



## MI-Access PDF Reports Now Available

All Fall 2013 MI-Access reports are now available for internal school and district use on the BAA Secure Site at <https://baa.state.mi.us/BAASecure/Login.aspx>. The reports available are:

- Individual Student Report
- Parent Report
- Class Roster
- Class Item Analysis Report
- School and District Item Analysis Report
- School, District, and ISD Demographic Report
- School, District, and ISD Summary Report
- District and ISD Comprehensive Report

If you have a user ID and password for the BAA Secure Site, you can access data files and view/print reports by selecting "Reports" at the top of the page and then clicking on "Student Test Scores" from the dropdown menu. Then, select the appropriate test cycle. If you do not have access, please contact your district assessment coordinator for assistance.

Hard copies of the Parent Reports and Student Record Labels will begin shipping to schools soon. All other reports are available on the BAA Secure Site in PDF format for viewing and/or printing on location. Reminder: some reports may have a suppression rule when there are less than 10 students tested, causing the report to not display. See the "Guide to Reports" document for further details on the test results section at [www.michigan.gov/mi-access](http://www.michigan.gov/mi-access).

### **Permissible Use of Assessment Results**

Remember, individual student results may be shared with parents at this time; however, it is not permissible to share any district or school-level results with parents, the community, or other external parties until results are released to the public. School board meetings are open meetings; therefore, the sharing of embargoed assessment results at these meetings is not permissible until the public release. Aggregate school or district data may be shared with teachers, administrators, internal committees and consultants who make use of the data for planning and school improvement purposes.

These reports are provided to you on the BAA Secure Site in advance of release to the public and news media to allow you time to examine your assessment results. **A date for the public release of this information has been scheduled by the Michigan Department of Education for March 31, 2014 at 10:00 a.m.**

Release of school and district results in advance of the public release may jeopardize this courtesy for your school in the future.

Best Regards,

James A. Griffiths  
Manager, Assessment Administration & Reporting  
Office of Standards & Assessment  
Michigan Department of Education