



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

BRIAN J. WHISTON
STATE SUPERINTENDENT

MEMORANDUM

DATE: October 27, 2016

TO: Local and Intermediate School District Superintendents
Public School Academy Directors

FROM: Kyle L. Guerrant *KG*
Deputy Superintendent, Finance and Operations

SUBJECT: Year-Round School Grant: Request for Applications and Peer Reviewers

The Michigan Department of Education (MDE) announces a request for applications for the 2016-2017 Year-Round School Grant. Grants will be competitively awarded to eligible districts that implement a year-round instructional program for the first time in the school year beginning July 1, 2017, and for three consecutive years.

Grant funds are for necessary modifications to instructional facilities and other nonrecurring costs to prepare for the operation of a year-round instructional program. A maximum award of \$750,000 is available to successful applicants. Funding in the amount of \$1.5 million has been appropriated in Section 31b of P.A. 249 of 2016, State School Aid.

Application materials are available for this grant on the MDE's website for Year-Round School Grant Program. The application period opens today with a submission deadline of **December 1, 2016**. Please carefully review all of the application instructions. Questions regarding this grant program may be directed to Carol Skillings in the Office of School Support Services, Grants Coordination and School Support Unit, at 517-335-0449 or skillingsc@michigan.gov.

The MDE is seeking peer reviewers to read and score applications submitted for the Year-Round School Grant. Preference is for reviewers with experience in operating a year-round school or balanced calendar, overseeing facility improvement projects for heating, cooling and ventilating, starting schoolwide programming, or working in school business finance. Reviewers must be able to attend a team review meeting on the afternoon of Monday, December 12, 2016, at the MDE Lansing office.

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Before the team review meeting, reviewers will be asked to review and score 2-3 applications. At the team review meeting, reviewers will be asked to work collaboratively with assigned teammates to review and determine a consensus score for each assigned application.

The team review meeting will take place on Monday, December 12, 2016, from 1:00 p.m. to 5:00 p.m. at the Hannah Building, 608 W. Allegan Street, Lansing.

If you are interested in being a reviewer for this grant, please email a copy of your resume to Carol Skillings at skillingsc@michigan.gov by **November 28, 2016**. Selected reviewers will be notified by email by December 5, 2016, and will be asked to complete a conflict of interest form.

cc: Michigan Education Alliance