

## Justification Forms Summary Report Directions

This document provides an index of Justification Forms separated by ISD and the ISD's Member Districts. The index acts as a Table of Contents so you can easily navigate this PDF. To enable this feature, go to the "View" tab in your PDF viewer application menu bar and look for the option to show or enable the Bookmarks Panel. Once enabled, the Bookmarks panel should appear on the left side of the screen in the navigation pane. Some applications may require you to press the "Bookmarks" icon in the navigation panel to open the Bookmarks panel. Once the Bookmarks panel is open, click a district name to advance you to that district's justification form within the document. For additional assistance, contact the Catamaran Help Desk at [help@catamaran.partners](mailto:help@catamaran.partners) or 877-474-9023 (Toll Free).



# Exceeding 1% Cap on Participation in State Alternate Assessment Intermediate School District (ISD) Summary Justification Form FY 2019-2020

## ISD Name: Traverse Bay Area ISD

All intermediate school districts must complete this summary form regarding the percentage of students assessed using Michigan’s alternate assessment (MI-Access). This includes justification forms from member districts/public school academies (PSA) that assessed more than 1% of students in the spring of 2019 using MI-Access.

Please do not submit any student identifiable information with this form.

## Data

Data	Total
Number of member districts/PSAs including the ISD (only if the ISD runs internal programs)	22
Number of member districts/PSAs including the ISD (only if the ISD runs internal programs) that assessed more than 1% of all students tested in the spring of 2019 using MI-Access (in grades 3-8 and 11)	11

## Technical Assistance and Professional Development

**Tier I:** Please provide a summary of technical assistance and/or professional development provided as a result of feedback from MDE regarding the 2019 test year data and justification form review. Include any professional development and targeted assistance the ISD offered to all member districts, provided by MDE and/or the ISD and MDE together.

Date Occurred	Summary of Technical Assistance and/or Professional Development
10/14/2019	High quality IEP training for teachers and administrators, which focused on data collection and analysis, identification of student needs, and revising programming when students don't make adequate progress. The training included use of the flowchart for making appropriate state assessment considerations.
01/31/2020	MDE Webinar on the 1% cap justification form process, and issues related to appropriate assessment for administrators.

**Tier II/III:** Please provide a summary of technical assistance and/or professional development provided as a result of feedback from MDE regarding the 2019 test year data and justification form review. Include professional development and technical assistance the ISD provided for each specific member district that was flagged for disproportionality regarding assessment participation. Include technical assistance or professional development provided by MDE and/or the ISD and MDE together.

Member District	Date Occurred	Summary of Technical Assistance and/or Professional Development
Traverse City Area Public Schools	09/09/2019	TBAISD supervisors assigned to TCAPS met with administration on this date and on three to four Mondays per month to discuss special education issues, including assessment.

What resources or support is needed from MDE for the ISD to carry out the plan?

*None. By September 30, 2020, TBAISD will engage in conversation with TCAPS to devise a Tier II plan to address disproportionate representation in alternative assessments. The ISD will carry out the plan as outlined. We have learned that less directive, collaboration has not let to adequate analysis, planning, and action to address the disproportionate representation.*

## Assurances

**Please provide the following assurances.**

The ISD has provided or will provide targeted assistance to member districts/PSAs that have been flagged for disproportionality for participation in the alternate assessment as outlined on the previous page.

Yes    No

Targeted assistance and professional development include an emphasis on member districts/PSAs using the state assessment selection guidance documents and online trainings.

Yes    No

Assessment selection is an IEP team decision and will not be overridden by administrative or procedural decisions.

Yes    No



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: **Traverse Bay Area ISD**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	67.9	63	68.3	+
Mathematics	67.9	62.6	67.2	+
Science	N/A	N/A	N/A	N/A
Social Studies	31.3	0	22.7	+

### Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

Yes    No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Administrators	01/31/2020	MDE Webinar on forms, assessment selection, and targeting instruction	MDE
teachers	02/03/2020	Assessment Integrity Guide Training A single date was chosen for delivery, but all teachers watched on different dates	MDE

## Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes  No

Select the option that applies:

Fewer than 8 students took MI-Access.  8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes  No

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	120
Total Number of students tested with MI-Access	82
Students in center-based program from outside district	120
<b>Adjusted Total</b>	0
<b>Adjusted Participation Number</b>	0
<b>Adjusted Rate</b>	0%

Is there other justification to provide?

