

Justification Forms Summary Report Directions

This document provides an index of Justification Forms separated by ISD and the ISD's Member Districts. The index acts as a Table of Contents so you can easily navigate this PDF. To enable this feature, go to the "View" tab in your PDF viewer application menu bar and look for the option to show or enable the Bookmarks Panel. Once enabled, the Bookmarks panel should appear on the left side of the screen in the navigation pane. Some applications may require you to press the "Bookmarks" icon in the navigation panel to open the Bookmarks panel. Once the Bookmarks panel is open, click a district name to advance you to that district's justification form within the document. For additional assistance, contact the Catamaran Help Desk at help@catamaran.partners or 877-474-9023 (Toll Free).



Exceeding 1% Cap on Participation in State Alternate Assessment Intermediate School District (ISD) Summary Justification Form FY 2019-2020

ISD Name: Washtenaw ISD

All intermediate school districts must complete this summary form regarding the percentage of students assessed using Michigan's alternate assessment (MI-Access). This includes justification forms from member districts/public school academies (PSA) that assessed more than 1% of students in the spring of 2019 using MI-Access.

Please do not submit any student identifiable information with this form.

Data

Data	Total
Number of member districts/PSAs including the ISD (only if the ISD runs internal programs)	23
Number of member districts/PSAs including the ISD (only if the ISD runs internal programs) that assessed more than 1% of all students tested in the spring of 2019 using MI-Access (in grades 3-8 and 11)	8

Technical Assistance and Professional Development

Tier I: Please provide a summary of technical assistance and/or professional development provided as a result of feedback from MDE regarding the 2019 test year data and justification form review. Include any professional development and targeted assistance the ISD offered to all member districts, provided by MDE and/or the ISD and MDE together.

Date Occurred	Summary of Technical Assistance and/or Professional Development
01/10/2020	WISD compliance monitor met with WISD program supervisors on January 10, 2020 to review district alternate assessment data, MDE video, MDE Interactive Decision Making Tool, Flowchart, and scenarios for determining if students should take alternate assessment.
01/17/2020	WISD compliance monitor met with WISD program teachers/case managers and service provider on January 17, 2020 to review district alternate assessment data, MDE video, MDE Interactive Decision Making Tool, Flowchart, and scenarios for determining if students should take alternate assessment.
01/31/2020	WISD compliance monitor met with WISD Teacher Consultants (build capacity with member districts) on January 31, 2020 to review district alternate assessment data, MDE video, MDE Interactive Decision Making Tool, Flowchart, and scenarios for determining if students should take alternate assessment.
01/10/2020	WISD compliance monitor met with county directors on January 10, 2020 to review district alternate assessment data, MDE video, MDE Interactive Decision Making Tool, Flowchart, and scenarios for determining if students should take alternate assessment.
02/13/2020	WISD compliance monitor met with county PSAs on February 13, 2020 to review district alternate assessment data, MDE video, MDE Interactive Decision Making Tool, Flowchart, and scenarios for determining if students should take alternate assessment.

Tier II/III: Please provide a summary of technical assistance and/or professional development provided as a result of feedback from MDE regarding the 2019 test year data and justification form review. Include professional development and technical assistance the ISD provided for each specific member district that was flagged for disproportionality regarding assessment participation. Include technical assistance or professional development provided by MDE and/or the ISD and MDE together.

Member District	Date Occurred	Summary of Technical Assistance and/or Professional Development
Ann Arbor Public Schools	01/10/2020	WISD compliance monitor met with Ann Arbor Public Schools director and assistant directors on January 10, 2020 to review district alternate assessment data, MDE video, MDE Interactive Decision Making Tool, Flowchart, and scenarios for determining if students should take alternate assessment.
Saline Area Schools	01/10/2020	WISD compliance monitor met with Saline Area Schools director and assistant director on January 10, 2020 to review district alternate assessment data, MDE video, MDE Interactive Decision Making Tool, Flowchart, and scenarios for determining if students should take alternate assessment.

What resources or support is needed from MDE for the ISD to carry out the plan?

