

CPS INVESTIGATION FLOW CHART – TRIBAL PROTOCOL

Bay Mills Indian Community

[See Federal Register ICWA Designated Tribal Agent Listing](#)

Hannahville Indian Community - Potawatomi Tribe

CPS complaints on and off Hannahville Indian Tribe's land: Upon Centralized Intake receiving a CPS/APS complaint of child or adult neglect, abuse or sexual assault ON the reservation contact the PS department at (906)723-2513 during business hours 8:00 a.m. to 4:00 p.m. EST. Contact the Protective Service Emergency on-call line at (906)399-5506 after 4:00 p.m., weekends and holidays.

When the fulltime PS worker is out of the office, directions will be left on the office line on who to contact in the PS workers absence during business hours.

Reports of Child or Adult Neglect, Abuse or Sexual Assault that occurs OFF the reservation regarding a Tribal child or adult of the Hannahville Potawatomi Tribe must be made to:

State of Michigan Centralized Intake hotline at (855) 444-3911.

Additional Reporting must also be made to Hannahville Police Department – (906) 466-2911 or Menominee Central Dispatch – (888) 863-6614. If you need additional information on reporting, please contact Social Services Staff for further instruction.

Hannahville Social Services Protective Services investigates CPS/APS complaints that occur ON the reservation. Hannahville Social Services Protective Services cannot investigate complaints that occur OFF reservation land and OFF reservation cases should be assigned to the State.

Verbal Referrals of Child and Adult Abuse or Neglect must be made immediately, and a detailed written statement of the dates, times, details and individuals involved must be made within 24 hours of all CPS telephone or verbal referrals made. A written statement must be signed and dated by the referral source. All referral sources are kept confidential.

MDHHS 5598 and Initial Action after contact with a potential native child off

Tribal land: Upon receiving information that a child may be a member or eligible for membership in the Hannahville Potawatomi Tribe, the caseworker must complete the

MDHHS 5598 and send it certified mail to the designated ICWA worker at N14911 Hannahville B-1 Road, Wilson, MI. 49896. Any questions regarding the submission of the MDHHS 5598 form, or the process to submit, contact the ICWA Worker at (906) 723-2512 or email at wendy.lanaville@hichealth.org

Please note: Telephone and email contact does not replace the submission of the MDHHS 5598. This form is required.

Once the MDHHS 5598 is submitted and recorded in the ICWA office and the notice is being processed, continue to investigate the CPS complaint, provide active efforts, and/or provide support to the family to prevent removal and/or facilitate reunification. Placement inquiries can be made to the ICWA worker to ensure and assist ICWA placement preferences are met.

Hannahville Social Services – Programs and Services: Child and Adult Protective Services, forensic interview room with federally trained interviewer on staff, Healthy Homes Program, ICWA Services, Foster Care Services and Licensing, Vulnerable Adult Services, Payee Services for Adults and Children, LIHEAP and CSBG Emergency Assistance, Food Pantry and Commodity Foods, Referrals to other Services

Location: Hannahville Social Services is located in the Health & Human Service Building, at N15019 Hannahville B-1 Road, Wilson, MI 49896.

Social Services Staff

Social Services Manager, Sheila Nantelle
906-723-2510
sheila.nantelle@hichealth.org

Protective Services, Betsy Ruleau
906-723-2513
betsy.ruleau@hichealth.org

Indian Child Welfare (ICWA) Worker and
Foster Care Licensing, Wendy Lanaville
906-723-2512
wendy.lanaville@hichealth.org

Healthy Homes Specialist, Kelly Brayak
906-723-2514
kelly.brayak@hichealth.org

Social Services Coordinator, Becky Meshigaud
906-723-2511
becky.meshigaud@hichealth.org

Fax Number for Social Services Department Staff - Fax: (906) 466-7397

Keweenaw Bay Indian Community

[See Federal Register ICWA Designated Tribal Agent Listing](#)

Lac Vieux Desert Band of Lake Superior Chippewa Indians

[See Federal Register ICWA Designated Tribal Agent Listing](#)

Little River Band of Ottawa Indians

<https://lrboi-nsn.gov/wp-content/uploads/2019/04/lrboi-DHHS-Protocol-updated-4.16.19.pdf>

Little Traverse Bay Bands of Odawa Indians

[See Federal Register ICWA Designated Tribal Agent Listing](#)

Match-E-Be-Nash-She-Wish Band of Pottawatomi Indians

[See Federal Register ICWA Designated Tribal Agent Listing](#)

Nottawaseppi Huron Band of Potawatomi Indians

<https://www.nhbpi.org/icwa/>

Pokagon Band of Potawatomi Indians

<http://www.pokagonband-nsn.gov/icwa>

Saginaw Chippewa Indian Tribe

[See Federal Register ICWA Designated Tribal Agent Listing](#)

Sault Ste. Marie Tribe of Chippewa Indians

<https://www.saulttribe.com/membership-services/acfs/child-placement/69-membership-services/acfs/acfs-child-placement/6212-sault-tribe-icwa-mifpa-communication-protocol>