

APPROVED

**Minutes of the
October 15, 2018 Meeting of the
Sexual Assault Evidence Kit Tracking and Reporting Commission**

Members Present:

Colonel Kriste Etue - Michigan State Police
Victor Fitz - Cass County Prosecutors Office
Kimberly Hurst - Michigan Chapter of International Association of Forensic Nurses
Chief Robert Stevenson (ret.) - Michigan Association of Chiefs of Police
Kym L. Worthy - Prosecuting Attorneys Association of Michigan

Members Participating by Telephone Conference Call:

Representative Laura Cox – Michigan House
Representative Stephanie Chang - Michigan House
Senator Tonya Schuitmaker - Michigan Senate

Members Absent (with notice):

Amy Barkholz - Michigan Health and Hospital Association
Debi Cain - Michigan Domestic and Sexual Violence Prevention and Treatment Board
Kathy Hagenian - Michigan Coalition to End Domestic and Sexual Violence
Sheriff Blaine Koops (ret.) - Michigan Sheriff's Association

Members Absent:

Senator Bert Johnson - Michigan Senate

Staff To Commission:

Lore Rogers - Michigan Domestic and Sexual Violence Prevention and Treatment Board

Guests:

Bonita - Wayne County SAFE Program
Aleksandra Andjelkovic - Michigan Domestic and Sexual Violence Prevention and Treatment Board
Rick Arnold - Michigan State Police
Amanda Barros - Michigan State Police
Nancy Becker Bennett - Michigan State Police
Michael Bobbitt - Michigan Domestic and Sexual Violence Prevention and Treatment Board
John Bowen - Michigan State Police
Scott Cappel - Department of Technology, Management and Budget
Beth Clark - Michigan State Police
Cristy Dowker - Michigan State Police
Lauren Lu - Michigan State Police

Meg Higham - Michigan Domestic and Sexual Violence Prevention and Treatment Board
Angela Madarang - Staff to Representative Laura Cox (participated by phone)
Jeff Nye - Michigan State Police
Matt Opsommer - Michigan State Police
Kristin Shelling – Michigan State Police

Welcome and Introductions

Co-chair K. Etue convened the October 15, 2018 Sexual Assault Evidence Kit Tracking and Reporting Commission meeting in the Centennial Room of the Michigan State Police Headquarters in Dimondale, Michigan at 1:30 p.m. There was not a quorum for the meeting, so no official action could be taken.

Presentation and Demonstration of Track-Kit system

L. Rogers provided an update on the implementation of the statewide electronic Track-Kit tracking system. A pilot program of the Track-Kit software began operating on August 27, 2018 and as of October 15, 2018, there are nine kits that have been entered into the system. The tracking system is currently undergoing a comprehensive review by and with the Department of Technology, Management and Budget (DTMB) to receive final authority to operate.

The phased-in, roll-out of the Track-Kit system will begin in Michigan State Police Region 5 where the pilot program is centered in Calhoun County. The roll-out will then follow Michigan State Police regions throughout the state and end at Region 1 in the southeast section of the state. Final authorization to operate is dependent on completion of the information in the Keylight system. The Commission is asking DTMB to expand the scope and duration of the pilot program by adding law enforcement, health care and prosecutors to Kalamazoo County, Branch County, St. Joseph County and Berrien County in Region 5.

There is no legislation currently mandating use of the Track-Kit System. MSP plans to send official notification to law enforcement, health care and prosecutors next week to collect data to register users in the system and offer online training. The Track-Kit software is scheduled to be phased-in and online statewide by June 2019. L. Rogers and M. Higham provided an in-depth demonstration of how a Sexual Assault Evidence Kit is tracked using the new Track-Kit software program.

New Business

K. Worthy asked if there is a possibility of having in-person trainings for the Track-Kit System. L. Rogers said that it could be provided in some jurisdictions, but not throughout the state. L. Rogers said that the webinars will be archived.

L. Rogers provided the commission members with proposed dates of upcoming SAEK Reporting and Tracking Commission meetings:

Monday, April 22, 2019 from 1:30 – to 3:30

Wednesday, July 24, 2019 from 1:30 – to 3:30
Monday, October 14, 2019 from 1:30 – to 3:30

K. Worthy requested to change the April 22nd meeting date to April 29th . L. Rogers said she will send out a revised meeting schedule with April 29, 2019 as the next meeting date.

L. Rogers said this is the last SAEK Reporting and Tracking Commission meeting for Col. K. Etue and Sen. T. Schuitmaker. L. Rogers said they will both be missed and thanked each of them for their hard work and dedication as members of the Commission.

Call to the Public:

No comments.

Commissioner Comments:

No comments.

Adjournment:

The meeting ended at 2:30 p.m.

Respectfully submitted,
Lore A. Rogers
Staff to the Commission