

From: [MDHHS-WICVendor](#)
Subject: WIC Update: Vendor Contract and Sanction Schedule
Date: Wednesday, June 30, 2021 1:13:00 PM
Attachments: [Sample WIC Vendor Contract July 2021.pdf](#)
[List of Changes to WIC Vendor Contract July 2021.pdf](#)
[WIC Vendor Sanction Schedule July 2021.pdf](#)
[List of Changes to Sanction Schedule July 2021.pdf](#)

Dear Vendor,

Beginning July 1, 2021, the terms of the WIC Vendor Contract and corresponding Sanction Schedule will change for Vendors.

Vendors are required to abide by the WIC Vendor Contract, as well as a number of rules, regulations, and policies – including USDA regulations at 7 CFR 246.1 et seq. Thanks in part to the feedback received by Vendors, Michigan WIC amended the Contract to more clearly define the responsibilities from multiple sources for WIC Vendors. Some of these updates do add responsibilities for WIC Vendors, including, but not limited to, the following:

1. Vendors are required to attend training if trained staff is no longer affiliated with Vendor.
2. Vendors are required to conduct exchanges for WIC food items not fit for consumption.
3. Pharmacy Vendors are required to order WIC-approved formula for participants upon request.
4. Vendors may now purchase formula from pharmacies licensed by LARA for resale via WIC.

The Sanction Policy has been renamed to Sanction Schedule and has been updated to better define sanctions for violating terms of WIC Vendor Contract. To assist Vendors in understanding their responsibilities, Michigan WIC has published the updated WIC Vendor Contract, WIC Vendor Sanction Schedule, and a list of changes for each document from the previous version (see attachments).

Continuing to promote transparency in our policies, Michigan WIC published its policies on our website under [MI-WIC Vendor Policy](#). Michigan WIC hopes that publishing our governing policy helps Vendors understand not only what is expected of Vendors but also how Michigan WIC administers the program.

In accordance with the WIC Vendor Contract, Section IV - Vendor Responsibilities, program changes made during the contract period are part of your existing WIC Vendor Contract. Please review and keep the updated contract, sanction schedule, and policy for your records.

Please note that you will not be required to enter into a new WIC Vendor Contract until your current contract expires at the end of the established three-year contract cycle; but you will be required to abide by the new requirements as identified in the attached list of changes to the WIC Vendor Contract.

If you have any questions, consider participating virtually in one of our upcoming [webcasts](#). You may also contact our office at 517-335-8937; or email MDHHS-WICVendor@michigan.gov.

Sincerely,

Dawn Pline, Manager
Vendor Relations Unit