Yes  No

Please describe other justification:

*TBAISD operates three center-based programs on behalf of the member districts and public school academies, serving students who are significantly impacted by their disabilities indicated below. The vast majority of secondary-aged students are on a non-diploma track.*

- *Some students in the region eligible under ASD rule*
- *Most students in the region eligible under SXI rule*
- *All students in the region eligible under SCI rule*
- *Some students in the region eligible under EI rule*
- *A few students in the region eligible under other rules, including OHI*

## 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	118
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	89
<b>Projected Participation Rate</b>	75.4%

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
teachers, administrators at New Campus School	review of decision making flowchart and ongoing data reviews to ensure instruction addresses student learning needs related to standards	12/18/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## **Assurances**

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes    No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes    No

The member district addresses any issues of disproportionality in statewide assessment.

Yes    No



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: Woodland School

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0	1.4	2.1	+
Mathematics	0	1.4	2.1	+
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	0	No change

### Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes     No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.



Audience	Date Occurred	Topics and Method of Training	Delivered by
Administration	02/21/2019	Alternative Assessment Guidance. MDE Assessment Selection Guidelines Training	ISD Staff
Special Education Teacher and Administration	10/14/2019	High Quality IEP Training	ISD Staff
Special Education Teachers, Administration	01/22/2020	Observation of Essential Element instruction within the MOCI program within TBAISD	ISD Staff
Special Education Teachers, ISD Staff	01/01/2019	Data Review meetings monthly to inform academic progress of students on Essential Elements. Facilitated by TBAISD School Psychologist and Teacher Consultant	ISD Staff

## Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes  No

Select the option that applies:

Fewer than 8 students took MI-Access.  8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes  No

Is there other justification to provide?

Yes  No

## 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	142
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	3
<b>Projected Participation Rate</b>	2.1%

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education Teachers, Administration, Service Providers	Alternative Assessment Decision Making Guidance. Method: Utilize MDE Guidance; Assessment Selection Guidelines Training, The Individualized Education Program (IEP) Interactive Decision-Making Tool and Assessment flowchart:	03/20/2020
Special Education Teachers, Service Providers	Monthly Meeting for students on Essential Elements (Data Review)	03/01/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes  No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes  No

The member district addresses any issues of disproportionality in statewide assessment.

Yes  No

**District Comments**

*Woodland School will continue to utilize guidance from the ISD and MDE to ensure the IEP teams make informed decisions with regard to alternative assessment needs.*

*When we enter no into the question about centers, there was no data to be added.  
Resubmitting after a conversation with ISD Director.*

**ISD Comments** (if ISD returned to district for modifications)

*Good evening,*

*I see that three numbers are missing from the Assessment Data Table. At your earliest convenience, would you please insert total students assessed, total taking the MI-Access, and total in a center program operated by your district (this is zero)?*

*Thank you,*

*Carol*



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: **Grand Traverse Academy**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
<b>English Language Arts</b>	1	0.8	1	+
<b>Mathematics</b>	1	0.8	1	+
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	1.4	1.3	1.9	+

### Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes     No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special Education Teachers	04/05/2019	-Review of MDE website and all topics related to the Mi Access Assessments. -Review of each student IEP, alternate content standards, IEP progress reports, present level of academic and independence skills	ISD Staff
General Education Teachers	04/05/2019	-Review of each student IEP, alternate content standards, IEP progress reports, present level of academic and independence skills	District Staff
Service Providers	04/05/2019	-Review of each student IEP, alternate content standards, IEP progress reports, present level of academic and independence skills	District Staff
Administrators	04/05/2019	-Review of each student IEP, alternate content standards, IEP progress reports, present level of academic and independence skills -Verification of attendance and topics covered during the decision making process	ISD Staff

## Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

- Yes  No

Select the option that applies:

- Fewer than 8 students took MI-Access.  8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

- Yes  No

Is there other justification to provide?

