

MDHHS-5960, WIC FORMULA ACTION LOG
 Michigan Department of Health and Human Services
 (New 6-21)

Vendor Name	Vendor Number	Month	Year	Clinic N/A
-------------	---------------	-------	------	---------------

INSTRUCTIONS: One line should be documented per Vendor purchase per formula.

Date Purchased	Date Destroyed	Vendor ID	Formula	Formula Size	Quantity	Action Taken	Investigator Initials	Notes

1. Formula purchased during compliance buys must be destroyed.
2. The disposal of formula must be electronically documented on the WIC Formula Acceptance and Action Log (see MI-WIC Policy 8.05A WIC Formula Acceptance and Action), including:
 - a. Date returned
 - b. Vendor name or ID
 - c. Formula
 - d. Formula quantity
 - f. Action taken
 - g. Investigator Initials
 - h. Notes
3. Formula must be disposed on the day of receipt.
 - a. Pour liquid formula down the drain.
 - b. Empty and pour powder formula into the trash.

The Michigan Department of Health and Human Services will not exclude from participation in, deny benefits of, or discriminate against any individual or group because of race, sex, religion, age, national origin, color, height, weight, marital status, gender identification or expression, sexual orientation, partisan considerations, or a disability or genetic information that is unrelated to the person's eligibility.