Washtenaw ISD will continue to utilize the data provided by MDE as well as the training materials that support how students are determined eligible for alternate assessments.

Assurances

Please provide the following assurances.

The ISD has provided or will provide targeted assistance to member districts/PSAs that have been flagged for disproportionality for participation in the alternate assessment as outlined on the previous page.

Yes No

Targeted assistance and professional development include an emphasis on member districts/PSAs using the state assessment selection guidance documents and online trainings.

Yes No

Assessment selection is an IEP team decision and will not be overridden by administrative or procedural decisions.

Yes No



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Washtenaw ISD

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	8.3	7.7	6.7	-
Mathematics	8	7.7	6.5	-
Science	N/A	N/A	N/A	N/A
Social Studies	0.7	0.3	0.3	No change

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
ISD Program Supervisors	01/10/2020	1. WISD assessment data review 2. Viewed MDE training video 3. Reviewed and shared MDE Interactive Decision Making Tool 4. Reviewed and shared MDE flowchart: Should my student take the alternate assessment?	ISD Staff
ISD Program Teachers/Case Managers	01/17/2020	1. WISD assessment data review 2. Viewed MDE training video 3. Reviewed and shared MDE Interactive Decision Making Tool 4. Reviewed and shared MDE flowchart: Should my student take the alternate assessment?	ISD Staff
ISD TCs (work for ISD programs and member districts)	01/31/2020	1. WISD assessment data review 2. Viewed MDE training video 3. Reviewed and shared MDE Interactive Decision Making Tool 4. Reviewed and shared MDE flowchart: Should my student take the alternate assessment?	ISD Staff
Washtenaw County Directors	01/10/2020	1. WISD assessment data review 2. Viewed MDE training video 3. Reviewed and shared MDE Interactive Decision Making Tool 4. Reviewed and shared MDE flowchart: Should my student take the alternate assessment?	ISD Staff
Washtenaw County PSAs	02/13/2020	1. WISD assessment data review 2. Viewed MDE training video 3. Reviewed and shared MDE Interactive Decision Making Tool 4. Reviewed and shared MDE flowchart: Should my student take the alternate assessment?	ISD Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes No

Select the option that applies:

Fewer than 8 students took MI-Access. 8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes No

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	372

Total Number of students tested with MI-Access	25
Students in center-based program from outside district	372
Adjusted Total	0
Adjusted Participation Number	0
Adjusted Rate	0%

Is there other justification to provide?

Yes No

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	83
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	39
Projected Participation Rate	47%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education Case Managers	1. Review WISD assessment data 2. View MDE training video 3. Review and share MDE Interactive Decision Making Tool 4. Review and share MDE flowchart: Should my student take the alternate assessment?	10/30/2020
Teacher Consultants	1. Review WISD assessment data 2. View MDE training video 3. Review and share MDE Interactive Decision Making Tool 4. Review and share MDE flowchart: Should my student take the alternate assessment?	10/30/2020
Service Providers	1. Review WISD assessment data 2. View MDE training video 3. Review and share MDE Interactive Decision Making Tool 4. Review and share MDE flowchart: Should my student take the alternate assessment?	10/30/2020
Special Education Program Supervisors	1. Review WISD assessment data 2. View MDE training video 3. Review and share MDE Interactive Decision Making Tool 4. Review and share MDE flowchart: Should my student take the alternate assessment?	10/30/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Honey Creek Community School

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0.6	1.2	0.6	-
Mathematics	0	0.6	0.6	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	0	No change



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Central Academy

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0.9	0.3	0	-
Mathematics	0.9	0.3	0	-
Science	N/A	N/A	N/A	N/A
Social Studies	1.5	0	0	No change



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Washtenaw Technical Middle College

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0	0	0	No change
Mathematics	0	0	0	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	0	No change



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: **Ann Arbor Learning Community**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0	0	0	No change
Mathematics	0	0	0	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	0	No change



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: South Arbor Charter Academy

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0.2	0	0.4	+
Mathematics	0.2	0	0.4	+
Science	N/A	N/A	N/A	N/A
Social Studies	0.6	0	0.5	+



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: **Ann Arbor Public Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.5	1.4	1.2	-
Mathematics	1.5	1.3	1.3	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0.9	0.6	0.4	-

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special Education Staff	02/07/2020	State webinar	District Staff
Special Education Staff	02/07/2020	Building teams provided criteria guidance	District Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

- Yes No

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

- Yes No

Is there other justification to provide?

