MDHHS Michigan Department of Health & Human Services	**Division of EMS and Trauma** **TRAUMA SECTION** **POLICY**	**NUMBER:** **Trauma-007**
	Subject: **In-State Verified Facility Verification/Designation Policy – Focused Review**	
	Supercedes #: / **Previous Date:** 10/7/15	Page 1 of 2
	Approved By: Eileen Worden, Trauma Section Manager	**Date:** **August 14, 2018**

PURPOSE:
The purpose of this policy is to describe the focused review process for Michigan in-state verified facilities.

POLICY:

Criteria (designation standards):

- Type I criteria must be in place at the time of the site visit to achieve verification and subsequent designation.
- Type II criteria are also required but less critical.

Focused Review Process:
The type of focused review required is predicated on the findings of the review team and the recommendations of the Designation Subcommittee and is based on the critical nature of the deficiency(ies).

Focused Review-Category I

- If three or fewer type II criteria deficiencies are present at the time of the site visit with no Type I criteria deficiencies, the Designation Subcommittee may recommend written documentation be submitted by the facility that demonstrates the deficiency(ies) have been corrected.
    - Documentation Process:
        - The Trauma Medical Director and the hospital's Chief Executive Officer must attest to the accuracy and completeness of the documentation submitted.
        - The Designation Subcommittee will review the submitted documentation.
        - If the deficiency(ies) are deemed to have been corrected as attested to in the submission, the Designation Subcommittee will recommend to the Department that the period of verification and designation be extended to three years from the date of the initial site visit.
        - **All** deficiencies must be corrected within 12 months of the initial site visit.

Focused Review-Category II

- If three or fewer type II criteria deficiencies are present at the time of the site visit with no Type I criteria deficiencies, the Designation Subcommittee may recommend a brief, focused, on-site review. This constitutes a return visit by members of the Designation Subcommittee to determine that the deficiency(ies) have been corrected. MDHHS reserves the right to cite additional deficiencies if found.
    - On-Site Review Process:
        - The on-site focus review must occur 6-12 months from the date of the initial site visit.
        - A report will be submitted to the Designation Subcommittee for review at the next scheduled meeting.
        - The Designation Subcommittee will review the findings from the on-site focus review.
        - If the deficiency(ies) are deemed to have been corrected as attested to on the on-site focused review report, the Designation Subcommittee will recommend to the Department that the period of verification and designation be extended to three years from the date of the initial site visit.
        - **All** deficiencies must be corrected within 12 months of the initial site visit