

 <p>Children's Services Agency</p> <p>Communication Issuance</p> <p>20-059* *Obsolete date revised 4/17/20</p>	Subject/Title	COVID 19 Response – Foster Care Licensing Capacity Survey UPDATED
	Type	<input checked="" type="checkbox"/> Informational Memorandum <input checked="" type="checkbox"/> Program Instruction <input type="checkbox"/> Policy Guide
	Issuance Date	03/31/20
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Due to	N/A	
Distribution	<input checked="" type="checkbox"/> CSA Central Office Managers/Staff <input checked="" type="checkbox"/> MDHHS BSC and County Directors <input type="checkbox"/> MDHHS Juvenile Justice Managers/Staff <input checked="" type="checkbox"/> MDHHS Child Welfare Managers/Staff <input checked="" type="checkbox"/> Native American Tribes <input type="checkbox"/> Office of Workforce Development and Training <input checked="" type="checkbox"/> Private Agency Child Welfare Managers/Staff <input type="checkbox"/> Private Residential Abuse/Neglect Managers/Staff <input type="checkbox"/> Private Residential Juvenile Justice Managers/Staff <input type="checkbox"/> Other:	

To adequately serve children in foster care, the Children's Services Agency (CSA) is launching a survey to assess current and potential future foster home capacity. CSA is asking licensing workers to assist with this effort.

Beginning Tuesday, March 31, 2020, licensing workers should contact each of their licensed foster parents by telephone and verbally administer the questionnaire. The licensing worker should enter the foster parent's responses into Survey Monkey using the following link:
<https://www.surveymonkey.com/r/FosterHomeCapacityQuestionnaire>

We request that phone calls be completed no later than Thursday, April 9, 2020.

If a foster parent indicates a willingness to increase their home capacity and doing so would necessitate a change to terms or capacity, licensing workers should continue to send those requests to the Division of Child Welfare Licensing (DCWL) via email to their assigned support staff. Questions can be sent to MDHHS-DCWL-TA@michigan.gov.

**Please note that all COVID-19 related communications will be revisited, at minimum, every two weeks, unless additional interim guidance is needed.*