- Yes No

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	9179
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	152
Projected Participation Rate	1.7%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education Teachers/Case Managers	Ann Arbor Public Schools will review the alternate assessment data and provide professional development training by utilizing MDE's training video, the interactive decision-making tool and the flowchart. Upon completing the training, staff will be placed in breakout sessions to apply what they have learned using MDE developed scenarios.	09/21/2020
Special Education Service Providers	Ann Arbor Public Schools will review the alternate assessment data and provide professional development training by utilizing MDE's training video, the interactive decision-making tool and the flowchart. Upon completing the training, staff will be placed in breakout sessions to apply what they have learned using MDE developed scenarios. By September 21, 2020	09/21/2020
Building Administrators	Ann Arbor Public Schools will review the alternate assessment data and provide professional development training by utilizing MDE's training video, the interactive decision-making tool and the flowchart. Upon completing the training, staff will be placed in breakout sessions to apply what they have learned using MDE developed scenarios.	09/21/2020

Disproportionality

Did the member district receive notification from the ISD regarding disproportionality in participation in the alternate assessment?

Yes No

The district reported disproportionality in participation in the alternate assessment. Please indicate below each sub-group of disproportionality, as well as the subject for which disproportionate use was demonstrated, and the district plan to address the indicated issues of disproportionality.

Economically Disadvantaged Status

Subject	Plan
English Language Arts	Develop a more thorough and clarified criteria for assessment eligibility
Math	Develop a more thorough and clarified criteria for assessment eligibility

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No

ISD Comments (if ISD returned to district for modifications)

Please provide a detailed summary on how Ann Arbor Public Schools will provide professional development to staff related to reducing the 1% CAP on alternate assessments. In the local plan section above, identify the staff, topics and methods of training and the date the training will take place. Please complete this task and return for MDE submission asap. Thanks. DJHW 5/5/2020.



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Ypsilanti Community Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	5.4	5.2	5.6	+
Mathematics	5.2	4.9	5	+
Science	N/A	N/A	N/A	N/A
Social Studies	3	1	3.4	+

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes
- No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Building Administrators (Instructional Council)	12/10/2019	"Should My Student Take the Alternate Assessment" . Video sent via email. Handouts (Hard copies) given at principals' meeting December 10, 2020. Present with Deputy Supt. and Special Education Director	Other Dept. Supt. for Curriculum and Instruction
Special Education Staff	01/06/2020	"Should My Student Take the Alternate Assessment" Video "Should My Student Take the Alternate Assessment" . (Hard copy handouts)	District Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

- Yes No

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

- Yes No

Is there other justification to provide?

- Yes No

Please describe other justification:

While Ypsilanti Community Schools does not provide a center-based program for its students with IEPs, a significant number of students present with academic performances that may warrant an alternative assessment. These students also show some developmental and adaptive delays.

The training that was done with special education staff and building administration, however, has led us to rethink the assessments for some of these students. We will make sure that sufficient accommodations are addressed in these students' IEPs to allow them to take the appropriate state-mandated testing without using an alternative assessment if that is not needed.

The district has also implemented a system of "checks and balances" that involves the testing coordinators and the special education instructional coach.

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	1825
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	52
Projected Participation Rate	2.8%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special education and general education teachers	Video from the Michigan Department of Education and Hard-copy handouts	08/24/2020
Building Administrators	Demonstration of an how an IEP team determines which test is appropriate for their students	08/25/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Please detail the need for additional resources and technical assistance.

The district would like to continue to consult with the staff from the Washtenaw Intermediate School district on student assessment. We would like in the coming year to help parents in the decision-making process at the IEP meetings regarding student assessments.

