

## **Activities to Support YAVFC Entry for Young Adults with a Closed Case**

### **County Child Welfare Director**

- Designate staff who will provide needed outreach and engagement to eligible youth who have a closed foster care case to invite youth to enter YAVFC under medical exception eligibility type due to COVID-19.
- Collaborate with PAFC partners to provide outreach and engagement with youth they were assigned to, to invite individuals to enter YAVFC.
- Develop a tracking system to document outreach efforts made, outcome of the efforts and the date young adults enrolled/declined and/or established a long-term eligibility of education, employment, volunteerism, or medical condition.
- Submit updates of the tracking and outcomes to the YAVFC mailbox ([MDHHS-YAVFC@michigan.gov](mailto:MDHHS-YAVFC@michigan.gov)) for weekly reporting by the end of the day each Tuesday.

### **Assigned Child Welfare Staff**

- Review closed case record to identify last known contact information for young adults requiring outreach to enroll in YAVFC.
- Review closed case information to identify supportive individuals and family members who can be contacted to request current contact information and/or message this opportunity to be shared with the young adult.
- Review 90-day exit meeting documentation to determine the individual's plans after case closure. If youth was known to relocate to another county/geographic area, reach out to other county offices and/or private agency staff to inquire if the whereabouts of the young adult is known or contact information of other supportive individuals.
- Document efforts to locate on the tracking spreadsheet as determined by county director.

### **Additional Staff Support**

- MYOI coordinators, Education Planners, Permanency Resource Monitors and other children's services staff in the office may have information to share or established relationships that will result in successful outreach. Include those with prior relationships with the young adult in the outreach.
- If the young adult has or had engagement with community partners, reach out to those individuals to seek contact information for the young adult.