

 <p><b>Children's Services Agency</b></p> <p><b>Communication Issuance</b></p> <p><b>20-029*</b> <b>*Revised on 04/30/20</b> <b>Previous Version Obsolete</b></p>	Subject/Title	COVID-19 Response-Mentor Contractors UPDATED
	Type	<input type="checkbox"/> Informational Memorandum <input checked="" type="checkbox"/> Program Instruction <input type="checkbox"/> Policy Guide
	Issuance Date	05/1/20
	Obsolete Date	06/12/20
	Contact Name	Brandi McKenzie
	Email	mckenzieb@michigan.gov
	Phone	517-241-9752
Due Date:	N/A	
Due to	N/A	
Distribution	<input checked="" type="checkbox"/> CSA Central Office Managers/Staff <input checked="" type="checkbox"/> MDHHS BSC and County Directors <input checked="" type="checkbox"/> MDHHS Juvenile Justice Managers/Staff <input checked="" type="checkbox"/> MDHHS Child Welfare Managers/Staff <input checked="" type="checkbox"/> Native American Tribes <input type="checkbox"/> Office of Workforce Development and Training <input checked="" type="checkbox"/> Private Agency Child Welfare Managers/Staff <input checked="" type="checkbox"/> Private Residential Abuse/Neglect Managers/Staff <input checked="" type="checkbox"/> Private Residential Juvenile Justice Managers/Staff <input checked="" type="checkbox"/> Other: Mentor Contractors	

***This version replaces prior versions of 20-029. The previous versions are obsolete.***

With the situation regarding COVID-19 changing by the hour, the Children's Services Agency (CSA), Education and Youth Services Unit is making updates to the requirements in the Mentor Contract. Our priority is the health of mentees, mentors and staff. Therefore, mentor contract requirements for face-to-face contacts, meetings and activities are currently suspended.

- CSA encourages the mentor/mentee relationship be continued through phone contact a minimum of once a month.
- The mentor supervision contact with the agency coordinator should be completed by teleconference or Skype, if appropriate.
- No group mentor trainings should be completed at this time.
- Referrals for mentors and/or mentees will be accepted but not processed until a later date.

Should mentors or mentees reach out inquiring about resources available to youth 18 and older, they should be directed to contact their foster care specialist, local office closed case specialist or the statewide departmental analyst Brandi McKenzie at [mckenzieb@michigan.gov](mailto:mckenzieb@michigan.gov).