- Yes  No

## 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	488
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	4
<b>Projected Participation Rate</b>	0.8%

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education teachers, general education teachers, service providers, administration	-Review of MDE website and all topics related to the Mi Access Assessments. -Review of each student IEP, alternate content standards, IEP progress reports, present level of academic and independence skills	02/14/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes  No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes  No

The member district addresses any issues of disproportionality in statewide assessment.

Yes  No

## District Comments

*When we enter no into the question about centers, there was no data to be added. Resubmitting after a conversation with ISD Director.*

**ISD Comments** (if ISD returned to district for modifications)

*Good evening,*

*I see that three numbers are missing from the Assessment Data Table. Would you please insert total students assessed, total taking the MI-Access, and total in a center program operated by your district (this is zero)? Thank you,*

*Carol*



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## **Member District: Alba Public Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

## **Data**

Please indicate the 1% participation rate data:

<b>Content Area</b>	<b>Spring 2017 Participation Rate</b>	<b>Spring 2018 Participation Rate</b>	<b>Spring 2019 Participation Rate</b>	<b>Change</b>
<b>English Language Arts</b>	0	1.4	0	-
<b>Mathematics</b>	0	1.4	0	-
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	0	0	0	No change





# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: **Bellaire Public Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
<b>English Language Arts</b>	0.5	1	1.1	+
<b>Mathematics</b>	0.5	1	1.1	+
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	0	1.1	0	-

### Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes     No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
TBAISD Occupational Therapist and Teacher Consultant	01/21/2019	High Quality IEP Training delivered in a large group professional development format	ISD Staff
Bellaire Special Education Teachers and ISD Team Members	01/23/2020	Assessment Selection Guidance Training using MDE training tools delivered to Small Group of Special Education Team Members	ISD Staff

## Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes  No

Select the option that applies:

Fewer than 8 students took MI-Access.  8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes  No

Is there other justification to provide?

Yes  No

## 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	174
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	2
<b>Projected Participation Rate</b>	1.1%

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Bellaire Special Education Team Members including Teachers and Itinerants	Alternate Content Standards and Assessment Selection Training delivered in group of 16 or less	10/31/2020

**Resources and Technical Assistance**

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

- Yes
- No

**Assurances**

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

- Yes
- No

The member district allows IEP team members to decide which students take an alternate assessment.

- Yes
- No

The member district addresses any issues of disproportionality in statewide assessment.

- Yes
- No

**District Comments**

*The district will continue to allow individual IEP teams to make decisions based on data, keeping in mind MDE Assessment Selection Guidance, and will align assessments to instruction.*



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: Elk Rapids Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

## Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1	1.2	0.5	-
Mathematics	1	1.2	0.5	-
Science	N/A	N/A	N/A	N/A
Social Studies	1	1	0.7	-



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: Mancelona Public Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

## Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.8	1	1.6	+
Mathematics	2.8	1	1.4	+
Science	N/A	N/A	N/A	N/A
Social Studies	2.4	1	0	-

## Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

Yes    No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
All special education team members including teachers and itinerant staff.	01/24/2020	In person; Michigan Department of Education assessment selection training tools.	ISD Staff
Special education teachers.	01/29/2020	In person; High Quality IEP training.	ISD Staff
Special education teachers, itinerants, and principals.	02/07/2020	Email; New Assessment Flowchart; link to MDE training.	ISD Staff

## Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes  No

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes  No

Is there other justification to provide?

Yes  No

## 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	508
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	8
<b>Projected Participation Rate</b>	1.6%

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Ed teachers and itinerant staff	Assessment selection training in person/small group.	10/31/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes  No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes  No

The member district addresses any issues of disproportionality in statewide assessment.

