



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

GRETCHEN WHITMER
GOVERNOR

MICHAEL F. RICE, Ph.D.
STATE SUPERINTENDENT

MEMORANDUM

DATE: June 11, 2020

TO: Local and Intermediate School District Superintendents
Public School Academy Directors

FROM: Dr. Scott M. Koenigsknecht, Deputy Superintendent
P-20 System and Student Transitions *SK*

SUBJECT: **UPDATED** Early Middle College (EMC) Requirements FAQ During
COVID-19 Closure - MEMO #COVID-19-069

The governor has ordered the closure of all schools for the remainder of the 2019-2020 school year due to the COVID-19 pandemic. This is an update to the EMC required closure [MEMO#COVID-19-058 UPDATED Early Middle College Requirements FAQ During COVID-19 Closure](#).

This frequently asked questions (FAQ) will be posted to the [OCTE website](#) under **COVID-19 Early Middle Colleges**. The updated guidance memos will be posted to the [MDE website](#) to clarify career and technical education (CTE) EMC requirements during this unprecedented situation. This FAQ will continue to be updated, as necessary. The following question has been added:

Document	Question(s)
MDE EMC FAQ	11

For questions regarding this memo, please contact Lisa Seigel, education consultant, at SeigelL@michigan.gov.

Attachment

cc: Michigan Education Alliance
Confederation of Michigan Tribal Education Directors

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Michigan Department of Education
Office of Career and Technical Education
Early Middle College (EMC)
Frequently Asked Questions (FAQ)
COVID – 19
Thursday, June 11, 2020

11. What if our students needed to finish up their community service/career exploration hours before the COVID-19 mandatory school closure? Could there be some flexibility in the number of hours, for graduating students, that would need to be awarded for the Michigan Early Middle College Association (MEMCA) certificate?

The requirements for fifth-year EMC students, to earn the MEMCA certificate, are to obtain 15 transferable non-remedial college credit hours and one of the following:

- 100 hours of district verified community service
- A minimum of 40 hours of verified career exploration/preparation, internship, job shadowing, or clinical experience
- A combination of the two that equals 70+ hours

Yes, there can be flexibility. A good faith effort should be made to document all experiences since the student began from grade 9 through grade 13. These can include many career preparation activities such as job fairs, seminars, test-taking skills, study skills, resume building, mock interviews, and industry guest speakers. Although in-person clinicals, community service, and job shadowing may not be able to be done, it is highly recommended to replicate any of these experiences virtually, if possible. The number of student activities/hours must be documented and attached to the MEMCA certificate with a note that states "due to the COVID-19 school closures, the student was unable to complete all the required hours".