cnd/Lunch/default.htm>

School Breakfast Program (SBP)

<http://www.fns.usda.gov/cnd/Breakfast/Default.htm>

School Lunch Regulation & Policies

www.fns.usda.gov/cnd/Governance/regulations.htm

Special Milk Program

www.fns.usda.gov/cnd/Milk/AboutMilk/about.htm

Action for Healthy Kids

www.actionforhealthykids.org

American Dietetic Association

www.eatright.org

Centers for Disease Control & Prevention (CDC)

www.cdc.gov

Commodity Foods- USDA Foods Fact Sheets

www.fns.usda.gov/fdd/facts/default.htm

Statewide Training Program

http://www.michigansna.org/?page_id=31

Fruits and Vegetables

<http://www.fruitsandveggiesmorematters.org/>

Food and Nutrition Information Center (FNIC)

www.nal.usda.gov/fnic

Food Safety Information

www.foodsafety.gov

Michigan Department of Agriculture and Rural Development (MDARD)

<http://www.michigan.gov/mdard>

National Food Service Management Institute (NFSMI)

www.nfsmi.org

School Nutrition Association (SNA)

(formerly American School Food Service Assoc.)

www.schoolnutrition.org

School Nutrition Association of Michigan (SNAM)

(formerly Michigan School Food Service Assoc.)

www.michigansna.org

Team Nutrition - National

www.fns.usda.gov/tn