Yes  No

## District Comments

*Each IEP team makes individualized decisions regarding assessments based on data that aligns instruction and assessment participation. Only students who are on alternate standards take alternate assessments.*

*When we enter "no" into the question about centers, there is not additional data to be added. Resubmitting after a conversation with ISD Director..*

## ISD Comments (if ISD returned to district for modifications)

*Good evening,*

*I see that three numbers are missing from the Assessment Data Table. At your earliest convenience, would you please insert total students assessed, total taking the MI-Access, and total in a center program operated by your district (this is zero)? Additionally, some of the items are not marked in the Considerations box; please mark those as well.*

*Thank you,*

*Carol*



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: Benzie County Central Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.5	1.1	1.1	No change
Mathematics	1.7	1.1	0.8	-
Science	N/A	N/A	N/A	N/A
Social Studies	1.4	1.3	0.6	-

### Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes     No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.



Audience	Date Occurred	Topics and Method of Training	Delivered by
Special Education Teachers	04/11/2019	At special education meeting -provided handout of process to follow if considering alternate standards and MIACCESS	ISD Staff
LEA Administrator	08/19/2019	Reviewed 1% ESSA CAP and steps for considering alternate standards and MIACCESS	ISD Staff
Special Education Teachers	01/28/2020	Essential Elements Overview- The Why, The What and How do I do it?	ISD Staff

## Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes  No

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes  No

Is there other justification to provide?

Yes  No

## 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	734
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	9
<b>Projected Participation Rate</b>	1.2%

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Benzie Central Administrators	Development and Training on process for assessment selection, alternate assessment, and alternate content standards	03/27/2020
Benzie Central Special Education Staff	Development and Training on process for assessment selection, alternate assessment, and alternate content standards	06/05/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes  No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes  No

The member district addresses any issues of disproportionality in statewide assessment.

Yes  No

## District Comments

*A district team comprised of administrators and special education staff met to review current data and review process to support consideration around alternate standard and alternate assessment. The team will be working on guidance and training to ensure data based decisions are made. When we enter no into the question about centers, there was no data to be added. Resubmitting after a conversation with ISD Director.*

## ISD Comments (if ISD returned to district for modifications)

*Good evening, I see that three numbers are missing from the Assessment Data Table. At your earliest convenience, would you please enter total students assessed, total number taking MI-Access, and total from out of district in a center program (this would be zero). Thank you! Carol*



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## **Member District: Frankfort-Elberta Area Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### **Data**

Please indicate the 1% participation rate data:

<b>Content Area</b>	<b>Spring 2017 Participation Rate</b>	<b>Spring 2018 Participation Rate</b>	<b>Spring 2019 Participation Rate</b>	<b>Change</b>
<b>English Language Arts</b>	0	0	0.8	+
<b>Mathematics</b>	0	0	0.8	+
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	0	0	0.9	+



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: Traverse City Area Public Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.1	1.2	0.8	-
Mathematics	1.1	1.1	0.8	-
Science	N/A	N/A	N/A	N/A
Social Studies	1.1	1.4	0.8	-



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: Buckley Community Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

## Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.5	1.9	1	-
Mathematics	1.8	1.9	1	-
Science	N/A	N/A	N/A	N/A
Social Studies	3.4	3.2	0	-



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: Kingsley Area Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1	1.1	1.1	No change
Mathematics	1	1.1	1.1	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0.9	0	1.2	+

### Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes     No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Administrators, Special Education Teachers, Services Providers	01/23/2019	In person training covered: -Making Decisions about Alternate Testing for Students with IEPs Memorandum -Alternate Assessment- 1% Cap -MDE Training Module -Decision Flowchart -Case Studies -ESSA and the 1% Cap (Guide for ISDs)	ISD Staff
Adminsitrators, special educators	05/01/2019	Email communication re-sharing training guidance regarding selecting alternate assessments	ISD Staff

## Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes  No

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes  No

Is there other justification to provide?

Yes  No

## 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	792
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	9
<b>Projected Participation Rate</b>	<b>1.1%</b>

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
administrator, special education teacher, services providers	Training- review of materials to support process to determine alternate assessment	04/15/2020
administrators and special education teachers	IEP review of each student with MI-Access	04/15/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes  No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes  No

The member district addresses any issues of disproportionality in statewide assessment.

