



Body Art QUICK SHEET for Reopening During COVID-19

Michigan.gov/Coronavirus

Any scenario in which many people gather poses a risk for COVID-19 transmission. All businesses and agencies where groups of people gather in an enclosed space should [create and implement a plan](#) to minimize the opportunity for COVID-19 transmission at their facility. The guidance below will help tattoo businesses reduce the spread of COVID-19 in their communities.

Pre-Opening Guidance

Before the establishment opens to customers, perform the following steps to ensure the building and equipment are properly disinfected:

- Run all plumbing fixtures to flush out the water supply system. Michigan Department of Environment, Great Lakes and Energy (EGLE) [provides some guidance](#).
- Change air filters and run heating, ventilation and air-conditioning (HVAC) system for at least one day prior to opening.
- Schedule medical waste (sharps) pick-up/removal.
- Dispose of any expired items or equipment.
- Shake all pigment bottles to ensure thorough mixing.
- Clean and perform maintenance on autoclave, ultrasonic, or other equipment as necessary.
- If applicable, perform a spore test on the autoclave under normal load conditions.
- Perform thorough [cleaning and disinfection](#) of the entire facility.
- Verify that any local licenses and [EGLE Medical Waste Producing Facility](#) registrations are not expired. Renew as necessary.
- Update infection control procedures and exposure control plan, and have all employees review before reopening.
- Provide training on infection control practices, the proper use of personal protective equipment (PPE), steps the employees must take to notify the facility of illness, and how to report unsafe working conditions.

Facility Set-Up

- Post signs at store entrances informing customers not to enter if they are or have recently been sick.
- Install plastic partitions at front counters/lobby to separate clients from employees when processing payments, completing paperwork, etc.

- Provide hand sanitizer or hand-washing stations at the front entrance/lobby and bathrooms, and throughout the establishment, as necessary.
- Mark waiting areas with six-foot distances to enable social distancing (place X's on the ground and/or remove seats).
- Throw away any shared items in waiting areas that cannot be disinfected (like magazines).
- Stagger use of every other workstation or space workstations more than six feet apart, whichever option works for the facility layout. If possible, separate workstations with physical barriers like plexiglass or curtains.
- Consider increasing ventilation to allow for more air changes throughout the facility.
- Consider installing air filters/purifiers or upgrade existing HVAC (HEPA or UV-C filtration).

Guidance Once the Establishment is Open

Once the establishment opens to customers, perform the following steps to ensure the building and equipment are properly disinfected and the staff, as well as customers, stay safe and prevent the spread of COVID-19.

Procedures During Appointments

- Perform consultations and design services remotely (via video conference, etc.) whenever possible.
- Maintain an accurate appointment record including date and time of service, name of client, and contact information, to aid with contact tracing.
 - Screen all staff and clients for symptoms and for potential contact with someone who has confirmed or suspected COVID-19. Postpone appointments with any clients with symptoms.
 - Recommend that any person with symptoms of COVID-19 get tested. Testing sites can be found at the [State of Michigan COVID-19 Testing Website](#).
- Follow guidance on when it is [safe to leave home](#).
- Each employee should provide services to only one client at a time.
- Restrict guests to only the individual client unless necessary (minor with parent/guardian, caregiver, etc.).
- Implement no-contact greetings.
- Limit the number of clients in the waiting area to ensure they can all be six feet apart for social distancing. Instruct clients to wait outside the establishment and wait to be given notice on when they can enter.
- Stop all self-serve refreshments.
- Use electronic (no-touch) payments and client forms as available.
- Always require employees and clients to wear a face covering.

- During services that require the client to remove or manipulate their face covering, the worker must wear a face shield or goggles in addition to all other PPE.
- If the client arrives without a face covering, or if the client's face covering is visibly dirty, soiled, contaminated or saturated, the facility should provide a new, unused facemask or cloth face covering for them to wear.
- Require employees to use PPE as required by the Centers for Disease Control (CDC) and the Occupational Safety and Health Administration (OSHA) [guidance](#). Businesses must comply with [OSHA Respiratory Protection Standard 1910.134](#).
- Thoroughly clean and disinfect all areas and items between clients. Disinfectants for surfaces that have the potential to be contaminated with blood or other potentially infectious material (OPIM) must be EPA-registered as a tuberculocidal agent AND must be an EPA-registered agent against SARS-CoV-2. Disinfectants for bathrooms and general non-service areas and items must be EPA-registered against SARS-CoV-2. (See [EPA List N: Products with Emerging Viral Pathogens AND Human Coronavirus claims for use against SARS-CoV-2](#))

Staff Guidance

- Ensure a minimum of six-foot separation between people, especially for establishments with open floor plans or no partitions between workstations. Social distancing will apply with the exception that the distance between the client and worker may be less than six feet.
- Screen all staff and clients for symptoms and for potential contact with someone who has confirmed or suspected COVID-19.
- Require workers who exhibit signs of illness to not report to work.
- Allow for flexible work schedules and expand business hours to minimize the number of employees and clients within the establishment.
- Cooperate with the local public health department if a confirmed case of COVID-19 is identified in the facility.
- Permit workers to take breaks and meals outside, in their office or personal workspace, or in other areas where social distancing is possible. Information from the Department of Labor and Economic Opportunity (LEO) [Personal Care Services Guidance](#).