

Updating VFC Information after Online Enrollment Submission (12/27/2017)

VFC Enrollment tab

Contact Information	MCIR Users	Site Contacts	VFC	Business Hours	
VFC Name*	District Health Dept. #2 Alcona		Facility Type*	Local Health Department ▼	
VFC Pin*	010000	VFC Status*	Active ▼	Last Site Visit	
E Ordering	Notes	Shipping	Storage	Enrollment	
Enroll Date	01/04/2000	Renewal Date	03/03/2016	<input type="checkbox"/> Check, if considered a Specialty Provider ?	
Contact Information					
VFC Medical Director:	Dr. Russell L Bush, MD VFC		(989)724-6757		
VFC Primary Contact:	Nancy Flynn	nflynn@dhd2.org	(989)724-6757 ext. 1600		
VFC Backup Contact:	Karla Mattson	kmattson@dhd2.org	(989)345-5020 ext. 1851		
Providers					
Name	Phone	Email	Lic#/State	Type	
Add Provider					
No providers found					
Vaccines Offered					
<input checked="" type="checkbox"/> DTaP	<input checked="" type="checkbox"/> Influenza	<input checked="" type="checkbox"/> Meningococcal	<input checked="" type="checkbox"/> Polio	<input checked="" type="checkbox"/> TD/Tdap	
<input checked="" type="checkbox"/> Hepatitis A	<input checked="" type="checkbox"/> HIB	<input checked="" type="checkbox"/> MMR	<input checked="" type="checkbox"/> Rotavirus	<input checked="" type="checkbox"/> Varicella	
<input checked="" type="checkbox"/> Hepatitis B	<input checked="" type="checkbox"/> HPV	<input checked="" type="checkbox"/> Pneum Conj (PCV13)	<input checked="" type="checkbox"/> Pneum Poly (PPV23)		
Enrollment Application					
Description	Created By	Created	Status	Updated	By
VFC-Enrollment-20160129	clarkj2000	01/29/2016	Completed	03/03/2016	garnc

Very often there are changes to a provider's staff that occur after the VFC enrollment has been submitted and approved. Any changes in the medical director, new providers within the practice, or changes in the VFC Primary and/or Backup contacts need to be reported to the local health department (LHD). The LHD will submit that information to the MDHHS VFC, who will then make the appropriate changes to the VFC Enrollment tab in MCIR.

VFC E-Ordering tab

Contact Information	MCIR Users	Site Contacts	VFC	Business Hours
VFC Name*	District Health Dept. #2 Alcona		Facility Type*	Local Health Department ▼
VFC Pin*	010000	VFC Status*	Active ▼	Last Site Visit
E Ordering	Notes	Shipping	Storage	Enrollment
<input checked="" type="checkbox"/> VFC eOrdering	Approver:		MDHHS VFC Program ▼	
<input type="checkbox"/> All Hazard eOrdering	Vaccine Approver:		▼	
	Non-Vaccine Approver:		▼	
E-Order Contacts				
Name	E-Mail Address	Phone	Notify	
Add New E-Order Contact				
Dave Brown	brownd53@michigan.gov			
Nancy Flynn, VFC PRIMARY	nflynn@dhd2.org	(989)724-6757 x1600	<input checked="" type="checkbox"/>	
Connie Garn	garnc@michigan.gov			
Karla Mattson, VFC Back-Up	kmattson@dhd2.org	(989)343-1851	<input checked="" type="checkbox"/>	

The VFC E Ordering tab is updated and maintained by either the Administrator of the site or the Regional MCIR Coordinator. MDHHS VFC does not maintain or update this screen.

VFC Shipping tab

Contact Information	MCIR Users	Site Contacts	VFC	Business Hours																																																												
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		<input type="button" value="Submit"/> <input type="button" value="Cancel"/>																																																														

The VFC Shipping tab should be updated by the provider. The Shipping Hours information is what is transmitted to McKesson and Merck and informs the shipping services when your practice is open and staff available to accept vaccine deliveries. Provider staff must be available to accept vaccine deliveries during stated Shipping Days/Hours so be sure this information is accurate. If the shipping address changes, the LHD must be notified.