Yes  No

## District Comments

*When we enter no into the question about centers, there was no data to be added. Resubmitting after a conversation with ISD Director.*

## ISD Comments (if ISD returned to district for modifications)

*Good evening,*

*I see that three numbers are missing from the Assessment Data Table. Would you please insert total students assessed, total taking the MI-Access, and total in a center program operated by your district (this is zero)? Thank you,*

*Carol*





# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: Forest Area Community Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.9	1.1	1.8	+
Mathematics	1.9	0	1.8	+
Science	N/A	N/A	N/A	N/A
Social Studies	1.6	0	2.9	+

### Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes     No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Resource Program Teachers and Administration	10/14/2019	High Quality IEP Training Full-day IEP training	ISD Staff
Resource Program Teachers and Administration	01/16/2019	Special Education Meeting Topic: Alternative Assessment 1% CAP MDE Training Module, Decision Flowchart and Case Studies ESSA and the 1% Cap (Guide for ISDs)	ISD Staff
Special Education Teacher, Gen ed Teacher	12/12/2019	Instructional Planning with Essential Elements	ISD Staff

### Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

- Yes    No

Select the option that applies:

- Fewer than 8 students took MI-Access.    8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

- Yes    No

Is there other justification to provide?

- Yes    No

### 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	289
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	5
<b>Projected Participation Rate</b>	1.7%

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education Teachers, Administration, Service Providers	Alternative Assessment Decision Making Guidance. Method: Utilize MDE Guidance; Assessment Selection Guidelines Training, The Individualized Education Program (IEP) Interactive Decision-Making Tool and Assessment flowchart.	09/30/2020
Adminstrators	Develop and Implement Alternative Assessment Guidance	04/21/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes  No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes  No

The member district addresses any issues of disproportionality in statewide assessment.

Yes  No

## District Comments

*The district has reviewed their process and will continue to work to ensure that only the most significantly impacted students will be utilizing the alternative assessments.*

*When we enter no into the question about centers, there was no data to be added. Resubmitting after a conversation with ISD Director.*

**ISD Comments** (if ISD returned to district for modifications)

*Good evening,*

*I see that three numbers are missing from the Assessment Data Table. Would you please insert total students assessed, total taking the MI-Access, and total in a center program operated by your district (this is zero)? Thank you,*

*Carol*



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: **Kalkaska Public Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
<b>English Language Arts</b>	1.5	1.5	1.3	-
<b>Mathematics</b>	1.5	1.5	1.3	-
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	1.5	1.7	2	+

### Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes     No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

<b>Audience</b>	<b>Date Occurred</b>	<b>Topics and Method of Training</b>	<b>Delivered by</b>
Resource Program Teachers and Administration	10/14/2019	High Quality IEP Training	ISD Staff
Resource Program Teachers/Administration	11/21/2019	District Special Ed Meeting-MI Access/IEP training	ISD Staff
Special Education Teacher	11/05/2019	Survey Level Assessment and progress monitor to use data to drive instructional needs (Essential Elements)	ISD Staff

## Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes  No

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes  No

Is there other justification to provide?

Yes  No

## 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

<b>Projected Participation Rate</b>	<b>Number</b>
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	758
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	10
<b>Projected Participation Rate</b>	1.3%

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education Teachers, Administration, Service Providers	Alternative Assessment Decision Making Guidance. Method: Utilize MDE Guidance; Assessment Selection Guidelines Training, The Individualized Education Program (IEP) Interactive Decision-Making Tool and Assessment flowchart:	09/30/2020
Special Education Teachers	Essential Elements Professional Development: Provided by TBAISD	01/28/2020
Special Education Teachers, Administration	Overview of IEP guidelines	11/21/2019

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

Please detail the need for additional resources and technical assistance.

*Kalkaska Public School Special Education teachers prepare IEPs and determine the most appropriate state summative assessment for each student with the guidance of TBAISD teacher consultants and resources provided through the TBAISD website.*

## Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes  No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes  No

The member district addresses any issues of disproportionality in statewide assessment.

