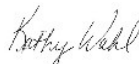


Bureau of EMS, Trauma, & Preparedness Division of EMS & Trauma Policies & Procedures		EMS- 302
Subject: Advanced EMT and Paramedic NREMT Exams		
Supersedes #: N/A	Previous Date: 5/8/19	Pages: 4
Approved by: 		Revised Date: 10/2/19

PURPOSE:

The purpose of this policy is to describe the process for registering for the cognitive and psychomotor exams required for Advanced EMT or Paramedic students to become eligible for a Michigan license.

POLICY:

Any student who wishes to become licensed at the Advanced EMT or Paramedic level must pass the National Registry of EMT's (NREMT) Exam.

PROCEDURE:

1. Upon completion of an Advanced EMT or Paramedic course, the student must apply to test with the NREMT at www.nremt.org. Both the cognitive and psychomotor exams must be taken.
2. Cognitive Exam
 - a. The NREMT will issue an Authorization to Test (ATT) letter that contains the student's ATT number which is required to register for the cognitive exam.
 - b. The ATT number is valid for 90 days.
 - c. The student must follow the instructions contained in the letter to register for the cognitive exam through Pearson Vue <https://home.pearsonvue.com/nremt>, or by calling 1-866-673-6896.
3. Psychomotor Exam
 - a. The NREMT will issue a Psychomotor Authorization to Test (PATT) letter that contains the student's PATT number which is required to register for the psychomotor exam.
 - b. The PATT is valid for 90 days.
 - c. To register for the psychomotor exam, which is offered at multiple sites in Michigan, the student must register at <https://www.miemsis.org/licensure/portal#/login> by completing the "National Registry Psychomotor Exam Reservation Application" and submitting payment.

- i. Sign into the portal-this may require creating an account first if not already done in class. Follow instructions on the attached Flow Sheet.

1. Registration Fees are as follows: **Refunds are not allowed**

	Full Test	Retest 2 or Fewer Skill Stations	Retest 3 or More Skill Stations
A-EMT	\$190.00	\$100.00	\$150.00
Paramedic	\$200.00	\$100.00	\$150.00

- ii. There is a \$25.00 rescheduling fee if a student must reschedule an exam.
 1. Exams can be rescheduled up to 2 weeks prior to the exam date. After that deadline, reservations may no longer be cancelled.
 - iii. If an exam is cancelled due to low enrollment, weather, or other extenuating circumstances, students will be afforded the opportunity to reschedule to a future exam date at no charge.
 - iv. Failure to show for an exam that has been scheduled will result in payment of the full testing fee when the student schedules another exam.
 - v. Student Requirements for Psychomotor Exam Day - It is strongly encouraged that students review the [NREMT Psychomotor Exam Website](#).
 1. The student **must** bring to the exam:
 - a. Copy of the PATT letter from NREMT.
 - b. Government issued identification such as Driver's License.
 2. Student Conduct for Psychomotor Exam
 - a. Students will not be allowed to have any electronic devices or personal belongings with them at the testing stations (this includes smart phones and watches).
 3. Students are allowed to bring food and drink for lunch as they will not be able to leave until the exam is completed.
 4. Students are required to conduct themselves in a professional and ethical manner during the exam.
 5. Instructions will be read to the students by the NREMT Exam Representative and will be strictly enforced.
 - vi. Psychomotor Exam Complaints
 1. Complaints must be initiated through the NREMT Exam Representative during the exam according to the pre-exam instructions.
 2. Complaints can only be filed for the following:
 - a. The candidate feels that they have been discriminated against.

- b. There was an equipment problem or malfunction during the candidate's performance in any skill.
 3. More information about the complaint process is available at <https://www.nremt.org/rwd/public/document/psychomotor-exam>
- vii. Psychomotor Exam Results
 1. Unofficial results are provided to the student on the date of the psychomotor exam.
 - a. Note: NREMT official results may have a different determination than the unofficial results. Therefore, it is important to check the NREMT website.
 2. Official results are posted on the NREMT website and available via individual's login account approximately four weeks after the exam.

HOW TO APPLY AND REGISTER FOR THE NREMT PSYCHOMOTOR EXAM

