

**From:** [MDHHS-WICVendor](#)  
**Subject:** WIC Update: Pharmacy Vendor Contract and Sanction Schedule  
**Date:** Wednesday, June 30, 2021 11:41:00 AM  
**Attachments:** [Sample WIC Vendor Pharmacy Contract July 2021.pdf](#)  
[List of Changes to Pharmacy Vendor Contract July 2021.pdf](#)  
[WIC Vendor Sanction Schedule July 2021.pdf](#)  
[List of Changes to Sanction Schedule July 2021.pdf](#)

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Dear Vendor,

**Beginning July 1, 2021, the terms of the WIC Vendor Contract and corresponding Sanction Schedule will change for Vendors.**

WIC Pharmacies are required to abide by the WIC Pharmacy Vendor Contract, as well as a number of rules, regulations, and policies – including USDA regulations at 7 CFR 246.1 et seq. Thanks in part to the feedback received by authorized pharmacies and WIC participants, Michigan WIC amended the Contract to more clearly define responsibilities for WIC Pharmacies. Some of these updates define responsibilities for WIC Pharmacies, including, but not limited to, the following:

1. Vendors are required to attend training if trained staff is no longer affiliated with Vendor.
2. Vendors are required to conduct exchanges for WIC food items not fit for consumption.
3. Pharmacy Vendors are required to order WIC-approved formula for WIC participants upon request.
4. Vendors may now purchase formula from pharmacies licensed by LARA for resale via WIC.

The Sanction Policy has been renamed to Sanction Schedule and has been updated to better define sanctions for violating terms of the WIC Pharmacy Vendor Contract. To assist Vendors in understanding their responsibilities, Michigan WIC has published the updated WIC Pharmacy Vendor Contract, WIC Vendor Sanction Schedule, and a list of changes for each document from the previous version (see attachments).

Continuing to promote transparency in our policies, Michigan WIC is publishing its policies on our website under [MI-WIC Vendor Policy](#). Michigan WIC hopes that publishing our governing policy helps Vendors understand not only what is expected of Vendors but also how Michigan WIC administers the program.

In accordance with the WIC Vendor Contract, Section IV - Vendor Responsibilities, program changes made during the contract period are part of your existing WIC Vendor Contract. Please review and keep the updated contract, sanction schedule, and policy for your records.

**Please note that you will not be required to enter into a new WIC Pharmacy Contract until your current contract expires at the end of the established three-year contract cycle;** but you will be required to abide by the new requirements as identified in the attached list of changes to the WIC Pharmacy Vendor Contract.

If you have any questions, consider participating virtually in one of our upcoming [webcasts](#). You may also contact our office at 517-335-8937; or email [MDHHS-WICVendor@michigan.gov](mailto:MDHHS-WICVendor@michigan.gov).

Sincerely,

Dawn Pline, Manager  
Vendor Relations Unit