

Meeting Minutes – Human Trafficking Health Adv. Board

Location: Capitol View Building, Conf. Room B&C, 201 Townsend St., Lansing, MI

Date: 6/18/15

Time: 10:00 a.m.

Attendance

Present:

- Erin Diamond
- Elizabeth Hertel
- Dr. Jeffrey Jackson
- Sheila Meshinski
- Dr. Dena Nazer
- Brigitte Robarge
- Ruth Rondon
- Dr. Subburaman Sivakumar
- Steve Yager

Absent: (none)

Presiding: Chairperson Diamond

Scribe: Jon Breems

Agenda

Meeting called to order by Chair Diamond at 10:00 a.m.

1. Welcome

2. Message from Michigan Department of Health and Human Services Director Nick Lyon

3. Member Introductions

4. Board's Mission/Background

- Chairperson Diamond also discussed the Board's relationship to the Human Trafficking Commission in the AG's office. Health Adv. Board is focused on victim services while the Commission focuses more on law enforcement. The plan is for the groups to work collaboratively

5. Board Rules

6. Electing Officers

a. Vice-chairperson

- Motion: Steve Yager nominated Elizabeth Hertel as vice-chairperson; motion seconded by Dr. Sivakumar
- Vote: Board voted unanimously in favor of Elizabeth Hertel as the vice-chairperson

b. Other Officers

- Chair Diamond indicated the Board will add other officers as necessary in the future

7. Discussion on subcommittees/workgroups

- Elizabeth Hertel proposed 4 workgroups to split up the duties of the Board: Current Programs, Public Awareness, Local Health Agency Partnerships, Legislative/Administrative Rules
- Board members should look over the proposed workgroups and email Jon Breems with their preference or suggestions for changes to the model
- Non-board members may also get involved with workgroups
- Elizabeth and Jon are developing a workplan for the workgroups, and Jon will email members their assigned workgroup and workplan
- The recommendations of the 2015 workgroups will be compiled into the Board's annual report due to the legislature in February 2016. The plan is to submit the Board's report jointly with the Human Trafficking Commission in the AG's office

8. Presentation "Introduction to Human Trafficking" by Jane White, Director, Michigan Human Trafficking Task Force

9. Public Comment (none)

10. Next Steps

- Schedule meetings for the year
 - Board members need to email Jon with their 1st and 2nd choice for dates for the 3rd quarter and 4th quarter meetings

Motion to adjourn: by Elizabeth Hertel; motion seconded by Dr. Nazer

Meeting Adjourned at 11:06 a.m.

Action Items

Action	Who's responsible?	Due Date
Send Jon Breems 1 st and 2 nd choices for dates/times of the 3 rd & 4 th quarter meetings	Board Members	6/26/15
Send Jon Breems your preferences/suggestions for workgroups	Board Members	6/26/15
Notify Board members of workgroup assignments	Jon	6/30/15
Send Board members tentative workplan for their workgroups	Jon	7/2/15
Schedule next Board meeting & notify members	Jon	7/9/15
Schedule first meeting for each workgroup	Jon & Workgroups	7/9/15