

CERTIFICATE OF NEED

ADVISORY

Michigan Department of Health & Human Services

CERTIFICATE OF NEED
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Covered Clinical Equipment (CCE) Extension Request

Extension Request for Covered Clinical Equipment (CCE) installation

In order to assure an efficient reviewing process, please review the following Rule 325.9417(3)

(3) The recipient shall install the medical equipment specified in the certificate of need within 24 months of the effective date of the certificate of need. A recipient may request to extend an installation beyond the 24-month period, with an amendment request to the department. The department may approve to extend the period of time for installation if the department determines that circumstances justify an extension. Extending the 24-month period does not change the effective date of the certificate of need.

An Amendment Request for Certificate of Need (CON) must be submitted via the CON e-Serve Application System. At this time, the amendment review fee of \$500 for CCE installation extensions will be waived by the Department.

An applicant is required to stipulate justification for the CCE extension and must provide proof of substantial progress. A CCE extension request may not be more than a six (6) month period. Supporting documents acceptable by the Department are as follow:

- a) Formal correspondence from vendor justifying delay of the equipment installation
- b) Formal correspondence from vendor indicating "revised" installation date
- c) Board meeting minutes in which the CCE for the project is an agenda item, and installation delay is included in discussion
- d) Health Facilities Engineering Section (HFES) plan review approval & Permit for Construction [licensed health facility only]
- e) HFES opening survey occupancy-not approved [licensed health facility only]
- f) Formal correspondence from Landlord justifying delay of equipment installation

Provide two (2) or more documents as proof of justification and substantial progress.

The Department may revise the acceptable documents on this list at its discretion.