



Michigan Department of Health & Human Services

**Division of EMS and Trauma  
TRAUMA SECTION  
POLICY**

**NUMBER:**

**Trauma-  
006**

**Subject: Withdrawal of Designation**

**Supersedes #:**  
New

**Previous Date:**  
NA

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**Approved By:**  
Eileen Worden, Trauma Section Manager

**Date:**  
May 13,  
2015

**PURPOSE:**

Facilities applying for and maintaining trauma designation must meet the requirements outlined in the Administrative Rules, R. 325.125 *et seq.* A trauma facility's designation may be suspended or revoked for the following:

- ❖ Failure to comply with Administrative Rules and/or Health Facilities Services Rules and Regulations.
- ❖ Willful preparation or filing of false reports or records.
- ❖ Fraud or deceit in obtaining or maintaining designation status.
- ❖ Failure to meet Michigan criteria (verification and designation criteria) published on the website [www.michigan.gov/traumasystem](http://www.michigan.gov/traumasystem).
- ❖ Unauthorized disclosure of medical or other confidential information.
- ❖ Alteration or inappropriate destruction of medical records.
- ❖ The facility no longer has the resources needed (either permanently or temporarily) to meet the current level of designation conferred.
- ❖ The facility no longer cares for trauma patients.
- ❖ The American College of Surgeons has determined the facility no longer meets the criteria to be verified a trauma facility.
- ❖ Identified critical deficiencies are not remediated in the allowable time frame.

**PROCEDURE:**

- The facility will be notified in writing of the department's intent to withdraw the facility's Designation with supporting rationale included.
- The department reserves the right to notify the facility of the decision to withdraw effective immediately when circumstances warrant.
- The Regional Trauma Network, Regional Trauma Coordinator, Statewide Trauma Advisory Committee (STAC), and the Emergency Medical Services Coordination Committee (EMSCC) will be notified in writing within 5 business days of the facility's notice.
- The facility can come back into compliance when the designation criteria is met.

**Note: The procedures set forth in this policy are intended ONLY as guidance and should not be construed as all inclusive for every circumstance. The department will review each case on an individual basis and make its determination based on all facts presented in relation to the case. If the department deviates from this policy as adopted the reason shall be stated in writing.**