EMC Data User Group Conference Call Notes
January 22, 2020

- **Introductions** of MDE and CEPI staff were made for the callers

- **The purpose** of the calls is to discuss EMC student coding requirements

- **Student Data Systems** do not automatically upload to the MSDS

    o **Brandon** stated that a file upload of student data has to be extracted and converted into an XML file before the date can be uploaded into the Michigan Student Data System.

- **Program Participation Drilldown Report**

    o **Brandon** stated that there is a Program Participation Count report available in MSDS
        - This report is made available in both the Certified Reports as well as a Staging report when submitting your collections.
        - Please make sure to review this report to confirm that you are accurately submitting your EMC participants.
        - Run this report as a 'Drilldown' report if you want to review the specific students who have been coded as an EMC participant.

- **Lisa** stated that there will be a memo going out Thursday (January 23, 2020) regarding EMC updates

    o Update on Coding Appeals Process

    o Updated Pupil Accounting Manual

    o Reporting Students in Grade 12 Twice

    o Updated FAQ

        - Age of EMC students

- **61b Funding** – if a student drops mid-semester, there will be a recapture

- Next call is March 11, 2020

- Next year, these calls will be scheduled around CEPI collection dates

    o October 1, 2020   10:30-11:30

    o February 4, 2021   10:30-11:30

    o May 13, 2021   10:30-11:30