MEMORANDUM

DATE:        April 3, 2020

TO:          Local and Intermediate School District Superintendents
             Public School Academy Directors
             Public School Academy Authorizers

FROM:        Michael F. Rice, Ph.D., State Superintendent

SUBJECT:     Template for Continuity of Learning and COVID-19 Plans

Pursuant to Governor Whitmer’s Executive Order 2020-35, issued yesterday, please
find a link below to the template for local school districts and public school academies
to develop their continuity of learning and COVID-19 response plans.

This template was developed in collaboration with the governor’s office, Michigan
Association of Intermediate School Administrators, and the Michigan Council of
Charter School Authorizers.

Submissions of plans must go to the intermediate school districts for local education
agencies and to charter school authorizers for public school academies. Service under
these plans needs to begin no later than April 28.

Questions can be directed to the appropriate intermediate school district or public
school academy authorizer, or to the relevant office within the Michigan Department
of Education.

Thank you for your continued service to our children under these extraordinarily
challenging circumstances.


cc: Michigan Education Alliance