

2013 SCHOOL NUTRITION PROGRAMS

MEGS+

Michigan Electronic Grants System *Plus*

Introduction, Overview, and Guidance



MEGS+

Michigan Electronic Grants System *Plus*

System Requirements and Access

<https://mdoe.state.mi.us/megsplus>



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MEGS+ System Requirements



- Internet Access
- Web Browser
 - Internet Explorer 8 (preferred)
 - Firefox 2.0+
 - Safari 3.0+
- Adobe Acrobat Reader 4.0+



An upgrade to Internet Explorer 8 is available at no cost from Microsoft at www.microsoft.com



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MEGS+

Avoid Back and Forward

- It is highly recommended that users use the navigation provided within the application.



- The browser's Back button will simply load the cached (or saved) version of the page that exists on the local hard drive as it was the last time the page was accessed.
- By using the browser's Back button, the user is not getting the latest information from the website, but rather an "older" saved version of the page.
- Avoid the Back and Forward buttons in order to always see the latest information.

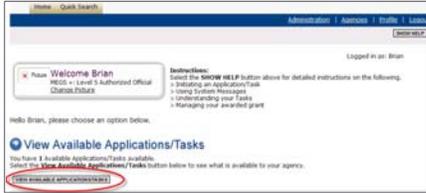




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MEGS+ Home Page

View Available Applications/Tasks



Initiate an Application/Task (Level 3)

- Select View Available Application/Tasks.
- Options available, if any, dependent upon program requirements and user's security level.



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MEGS+ Home Page

View Available Applications/Tasks

Initiate an Application/Task (Level 3)

- Click the Initiate button.



- Follow the prompts to confirm.





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MEGS+ Home Page

My Inbox



- Some messages for user action may appear here.
- May also be received in user's normal email account.

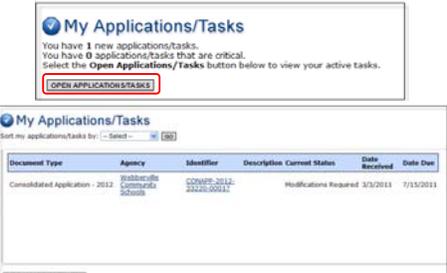


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MEGS+ Home Page

My Applications/Tasks

- Applications that the user may access as well as those that may require agency action.



Document Type	Agency	Identifier	Description	Current Status	Date Received	Date Due
Consolidated Application - 2012	Washtenaw County Schools	COUAPP-2012-20120-00111	Modifications Required	3/3/2011	7/15/2011	



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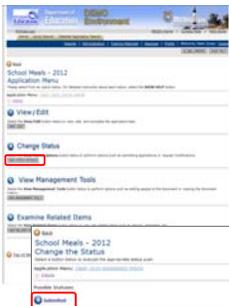
MEGS+ Application Menu



- Click on the Application Identifier to take you to the Application Menu

MEGS+ Submit an Application

Also used to: **Modify Application and Amend Application**



- Go to the Application Menu
- Go to "Change Status" section of the Application Section and click "View Status Options"
- Click on the available Possible Status to Submit Application.
- To modify an application that was returned for modification, set the status to "Modify Application"
- To amend an "Approved and Certified" application, set the status to "Amend Application"



MEGS+ Questions?

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