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No

District Comments

The District plans to periodically review IEPs to ensure the proper considerations are being done so that appropriate assessments can be given.



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Chelsea School District

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.3	1.3	1	-
Mathematics	1.3	1.3	1	-
Science	N/A	N/A	N/A	N/A
Social Studies	1.2	0.8	0.7	-



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Dexter Community School District

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.3	1.3	0.9	-
Mathematics	1.4	1.3	0.9	-
Science	N/A	N/A	N/A	N/A
Social Studies	0.6	0.6	0.4	-



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Lincoln Consolidated School District

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	2.9	2.3	1.3	-
Mathematics	2.8	2.2	1.3	-
Science	N/A	N/A	N/A	N/A
Social Studies	1.6	1	1.2	+

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
School Board	02/10/2020	1% Cap and historical participation rates. In person presentation.	District Staff
Special education providers and administration	01/19/2019	1% Cap and historical participation rates. Review MDE guidance documents. Group participation in interactive tool. In person presentation.	District Staff
Special education providers and administration	01/23/2020	1% Cap and historical participation rates. Review MDE guidance documents. Dept meetings.	District Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes No

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes No

Is there other justification to provide?

Yes No

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	1834
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	27
Projected Participation Rate	1.5%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Administration	Alternate assessments and selection process	04/30/2020
special education providers	Alternate assessments and selection process	04/30/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Please detail the need for additional resources and technical assistance.

MDE needs to clarify guidance document. Examples from other states are provided.

https://www.isbe.net/Documents/IAA_Particip_Gdlines.pdf

<http://education.ohio.gov/getattachment/Topics/Testing/Ohio-English-Language-Proiciency-Assessment-OELPA/Ohios-Alternate-Assessment-for-Students-with-Sign/Companion-Documents-to-Participation-Guidelines-2019.pdf.aspx?lang=en-US>

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Manchester Community Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.7	1.2	2.1	+
Mathematics	1.8	1.3	2.1	+
Science	N/A	N/A	N/A	N/A
Social Studies	2.1	0.8	1	+

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
special education teachers, counselors and ancillary staff	02/06/2020	1% cap guidance per the MDE webinar	District Staff
special education teachers, counselors, administrators and ancillary staff	02/06/2020	1% cap case study practice	District Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes No

Select the option that applies:

Fewer than 8 students took MI-Access. 8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes No

Is there other justification to provide?

Yes No

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	60
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	10
Projected Participation Rate	16.7%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
special education teachers, ancillary staff and counselors	MDE webinar guidance case studies	03/05/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No

District Comments

We are using the State Case studies in our Special Education Staff meetings to refresh staff memory and keep the 1% cap at the forefront.



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Milan Area Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	2.2	1.9	1.4	-
Mathematics	2	1.8	1.3	-
Science	N/A	N/A	N/A	N/A
Social Studies	1.9	2.8	1.6	-

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special Education Professionals	05/08/2019	Shared state guidance documents	District Staff
Special Education Professionals	05/08/2019	Shared state guidance documents	District Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes No

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes No

Is there other justification to provide?

Yes No

Please describe other justification:

Each IEP team is charged with developing the Individualized Education Program for each student who is eligible under IDEA/MARSE. The representatives of the school district at each of these meetings has been trained and understands the requirements of each level of state mandated testing so that they can have meaningful participation in the development of the IEP for each individual student. Which state assessment is most appropriate for each individual student is up to those IEP teams to determine, using all of their knowledge, education and background along with a complete understanding of the individual students needs.

While as a District we understand the impact of going above the 1% participation cap we will not let that impact the final IEP team decisions on what is best for each individual student just so we stay under an arbitrary formula created without thought of the impact on the individual student. That is the role of the IEP team and is mandated by IDEA/MARSE.

We will continue to educate our staff and our parents on the importance of state assessments and make sure that we only allow students to take an alternative assessment if we have data to support that decision.