Yes  No

## District Comments

*When we enter no into the question about centers, there was no data to be added. Resubmitting after a conversation with ISD Director.*

**ISD Comments** (if ISD returned to district for modifications)

*Good evening,*

*I see that three numbers are missing from the Assessment Data Table. At your earliest convenience, would you please insert total students assessed, total taking the MI-Access, and total in a center program operated by your district (this is zero)? Additionally, some items in the Contributing Factors section are not marked.*

*Thank you,*

*Carol*





# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: **Excelsior Township S/D #1**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0	0	0	No change
Mathematics	0	0	0	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	0	No change



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: **Glen Lake Community Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
<b>English Language Arts</b>	0.3	0	1	+
<b>Mathematics</b>	0.3	0	1	+
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	0.6	0	2.1	+

### Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes     No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special education teachers, administrators and testing administrators	02/12/2020	Interactive training tools from the MDE regarding assessment selection guidelines, IEP decision making tools and the assessment flowchart.	MDE
Special education teachers, teams and administration	01/29/2020	High Quality IEP training including a section on alternate assessments guidelines and IEP decision making tools.	ISD Staff
Special Education teachers and teams	12/09/2019	Secondary Transition Professional Development	ISD Staff

## Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes  No

Select the option that applies:

Fewer than 8 students took MI-Access.  8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes  No

Is there other justification to provide?

Yes  No

## 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	345
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	1
<b>Projected Participation Rate</b>	0.3%

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special education teams and administration	Interactive Training through the MDE on alternate assessment selection will be offered to the building team. We will discuss alternate assessments at monthly staffing meeting when necessary. Our team will stay informed about offerings for alternate assessments, high quality IEP training, essential element training and planning for specialized instruction. Conversation and training topics will begin at our next staffing.	02/18/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes  No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes  No

The member district addresses any issues of disproportionality in statewide assessment.

Yes  No

## District Comments

*When we enter no into the question about centers, there was no data to be added. Resubmitting after a conversation with ISD Director.*

**ISD Comments** (if ISD returned to district for modifications)

*Good evening,*

*I see that three numbers are missing from the Assessment Data Table. Would you please insert total students assessed, total taking the MI-Access, and total in a center program operated by your district (this is zero)? Thank you,*

*Carol*



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: Leland Public School District

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

## Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0	0	0.7	+
Mathematics	0	0	0.7	+
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	0.7	+



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: Northport Public School District

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

## Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0	0	0	No change
Mathematics	0	0	0	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	0	No change



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: **Suttons Bay Public Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

## Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
<b>English Language Arts</b>	3	3	0	-
<b>Mathematics</b>	3	3	0	-
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	3	3	0	-





# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: **Leelanau Montessori Public School Academy**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
<b>English Language Arts</b>	0	2.9	5.6	+
<b>Mathematics</b>	0	2.9	5	+
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	0	12.5	0	-

### Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes     No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
teachers, itinerents and special education coordinator, administration	01/09/2020	assessment selection guideline training	MDE
teachers, itinerents, special ed coordinator and administration	02/06/2020	IEP interactive decision making tool	MDE

## Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes  No

Select the option that applies:

Fewer than 8 students took MI-Access.  8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes  No

Is there other justification to provide?

Yes  No

## 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	23
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	1
<b>Projected Participation Rate</b>	4.3%

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
teachers, sped coordinator, administrator	Data review and standards review, individualized curriculum development	02/11/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes  No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes  No

The member district addresses any issues of disproportionality in statewide assessment.

Yes  No

## District Comments

**6/10/2020 NOTE: When we enter no into the question about centers, there was no data to be added. Resubmitting after a conversation with ISD Director.**

*2/11/2020: As a district, we have a special education building implementation plan that includes regular training, review of procedure and decision making protocols as outlined by the IDEA and MDE. We collaborate internally and externally with our special education partners and resources within TBAISD.*





# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## **Member District: The Greenspire School**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### **Data**

Please indicate the 1% participation rate data:

<b>Content Area</b>	<b>Spring 2017 Participation Rate</b>	<b>Spring 2018 Participation Rate</b>	<b>Spring 2019 Participation Rate</b>	<b>Change</b>
<b>English Language Arts</b>	0	0	0.8	+
<b>Mathematics</b>	0	0	0.8	+
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	0	0	0	No change



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: Old Mission Peninsula School

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

## Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1	1	1	No change
Mathematics	1	1	1	No change
Science	N/A	N/A	N/A	N/A
Social Studies	1	1	1	No change