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	1104
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	16
Projected Participation Rate	1.4%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education Professionals	State Guidance on Alternative Assessments	05/06/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: **Saline Area Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	2.7	2.5	2.1	-
Mathematics	2.7	2.4	2.1	-
Science	N/A	N/A	N/A	N/A
Social Studies	1.2	1.1	0.8	-

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special Education Service Providers	01/01/2019	Assessment Decision Making Tool via Newsletter	District Staff
Special Education Service Providers	11/01/2019	Agenda item reminder on 1% cap rules	District Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes No

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes No

Is there other justification to provide?

Yes No

Please describe other justification:

Saline Area Schools provides exceptional service to students with significant and moderate impairments in a full inclusion environment. Many of our students require the alternate assessment as the most accurately reflects their course of study.

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	2378
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	58
Projected Participation Rate	2.4%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education Service Providers	Alternate Assessment Decision Making- staff meeting	01/20/2020
Special Education Service Providers	Alternate Assessment Decision Making- staff meeting	02/20/2020

Disproportionality

Did the member district receive notification from the ISD regarding disproportionality in participation in the alternate assessment?

Yes No

The district reported disproportionality in participation in the alternate assessment. Please indicate below each sub-group of disproportionality, as well as the subject for which disproportionate use was demonstrated, and the district plan to address the indicated issues of disproportionality.

Economically Disadvantaged Status

Subject	Plan
English Language Arts	The district will continue to use the decision making tool and review ELA progress on the assessments annually to be sure the assessment accurately reflects students course of study and abilities.

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No

District Comments

Saline Area Schools is committed to providing exceptional services to all students. The students only take the Alternate Assessment when the IEP teams feels it most accurately reflects the students course of study.

ISD Comments (if ISD returned to district for modifications)

In the Contributing Factors section above, please answer the follow 2 questions:

Fewer than 8 MI Access (no)

8 or more took MI Access (yes)

Thanks.



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Whitmore Lake Public School District

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	2.2	2.7	2.6	-
Mathematics	2.2	2.7	2	-
Science	N/A	N/A	N/A	N/A
Social Studies	0.6	3	1.8	-

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Whitmore Lake Elementary Special Education staff	01/20/2020	1. Discussion of WLPS participation rates. 2. Watched MDE training video 3. Shared out MDE Interactive Decision Making Tool 4. Shared out MDE flowchart: Should my student take the alt. assessment?	District Staff
Whitmore Lake High School special education staff	01/08/2020	1. Discussion of WLPS participation rates. 2. Watched MDE training video 3. Shared out MDE Interactive Decision Making Tool 4. Shared out MDE flowchart: Should my student take the alt. assessment?	District Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes No

Select the option that applies:

Fewer than 8 students took MI-Access. 8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes No

Is there other justification to provide?

Yes No

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	347
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	4
Projected Participation Rate	1.2%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
WLES and WLHS special education staff	continued use of interactive decision making tool and flow-charts provided by MDE	01/20/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No

ISD Comments (if ISD returned to district for modifications)

Please complete the alternate assessment data table above. Here is the



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: **Multicultural Academy**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0	0.9	0	-
Mathematics	0	0.9	0	-
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	0	No change



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Fortis Academy

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0.6	0.4	0.9	+
Mathematics	0.6	0.4	0.9	+
Science	N/A	N/A	N/A	N/A
Social Studies	0	1.4	0.6	-



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: **Arbor Preparatory High School**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0	0	0	No change
Mathematics	0	0	0	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	0	No change



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: East Arbor Charter Academy

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0.4	0	0	No change
Mathematics	0.4	0	0	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0.6	0	0	No change



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: **WSC Academy**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0	0	0	No change
Mathematics	0	0	0	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	0	No change



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: South Pointe Scholars Charter Academy

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.2	1	0.4	-
Mathematics	1.2	1	0.4	-
Science	N/A	N/A	N/A	N/A
Social Studies	0.6	1.2	0.7	-



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Global Tech Academy

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0	0	0	No change
Mathematics	0	0	0	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	0	No change



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Livingston Classical Academy

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0	0	0	No change
Mathematics	0	0	0	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	0	No change